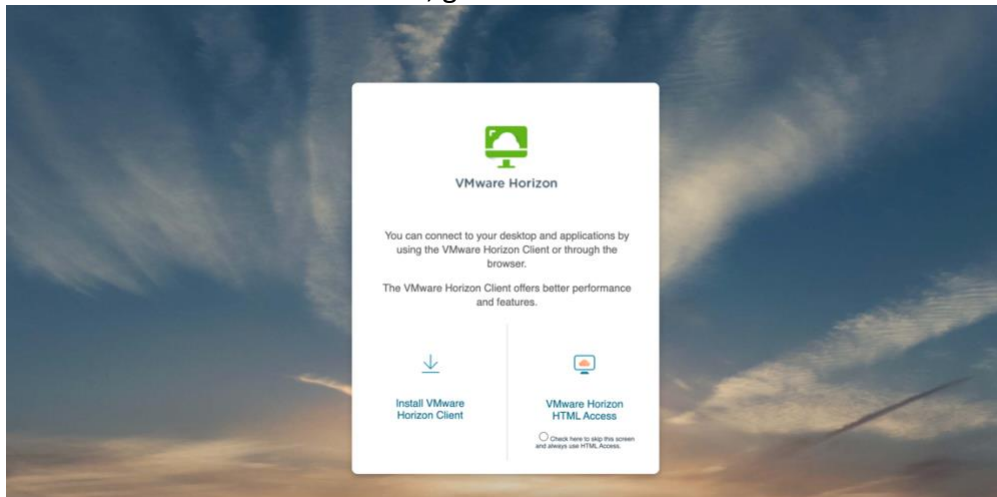


Securely Accessing UCDAccess

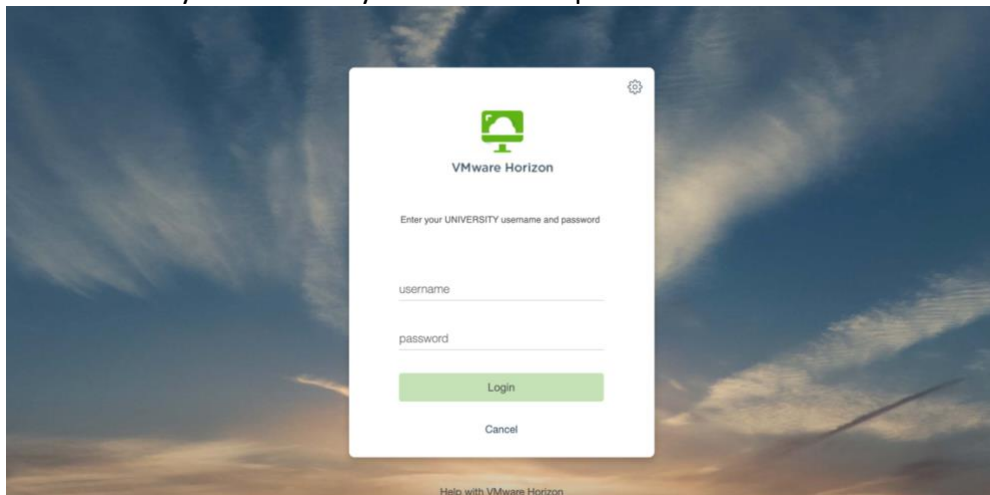


To securely access UCDAccess during a global security threat, you must: be on campus, use VPN, or use a virtual desktop. The easiest way to access UCDAccess is with a virtual desktop.

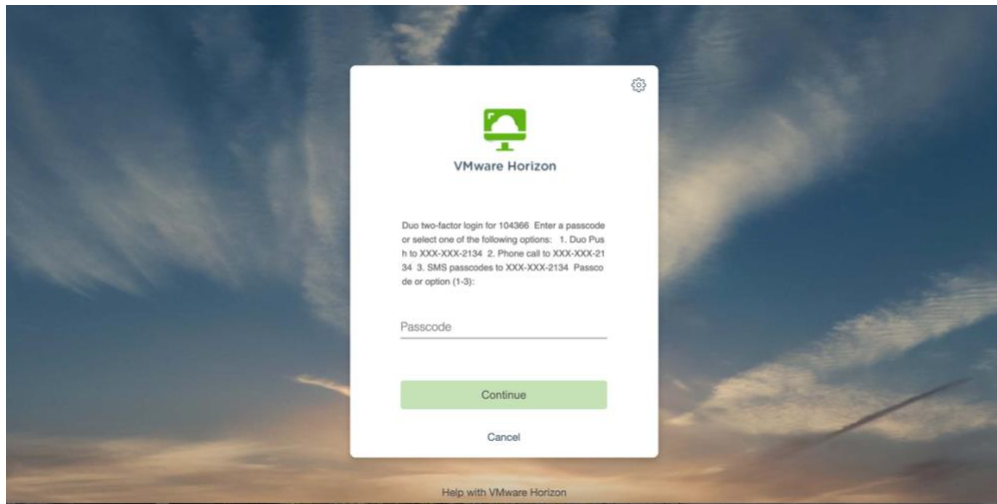
1. Use the Chrome browser, go to remote.ucdenver.edu.



