



## VERIFICATION LETTER REQUEST FORMS

Student ID Number: \_\_\_\_\_

Student Status:  Current Student  Former Student

Student Name: \_\_\_\_\_

(If you are a former student, please provide the name you had at the time of your enrollment, if applicable)

Student Address:

Student Email Address:

\_\_\_\_\_  
Building number, Apt. number, Street

\_\_\_\_\_  
Student Telephone Number:

\_\_\_\_\_  
Town, State, Zip Code

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### Verification Type:

Enrollment Verification

Degree Verification

Method of Instruction

Letter of Non-Enrollment

Tentative Degree Verification (Letter of Program Completion MUST be submitted with Verification Request)

Pre-registration

Anticipated Date of Graduation: \_\_\_\_\_

Attached 3<sup>rd</sup> Party Form

Delivery Options:

Email: \_\_\_\_\_

(Current Students: Verifications are sent to your [@ucdenver.edu](mailto:@ucdenver.edu) address ONLY)

The following services below are not available at the moment:

Fax:

Mail:

Name/ Company

Pick-up (Registrar's Office)

\_\_\_\_\_  
Building number/Apt., Street Name

\_\_\_\_\_  
Town, State, zip Code

By signing this document, you agree that University personnel may provide the information identified above from your educational records to the parties you have listed on this document.

- Forms can be submitted via e-mail to [registrar@ucdenver.edu](mailto:registrar@ucdenver.edu).
- Enrollment for future terms cannot be verified until the first day of classes.
- Please allow 3 – 5 working days for completion.

### UNIVERSITY OF COLORADO OFFICE OF THE REGISTRAR