III. Academic Policies and Procedures

C. Academic Standing and Progression, Undergraduate and Graduate

2. Regular Admission Status

a. Credit Transfer Policy

• Students who wish to transfer credits from outside the University of Colorado must supply appropriate information regarding those courses taken (syllabi) to be evaluated for equivalency. *Transfer credits from outside universities are limited to 12 credits.*

• Students taking courses as a non-degree seeking student at the University of Colorado prior to entry into a degree program must take these credits within three years of matriculation to a degree program. *Non-degree credits through the University of Colorado is limited to 12 credits.*

• PhD students will follow the Graduate School Policy for transfer credit.

• The Associate Dean of Academic Programs may provide an exception for this policy.

Procedure

1. Students requesting to transfer credits from an outside university will contact the advisor for graduate programs to request credit transfer. The requested transfer of credits will be reviewed upon admission and must have been completed within seven years upon *application for graduation.*

2. The student will supply a syllabus for each course requested for transfer (up to a total of 12 credits).

3. Current course faculty at the University of Colorado, College of Nursing (CON) will review the syllabus for course equivalency.

4. The advisor for graduate programs will notify the student regarding faculty decision.

5. If equivalency is determined, the advisor for graduate programs will submit paperwork for official credit transfer to student CON transcript.

Approved by General Faculty 10/23/2017, Implemented; 10/23/2017