

Fall 2018 Undergraduate Research Opportunity Program (UROP) Mini-Grant Application

The Undergraduate Research Opportunity Program (UROP) is a competitive grants program designed to financially support original faculty-mentored research, creative, and other scholarly activities undertaken by undergraduates outside the traditional classroom at the University of Colorado Denver and CU Anschutz Medical Campus. The UROP Mini-Grant Program provides an alternative to the UROP Grants that are administered each spring by the Office of Undergraduate Experiences. Applications for UROP Mini-Grants requesting up to \$500 are now being accepted twice annually in September and in March. We expect to fund approximately 25-30 UROP Mini-Grants in Fall 2018.

Only degree-seeking undergraduate students on either campus at CU Denver who have completed a minimum of 15 semester hours of coursework with a cumulative CU GPA ≥ 2.5 are eligible to apply. UROP Grant recipients must be continuously enrolled as undergraduates at CU Denver over the Mini-Grant award period. Students entering a graduate or professional program during the Mini-Grant award period are not eligible to apply or receive funds. As part of their budget, students may request support to defray the cost of: materials, equipment, travel, and stipends, as well as dissemination, including travel to meetings. Costs of enrollment (e.g., tuition) are not covered, as a Mini-Grant is not a scholarship. With the exception of stipends, all incurred expenses will be reimbursed over the duration of the grant. All awardees, including those who graduate prior to May 2019, are required to present the results of their grant at the CU Denver Research and Creative Activities Symposium (RaCAS) on April 26, 2019 and complete a brief final report.

NOTE: Applications requiring Risk Management approval or human or animal subject protocols are not eligible for funding from the UROP Mini-Grant Program, unless previously obtained by the mentor from a project that is in progress.

For an in-depth discussion of all UROP application materials (including the evaluation rubrics), please visit the UROP main page at: <http://www.ucdenver.edu/student-services/resources/ue/urca/Pages/UROP.aspx>

* Required

1. Principle Investigator (Student)

2. Proposal Title

3. Amount of Proposed Mini-Grant Request (up to \$500)

Mark only one oval.

- \$500
- \$250
- Other: _____

4. Is this an addition to a 2018-2019 UROP award?

Mark only one oval.

- Yes
- No

Application Section I: Contact Information

5. **PI Student ID # (required)**

6. **PI Major (required)**

7. **PI Minor**

8. **PI Employee ID # (if previously employed by the University of Colorado)**

9. **PI Primary Phone #**

10. **PI CU Denver GPA (required)**

11. **PI CU Denver E-mail (required)**

12. **PI CU Denver Expected Graduation Date**

13. **Faculty Mentor Name**

14. **Faculty Mentor Title and Department**

15. **Faculty Mentor CU Denver E-mail**

16. OPTIONAL: WHETHER YOU ANSWER OR NOT, YOUR APPLICATION WILL STILL BE ELIGIBLE FOR CONSIDERATION Mark all those that apply:

Check all that apply.

- Are you an ethnic minority undergraduate student?
- Did you graduate from a high school in a rural community (rural communities outside of urban areas)?
- Are you a first generation college student (neither parent/legal guardian has received a baccalaureate degree)?
- I am not any of the above.
- I decline to answer.

Application Section II: Project Description

17. Enter a less than one page summary (about 2500 characters including spaces) into this box that: 1) describes your research, creative, or other scholarly activity, including specific objectives and significance; 2) provides context for the scholarly activity supported by state-of-the-field references; and 3) describes how the project contributes to your professional development. Enter text directly into this box or paste from another source. Do not put line breaks in please.

18. Provide your bibliography (minimum 3 references, maximum 10 references) for the above summary. Enter text directly into this box or paste from another source.

19. Provide a timeline of scholarly activities including any conference travel or presentations beginning with the award date and culminating with your presentation at RaCAS 2019. Enter text directly into this box or paste from another source. Please do not put in line breaks.

