1. **Added Informational Item** – Jeff Franklin: Review of 6/28/16 UWG meeting notes

*Introduction:* A debriefing by Jeff Franklin regarding the Agenda Item #2 from the previous meeting.

*Background:* Jeff provided copies of the 6/28/16 meeting notes and asked attendees to confirm their understanding of the wording on Agenda Item #2 (dropping/withdrawing and involvement of Case Management), about which he had consulted via e-mail with Karin Hunter-Byrd and Brittany Simonson.

*Discussion:* The group asked questions related to the proposed policy, including length of transition time until the process is complete, wording that should be placed in SAN/Starfish, the importance of not storing sensitive material on either database, keeping the wording brief about the student concern and referring parties to Case Management or the legal department, standardizing wording for all offices on campus regarding add/drop policies, and the importance of the legal department reviewing wording of any kind that may possibly be used.

*Next Steps:* Departments and advisors should continue seeking guidance from Brittany Simonson and the Office of Case Management as issues arise surrounding this policy.

2. **Consultative Item** – Ingrid Eschholz: Follow-up on responses received for the proposed “Declaring a Major Policy.”

*Introduction:* Ingrid requested that the UWG provide her any suggestions or comments to the “Declaring a Major Policy” sent out prior to the meeting.

*Background:* Some students have been taking numerous classes and receiving no feedback or advising towards declaring a major and graduating in a reasonable amount of time. As a result, hours have been in excess of 120 credits with the possibility of financial aid no longer being available. The document Ingrid crafted, in conjunction with Student Affairs, has pulled together a policy aimed at reducing this situation.
**Discussion**: Highlights of the conversation included an aim of reducing this particular situation among pre-health majors and transfer students, having a 30-credit rule to declare a major (down from 45) but credits could possibly be extended by an advisor depending on the situation, policy tracking being handled by the Registrar’s Office, an implementation period for the new policy, a new service indicator code, how Starfish could potentially also track credit hours and show up on a student's dashboard, having a major code (ex. undeclared, pre-health) that would automatically set up parameters on how a student’s hours would be evaluated, and a clear policy regarding financial aid rules/compliance since these monies are distributed per federal law. Feedback from UWG members to Ingrid included an interest in seeing data for the number of student in each category on page 4 (Exhibit B), what kind of revisions would occur once the policy has been implemented, how the impact of this policy would affect students and their studies/goals towards graduating, and if summer semester courses would count towards the credit rule.

**Next Steps**: Ingrid asked that suggestions be provided to her by August 5. She will incorporate all feedback and send an updated copy and a schedule for future phases, once these are finalized.

**3. Informational Item – Sam Kim: Breakfast, Tour and Overview of Campus Village Housing and Dining Facilities**

**Introduction**: Breakfast will be provided at the start of the meeting and a tour/overview once Agenda Item #2 is completed by the UWG attendees.

**Background**: The Campus Village Housing and Dining Facilities team presented an overview of their personnel and services at the June 28, 2016 UWG meeting. To better promote their updated facilities, share information about “Move-In-Week” for new and returning students as well as changes in the housing policy for 2016-2017, UWG was invited to visit in person.

**Discussion**: Due to time constraints, only a quick tour of the facilities was possible. Areas and topics discussed were meeting rooms, the dining hall, an inspection of living spaces, a review of food options, room and board costs, parking, and amenities/activities available for students.

**Next Steps**: Campus Village personnel will be invited back to a future UWG meeting to present the balance of their presentation.

**General Announcements**: None

**Next UWG Meeting**: Tuesday, August 23, 2016 – 8:30-10:00 a.m. – SC 1401
1. Is the issue you bring (please circle/highlight one number): 1) consultative; 2) informational.

2. If consultative, could you please state the issue as a question to the group (or as a decision under deliberation that would benefit from consultation)?

3. If informational, could you please state the issue in 3-10 words? Could this be delivered via 1) e-mail or 2) as a printed announcement at the end of the UWG agenda?

4. To which people, units, or offices does this issue most pertain (who should we especially invite to attend the meeting where this issue is discussed)?

5. What’s the immediacy factor on this? (circle/highlight one number): 1) high priority and/or short deadline; 2) medium priority and/or medium deadline; 3) low priority and/or no big hurry.