

**University of Colorado Denver
Downtown Campus
Core Curriculum Oversight Committee**

General Policies for Core Curriculum Courses

The UCD Core Curriculum Oversight Committee (CCOC) developed the following policies pertaining to courses submitted for approval in the UCD Core Curriculum. Waivers, modifications, or substitutions to these general policies require approval of the CCOC.

1. Courses approved for the previous (Fall 1990 through Summer 2006) UC Denver core curriculum are not grandfathered into the new (Fall 2006) UCD Core Curriculum and must be submitted for approval using the new procedures and criteria.
2. Colleges are restricted for course submission to CCOC for Core Curriculum approval:
Intellectual Competencies – ENGL, MATH
Knowledge Areas – BUS, CAM, CLAS, ENG and SPA disciplines appropriate for lower division knowledge area course work
Cultural Diversity/International Perspectives – any UCD department or program discipline approved for undergraduate course work
3. Departments and program are restricted to the number of courses approved in the UCD core curriculum according to the following information:
Intellectual Competencies – no MATH restrictions, up to three courses in ENGL
Knowledge Areas:
 up to four courses may be submitted by disciplines that offer a baccalaureate major
 up to two courses may be submitted by disciplines that do not offer a major
Cultural Diversity/International Perspectives – up to two courses may be submitted by each discipline
4. Each Knowledge Area course may be submitted to only one Knowledge Area. If the course could possibly fit into two Knowledge Areas, it is the department's/program's responsibility to identify the one Knowledge Area to be considered for review. Individual departments or programs may offer courses in another Knowledge Areas if the courses are applicable to that Knowledge Area.
5. Core courses are intended for students in any college and should be independent of the student's major. Content prerequisites may be imposed, but are discouraged at the lower division level unless part of a discipline sequence.
6. Once a student has matriculated at UCD, UCD courses not approved by the CCOC for the Core Curriculum cannot be used to satisfy core requirements. Only the CCOC can grant substitutions to use non-core courses to satisfy core requirements.
 - Individual students may petition CCOC for a specific course waiver or substitution.
 - Schools and college may petition CCOC for all students in a program or major.
 - Using guidelines approved by CCOC, individual schools and colleges may approve a study abroad experience for the International Perspectives core requirement.
 - Using guidelines approved by CCOC, individual schools and colleges may evaluate a petition for a core waiver or substitution based on a documented disability.
7. All lower division UCD Core Curriculum courses approved by the CCOC must be submitted to CCHE for review and approval in the gtPathways guaranteed transfer program. Core courses

not approved by CCHE for gtPathways status must be brought to the attention of the CCOC, but are not automatically removed from the UCD Core Curriculum.

8. The CCOC may reject otherwise qualified courses submitted for inclusion into the UCD Core Curriculum under the following conditions:
 - The program has attained the maximum number of core courses allowed.
 - The submitted course is cross-listed with another discipline.
 - The submitted course is cross-listed at both upper and lower division levels, or upper division and graduate levels.
 - The submitted course is unstructured, without a specific Catalog description, such as independent study, internships, special/selected topics, etc.

9. If a course is approved by the CCOC as a UCD core curriculum course, the department or program is agreeing to the following set of conditions for the course and instructor:
 - The syllabus must contain course learning objectives, assessment strategies, and grading policies consistent with CCOC objectives for a core course.
 - The syllabus for each core course section must be electronically submitted to the CCOC by census date each semester the core course is offered.
 - The core course must submit to assessment policies and practices for general education as adopted by the CCOC for the UCD campus.
 - The core curriculum instructor will participate in any CCOC workshops designed to enhance general education instruction.
 - Core courses not taught on a regular basis are subject to CCOC review and possible removal from the list of approved courses.