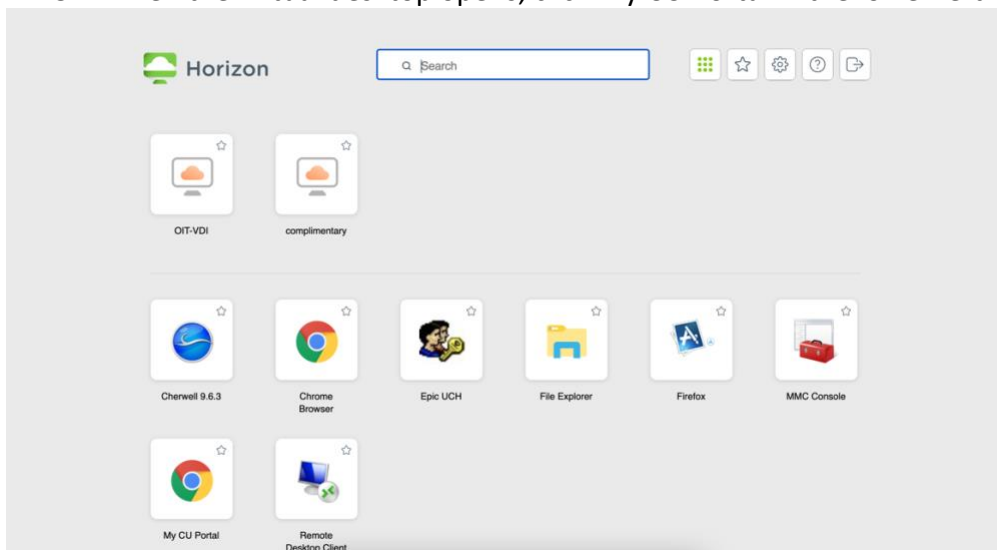
2. Click VMWare Horizon HTML Access.
3. Enter your university username and password.



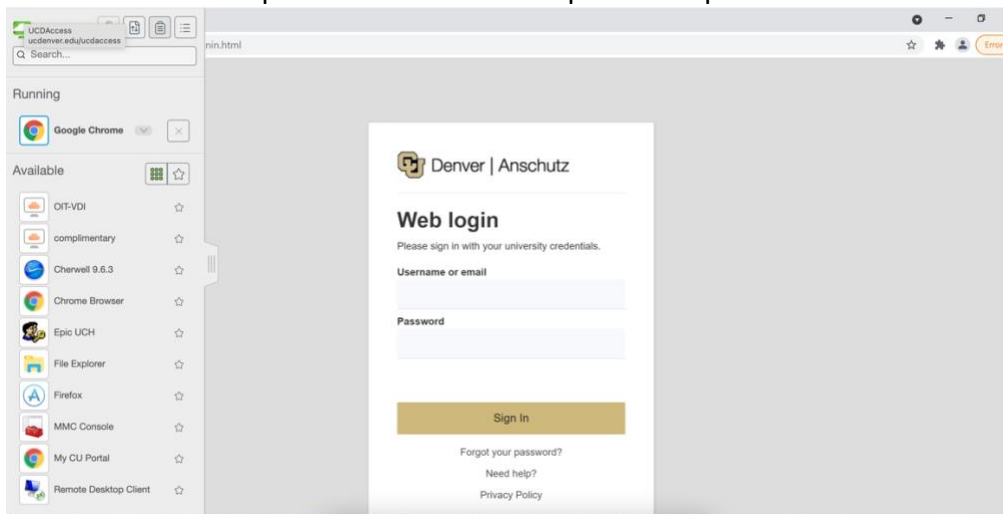
4. Type either 1, 2, or 3 on your keyboard. 1 will send a push notification to your Duo application, 2 will send a phone call, 3 will send an SMS message. If you do not currently have DUO configured, please see [How to Configure Duo Multifactor Authentication](#).



5. When the virtual desktop opens, click My CU Portal in the lower left-hand corner.



6. It can take up to 15 seconds for the portal to open.



7. Once open, enter your university username and password and complete another multifactor authentication.
8. You will then be logged into the UCDAccess portal.

For assistance, please contact the OIT Service Desk at 303-724-4357.