1. **Links to Customer Center Functions**
   a. Support – Mass Change Requests
   b. Request – List of submitted requests
   c. Billing – View your Bill
   d. Reports – Billing Reports

2. **Search Department Services/Equipment by Keywords**
   a. Examples:
      i. Search for “Voice” to see all voice services
      ii. Search by SpeedType to view all services under a specific SpeedType/Department
      iii. Search by someone’s name to find their phone or pager service(s), etc.

3. **Export List of Services to CSV**
   a. You can export the entire list to a csv using the “Export to CSV” button in the top right

4. **Submit Change Request for a Specific Service**
   a. Click the blue hamburger icon (≡) for the service that you are trying to change

5. **Page Navigation**
   a. You can navigate through the list using the page numbers in the bottom right

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**Billing Contact information**

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