

Constitution and Bylaws for the University of Colorado Anschutz Medical Campus Graduate Student Council (GSC)

Article I – Name and Association

Section 1 – The name of this organization shall be the University of Colorado Anschutz Medical Campus Graduate Student Council (referred to hereafter as GSC).

Section 2 – The organization has been recognized as an Affiliated Student Organization on the University of Colorado Anschutz Medical Campus.

Section 3 – The organization shall act with the guidance of the University of Colorado Graduate School. The Faculty Liaison shall be the Assistant Dean.

Article II – Objectives and Purpose

Section 1 – The GSC shall provide a forum for idea exchange and social interaction among all graduate students in the programs listed below.

Section 2 – The GSC will represent student concerns, interests, and recommendations to the University of Colorado Anschutz Medical Campus Student Senate and University of Colorado Anschutz Medical Campus administration as requested and required.

Section 3 – The GSC will serve as the governing body for review and approval of applications for affiliated, associated, or independent student organizations who wish to form and whose membership is restricted to students within the Graduate School.

Section 4 – The GSC shall serve as a resource for communication between students in the graduate programs listed below and also between the graduate student body and other organizations.

Article III – Membership

Section 1 – Candidates for membership shall be students in good standing that are enrolled in the following programs:

Biomedical Sciences (PhD)
Biomedical Sciences and Biotechnology (MS)
Biostatistics (MS and PhD)
Cancer Biology (PhD)
Cell Biology, Stem Cells and Development (PhD)
Clinical Science (MSCS and PhD)
Computational Bioscience (PhD)
Epidemiology (MS and PhD)
Genetic Counseling (MS)
Health Services Research, Policy, and Administration (MS)
Health Services Research (PhD)
Human Medical Genetics and Genomics (PhD)
Immunology (PhD)
Integrated Physiology (PhD)
Medical Scientist Training (while completing the PhD portion of their training) (MD/PhD)
Microbiology (PhD)

Modern Human Anatomy (MS)
Molecular Biology (PhD)
Neuroscience (PhD)
Nursing (PhD)
Pharmaceutical Sciences (PhD)
Pharmacology (PhD)
Rehabilitation Sciences (PhD)
Structural Biology and Biochemistry (PhD)
Toxicology (PhD)

Section 2 – Membership shall be unlimited in number and shall strive to achieve representation from all above-mentioned graduate programs.

Section 3 – Voting members shall consist of elected officials and all members that have been documented by attendance at a minimum of two meetings in the same academic year.

Article IV – Officers of the GSC

Section 1 – The elected Officers of the Executive Committee of the GSC shall include President, Vice-President, Treasurer, Secretary, and GSC Senate Representative.

- A.** A Co-President may be elected if agreed upon by the majority vote of the Council membership.
- B.** If a co-President is elected, this position will replace the Vice President's office and the duties of both offices (President and Vice President) will be the responsibility of the co-presidents.

Section 2 – Officers shall be elected in the Spring Semester to serve for a term of once academic year.

- A.** The same person may not hold a single executive office for more than three consecutive years.
- B.** A 2/3 majority vote of Council membership in attendance is required to vacate an officer for conduct unbecoming an officer.
- C.** If an office is vacated during the academic term, the Officers will fill the office by appointment until the next election is held.

Section 3 – Officers elect shall take office **June 1** prior to the academic year.

Section 4 – Duties of the officers:

1. **President** – the president shall preside over all meetings, is responsible for the preparation of the meeting agendas and, if required, shall approve appointment of council members to committees.
2. **Vice President** – The Vice President shall preside over meetings in the absence of the President, oversee committees, and shall succeed to the office of President if vacated.
3. **Treasurer** – The treasurer shall keep council financial records and give financial reports at meetings.
4. **Graduate Student Council Senate Representative** – The Representative is responsible for relaying the content of Student Senate meetings to the GSC and addressing any suggestions and concerns from the AMC graduate student body to the Student Senate. The Representative is also required to be a Senator.
5. **Senator** – (5 total including the GSC Representative + 1 alternate) GSC Senators are responsible for attending all Student Senate meetings and relaying information back to the GSC at meetings; if necessary this can be done through email to the President or presiding Officer of the meeting to be missed. If a Senator cannot attend a Student Senate meeting, they are responsible for finding a stand in.

Section 5 – Officers shall attend regular Council meetings, vote in officer elections and other Council decisions, assist in the organization of various council-sponsored activities, notify the student body and academic programs of meetings and activities, disseminate other information as requested, and serve on committees as requested. In addition, Officers are encouraged to attend University of Colorado Anschutz Medical Campus Student Senate meetings.

Article V – Council Meetings

Section 1 – Regular meetings shall be held at least once per month with the frequency, date, and time to be decided upon by the Executive Committee.

Section 2 – The Officers, if necessary, may call special meetings; adequate notice must be given to all Council members.

Section 3 – Absentee voting is permitted if a Council member provides adequate notice to council Officer(s) that s/he will not be present for a vote. Absentee voting is also permitted if the Officers deem it necessary to request that the Council vote on an issue outside of the regularly scheduled meetings.

Section 4 – Robert’s Rules of Order, as interpreted and administered by the presiding Officer, shall govern all proceedings of the GSC.

Article VI – Committees

Section 1 – The GSC shall conduct its business, in part, through standing and special committees, as it may deem necessary.

Section 2 – Standing committees shall include the Executive Committee, Student Life Committee, and the Election Committee.

Section 3 – Executive Committee

- A.** The Executive Committee shall consist of all elected officers of the GSC.
- B.** The purpose of this committee is to initiate and assist in the execution of the official business of the GSC. This committee will also serve as the Bylaws Committee.
- C.** The chairperson shall be the President.
- D.** The committee shall meet as needed.

Section 4 – Student Life Committee

- A.** The Student Life Committee shall consist of voting members of the GSC.
- B.** The purpose of this committee is to assist in the planning of functions and charity events outside the normal monthly meetings and events hosted by the GSC.
- C.** The chairperson shall be the Vice President.
- D.** The committee shall meet as needed and provide updates at monthly GSC meetings.

Section 5 – Election Committee: This ad hoc committee shall be composed of the Faculty Liaison, Outgoing President (or other outgoing Officer) and one member in good standing. They shall solicit nominations, receive and count ballots, and return results to the Council following elections.

Section 6 – Special Committees shall be formed as necessary. A 2/3 majority vote of voting members in attendance is required to move a committee from Special Committee status to Standing Committee status.

Section 7 – General committee responsibilities: Each committee shall attempt to meet once per month or as needed to perform above-mentioned responsibilities. Each committee shall submit a yearly budget for expenses or expected income to the Council for approval. The Council, on a case-by-case basis, must approve any expenses above and beyond those included in the approved budget.

Article VII – Amendments

Section 1 – The bylaws may be amended at any meeting by a majority vote of the entire voting membership.

Section 2 – Any amendment proposed shall be voted upon only after all members have been notified of the proposal and a two-week waiting period has passed.

Article VIII – Ratification

Section 1 – These Bylaws shall go into effect upon majority vote of the Council voting membership.

Section 2 – The Bylaws, once duly ratified, shall supersede any previous Constitution or Bylaws and shall be the sole Bylaws of this organization.

Ratified by a majority vote, this _____ day of _____, 2015.

, President

, Vice President

, Secretary