

Lynx Together - Research and Creative Activities Guidelines

For research and creative activities (abbreviated throughout as RCA), you must follow requirements and responsibilities outlined in this document in all RCA spaces (laboratories, studios, and other spaces related to RCA). Any questions or concerns can be directed to your college RCA coordinator:

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Responsibilities of the PI (or her/his delegate)

- Manage and adhere to all requirements contained in this document
- Report any illnesses seen or experienced in the RCA space to the college RCA coordinator
- Ensure that CU Denver Environmental Health & Safety and COVID-related safety protocols are followed

Responsibilities of all personnel

- Follow all CU Denver Environmental Health & Safety and COVID-related safety protocols
- Report any COVID illness or exposure to the supervisor/PI
- If anyone is uncomfortable returning to campus, they can contact their college RCA coordinator.

Responsibilities of All Non-University Participants or Collaborators

- Visitors must complete [the daily online health check](#) and wear face coverings at all times while indoors, regardless of vaccination status and *before* accessing the RCA space.
- Follow "Reporting Illness" steps below if you have fallen ill with COVID-19 or had a known exposure.

Human Subjects Research Conducted On-Campus

- Follow all campus guidelines for admitting All Non-University Participants or Collaborators to campus
- Follow any additional restrictions required by [COMIRB](#)
- All research subjects must undergo [daily screening as specified by CU Denver](#) and wear face coverings at all times while indoors, regardless of vaccination status and *before* accessing the RCA space.
- Follow "Reporting Illness" steps below if any research subject reports not feeling well

Reporting Illness

- If a member of the RCA team reports they have fallen ill with COVID-19 or had a known exposure, the person receiving the information must take the following steps:
 - Encourage the research participant to seek medical care as soon as possible
 - Report the employee illness to their supervisor/PI
 - Follow the campus reporting guidelines found here: <https://www1.ucdenver.edu/coronavirus>

Space responsibilities

- All other PPE requirements determined by the PI/ RCA space manager, EHS, or CU Denver policies must be followed.
- Personnel are not to share PPE (glasses, lab coats, gloves)
- Follow all COVID-related safety protocols for:
 - [CU Denver](#),
 - [Environmental Health & Safety, and](#)
 - [Auraria Higher Education Center](#).
- Any other research specific cleaning protocols must be managed by the PI/ RCA space manager.

The CDC has provided guidelines for [Cleaning and Disinfecting Your Facility](#). Some additional suggestions follow for consideration. The PI/RCA space manager is best suited to determine the appropriate procedures for their unique equipment and RCA environment.

- Equipment should be sanitized before and after use.
- Personnel in each RCA space will select appropriate disinfectants for their surfaces and equipment from the list below.
- EPA approved cleaners (e.g., Lysol wipes) include:
 - 70% alcohol (isopropanol or ethanol; spray bottles are recommended)
 - 2-5% bleach (mix ½ cup in one gallon of water; spray bottles are recommended)
- Signage – for all sensitive equipment or specialized surfaces note:
 - acceptable disinfectants for use
 - any areas that MUST NOT be touched or chemically disinfected
 - for any work involving complex chemistry, it is extremely important to denote what, if any, chemical sanitizers are safe to use
 - When prudent, specific work in chemical hoods will be exempted from these guidelines and proper signage must reflect this decision
- Location – when possible, stock workspaces and equipment with their own cleaning supplies in a visible location
 - If storing these supplies in visible locations is not possible, the associated signs must indicate where the supplies are stored
- Gloves – we recommend stocking nitrile gloves alongside disinfectants
- Upon entry/prior to departing the RCA space, please wash hands for 20 seconds
- If a sink is not available in a RCA space, hand sanitizer should be stocked as an alternative
- For every workspace/equipment or piece of equipment used please:
 - Don gloves
 - Use the supplied disinfectant to spray or wipe down all surfaces with attention to high contact surfaces
- At the end of using equipment or a workspace, please repeat:
 - Don gloves
 - Use the supplied disinfectant to spray or wipe down all surfaces with attention to high contact surfaces

These guidelines should be posted at the entrance to the RCA space. The QR code provided redirects to the corresponding website. FAQ are available at <https://www.ucdenver.edu/coronavirus/faq-topics>.

As restrictions change, updates to this document will be provided with a new effective date.