

Meeting Minutes
Monday, October 26, 2015
10:00 a.m. – 11:00 a.m.
Lawrence Street Center (LSC) - Regents Conference Room, Suite 1400

In Attendance: Amanda Charlesworth, Jeff Franklin, Deborah Kellogg, Catherine Wiley

Non-voting Members in Attendance: Ashby Butnor, Sarah Kubick (SGA Representative)

Other Attendees: Mary Baitinger (recorder)

Discussion Items

The Undergraduate Council (UGC) met to discuss where they left off in August, 2015, minutes from last meeting, the UGC's work in relationship to the work of the High-Impact Practices Taskforce, and discussion of the second draft of revisions to the UGC Bylaws (documents provided to attendees at the meeting). Note: The UGC did not meet in September, 2015.

Meeting Minutes

Approved, with no objections, by those present.

HIP Taskforce, course HIP designations and faculty oversight of HIP definitions and course designation criteria

Franklin provided background on the Undergraduate Experiences Symposium on October 2, 2015 and HIP mandated activities since 2014. The HIP Taskforce voted on October 20, 2015 to move forward with creating HIP-intensive-course designations, which would consist of designation symbol or letter(s) that would be placed in the *Catalog* and on transcripts. The process of academic units proposing HIP-intensive courses to be reviewed for designation by the UGC would be similar to the process of the Core Curriculum Oversight Committee (CCOC) in regards to CU Denver Core courses. The UGC would be tasked with evaluating and approving HIP-intensive courses, based on the criteria provided by the HIP Taskforce, drawing upon national best practices. In preparation for that possibility, additional work needs to be completed by the HIP-specific subcommittees, finalizing draft designation criteria and seeking broader faculty review and approval. Franklin will provide updates to the UGC and discuss items further with the group at next month's meeting.

UGC Bylaws

Since all voting members were not present, the group only reviewed the updated bylaws Franklin provided. Points E and F on page 3 were extensively discussed and how the two, combined, will benefit the HIP initiative discussed above. An updated version of this document will be sent to all members, with a final vote to occur at the next meeting.

Next Meeting

The next UGC meeting will be held on Monday, November 23, 2015 in the Regent's Conference Room. Requested agenda items should be submitted by Thursday, November 19, 2015 to Mary Baitinger and Jeff Franklin for inclusion.