



How to sort a KwizCom List Aggregator Web Part alphabetically

Workarounds

Background

KwizCom List Aggregator web parts are commonly used to publish information in SharePoint lists when the list and the published page used to view the list are in different sub-sites. There is a known issue with the **link** field of the KwizCom List Aggregator web part that prevents the content in the link field from being sorted alphabetically; users get an application error when they attempt to sort.

The **link** field accepts two pieces of information – an email address and/or a URL, and a short piece of text. As a result, the field is commonly used to display faculty and/or staff contact information. Because the known issue with the **link** field prevents the data from being sorted, users are unable to sort the names of faculty and/or staff alphabetically.

Purpose

The purpose of this document is to help you work around the known issue that prevents content in the link field from being sorted. If you use the KwizCom List Aggregator web part to display faculty and/or staff contact information, this document enables you to ensure your list can be sorted alphabetically by faculty/staff name.

Help

Although the KwizCom List Aggregator web parts throw an application error when users attempt to sort views from the **link** field, users can sort views from the **Single line of text field** without issue. To work around the **link** field known issue, complete the following steps using the **Single line of text** field to enable alphabetical sorting of faculty/staff names.

1. Uncheck the box next to visible on any remaining redundant fields to ensure the field is not viewable.
TIP: Leave the redundant fields on the list to prevent data loss.
2. Sort the views alphabetically by the new Single line of text field
3. Refresh and review the page displaying the KwizCom List Aggregator web part, which updates automatically when the matching view is changed.