



Course Proposal Form

Date of Request: _____	Effective Term: _____	Campus: Denver Anschutz
Academic Group:		
Subject Code:	Catalog Number: _____	Academic Career: _____

Request Type			
Create a new course			
Revise an existing course	Credit Hours Course Description Subject Area/Catalog Number Repeatable	Co-Requisite Change Pre-requisite Change Other	Cross-listed Title
Inactivate an existing course			

Course Offerings				
Course Typical offered:	Fall	Spring	Summer	N/A
Catalog Print:	Yes	No		
Add a Requisite:				
Enforced Requisite -Only one per course (Enrollment Requirement) Requisite Number:				
Catalog Request: Enforced by ISIS (Enrollment Requirement)				
Text Requisite: Not enforced but included in course description				
N/A				
<u>Requisite Information/Notes:</u>				

Catalog Data

Transcript Title (Description) _____

Unabbreviated Catalog Title (Long Course Title) _____

Course Description (Long Description):

Minimum/Maximum credit hours _____ to _____

Grading Basis

Repeat for credit

Repeat for Credit

Total Units Allowed:

Allow Multiple Enroll in Term

Total Completions Allowed:

Instructor Consent

Course Attributes

Course Component

Course Components for which students must register:

Clinical	Conference	Dissertation	Externship	Workshop
Field Studies	Independent Study	Internship	Laboratory	Lecture
Main Lab Section	Practicum	Private Instruction	Recitation	Research
Seminar	Studio	Symposium	Thesis	Other
Discussion				

Graded Components if more than one box checked:

Enrollment Limit (Default Section Size):

Course Attendance

In Person

Online

Hybrid

Approval

Dean _____ Date: _____

or

Authorized Signor _____ Date: _____

DO NOT PRINT THIS FORM! This is a digital form. A physical signature is not necessary. Type your full name in the space provided and click the checkbox next to your name.

User Certification: In signing this request, I authorize the above changes to the listed course(s). Furthermore, I certify that I am the approving authority for my institutional group, and that I have acquired all necessary approvals through my School or College internal process for the changes requested. I understand that the Office of the Registrar will make these changes based on my authorization and will apply any applicable institutional level policies or ISIS system level process as required.