



Zoom Meeting versus Webinar

Webinar:

- Attendees can hear and see any of the presenters but cannot talk back or use their cameras.
- They can submit Questions to Q&A and respond to Polls.
- They can raise hand and Host/Co-Host/Panelists can then unmute them to ask their verbal questions.
- Higher general attendee limits with costs associated for high-volume licenses.
- Cannot use breakout rooms.
- Attendees cannot use chat unless granted permission. Panelists, Co-Hosts and Hosts can use chat by default.
- Host and Co-Hosts can create polls.
- Can have reports generated after the event for attendance, Q&A, polling, and chat transcripts.

Meeting:

- Participants have full ability to see and speak to each other. Host can Mute Audio/Video of any Participant, and can remove any Participant from meeting if needed.
- Can allow screen sharing from any Participant or can restrict to only Host/ Co-Hosts.
- Can enable and use breakout rooms.
- Chat is open to all.
- No Q&A function.
- Reports generated limited to attendance and polling results.

Both:

- Can be password protected
- Can be accessed by mobile app or audio-only via phone

*A full table of feature comparisons about [Meetings versus Webinars](#) is available at the [Zoom Help Center](#).