20. Specify the full amount being requested along with an itemized list of expenditures with justification. Enter text directly into this box or paste from another source.

Application Section III - Mentor's Letter of Support

Separately, your mentor should submit a one page letter of support to Mary.Baitinger@ucdenver.edu by Friday, September 21, 5:00 p.m. that: 1) assesses your proposed research, creative, or other scholarly activity, including efficacy; 2) describes how the activity contributes to your professional development; 3) assesses your academic preparation; 4) clarifies their role as mentor and 5) provides a timeline throughout the academic year when the mentor will meet with you.

21. I understand my mentor needs to submit a one page letter of support by the deadline for my proposal to be given full consideration. *

Mark only one oval.

[] Yes
[] Other: _____

Application Section IV - Unofficial Transcripts

Separately, you must submit your CU Denver unofficial transcripts to Mary.Baitinger@ucdenver.edu by Friday, September 21, 5:00 p.m. Alternatively, you may upload the transcripts as a file in this form below if you have a google account.

22. I understand that I need to submit my CU Denver unofficial transcripts by the deadline to be given full consideration.

Mark only one oval.

[] Yes

23. Submit transcripts now (must log in through google)

Files submitted:

Application Section V: UROP Award Agreements and Required Signatures

If your project is selected for funding, the following agreements will be enforced. Type your full name for each statement that indicate you agree to honor their intent.

24. EXPENSES I will use all awarded UROP funds only for the stipend and/or expenses as detailed in the original Budget Request. I will contact the Office of Undergraduate Experiences prior to making any equipment purchases or incurring any travel expenses to ensure that University policies and procedures are followed.

- 25. STIPEND** If I receive a stipend, I must become a CU Denver University employee, provide my Social Security card, driver's license, bank account information, undergo a criminal background check, and know that stipends are reported to the IRS as income. A stipend will be paid after my RaCAS 2019 presentation.
-
- 26. MENTOR APPROVAL** My mentor has read and approves this grant proposal and all aspects of the proposed grant-supported research or creative activity.
-
- 27. MENTORSHIP PARTICIPATION** If I receive an award, my faculty mentor has agreed to mentor my project, which includes meeting with me on a regular basis, providing budget oversight, and working with the Office of Undergraduate Experiences, as needed, regarding adhering to university policies and procedures.
-
- 28. EQUIPMENT/SUPPLIES** All equipment and supplies purchased with UROP funds become the property of the University of Colorado Denver. Items having a use beyond the grant project (e.g., video equipment, computer hardware, geologists' hammers, binoculars) must be returned to the department of the Faculty Mentor.
-
- 29. NON-TRANSFERABLE FUNDING AND CHANGES IN BUDGET/PROJECT** UROP funds are not transferable and must be used prior to graduation or April 30, 2019. If there is a change in my student status (graduation, disenrollment, etc.) or I am unable to expend the UROP funds, I will immediately notify the Office of Undergraduate Experiences to review the impact on my budget.
-
- 30. ENROLLMENT** I will enroll for a minimum of 3 credit hours per semester during the time the proposed project is conducted. I will complete my project prior to graduation or April 30, 2019. If I am entering a graduate program during the length of the Mini-Grant award, I understand that I am not eligible to receive funding.
-

31. ACKNOWLEDGEMENTS I will acknowledge financial support received from CU Denver UROP in any articles published, papers presented, exhibits, recitals given, etc. that result from UROP funding.

32. RaCAS I will present the results of the UROP-funded project at the 2019 Research and Creative Activities Symposium (RaCAS) to be held on Friday, April 26, 2019, as a stipulation of UROP grant funding.

33. FINAL REPORT Upon completion of my UROP project, I will submit to UE a faculty mentor-approved final report, outlining my project's goals, process, and accomplishments. I understand that UROP final reports are due on or before April 30, 2019. If I graduate early, the report is due before finals in the semester I graduate.

Powered by

