

UC Denver Dates and Deadlines* ACADEMIC CALENDAR

Fall 2011

Students are accountable for knowing and following these deadlines.
Students **must** use and regularly check their UC Denver assigned e-mail address;
University communication will be sent to your UC Denver assigned e-mail address.

- April 4 - **First day to register**, check UCD ACCESS PORTAL for your registration date and time. Before registration, all students must pay a **\$200 registration advance payment**, which will be applied to your tuition and fees. See billing information below.
- **First day to apply for fall graduation.** See your advisor.
- August 21 **By 5:00pm** - **Last day to withdraw from all classes and receive refund of \$200 advance payment** and no tuition assessed.
- August 22 - First day of Fall semester classes.
- First day faculty/staff may register with a tuition waiver.
- Last day to petition for resident tuition status.
- August 28 **LAST DAY TO:**
- **Add classes and waitlist using UCD Access portal**
- NOTE: if your class does not appear as "enrolled" on your schedule by Census Date, you are not enrolled in the class.
- August 29 - **No adds permitted today.**
- **Last day to drop a class without a \$100 drop charge.**
- August 30 - First day instructor may approve a request to add a student to a closed class using a **Schedule Adjustment Form**.
- August 30 **Between August 30 and September 7:**
- Classes may be added using a **Schedule Adjustment Form** with instructor's approval and signature.
- Independent study, internship, thesis, and dissertation credit may be added with required signature approvals using a **Special Processing Form**.
- Late starting module or intensive classes may be added up until the first day of the class. After that, they may be **added with instructor's approval and signature** on a **Schedule Adjustment Form**.
- September 7 **CENSUS DATE**
By 5:00 PM
- LAST DAY TO:**
- **DROP full-term classes (with financial adjustment).**
- After this date, dropped classes **require instructors approval and signature** and *will appear* on your transcript.
- **Withdraw from the term.**
After this date, complete withdrawal (all classes dropped) requires the signature of your dean (no tuition adjustment). Signature of financial aid required if student has financial aid (loans, grants, or scholarships).
- **ADD full term classes (except thesis, independent study and internships).** **After this date**, student will be charged the **full tuition amount** for additional class(es) added and College Opportunity Fund hours will not be deducted from eligible student's lifetime hours.
- Request a No Credit or pass/fail grade for a class.
- Register as candidate for degree.
- **Apply for fall graduation.**
- Petition for reduction in dissertation hours.
- **Submit faculty/staff tuition waiver forms.**
- September 5 - Labor Day Holiday (campus closed/no classes)
- November 1 - First day Registrar's Office **requires** dean's signature to drop or withdraw. NOTE: your college may require dean's approval prior to this date; please see your advisor.
- November 21-27 - Fall Break (no classes; campus open)
- November 24 - Thanksgiving Day Holiday (campus closed/no classes)
- December 12-17 - Finals Week.
- December 17 - **Last day to authorize for College Opportunity Fund (COF) via UCD Access.**
- December 17 - End of semester. Commencement.
- December 27 - Fall Final grades available on UCD Access (tentative)
- January 26 - Degrees posted on UCD Access Portal (tentative)

INTENSIVE AND MODULE CLASSES:

Intensive classes are short format (less than five weeks). They require the same number of classroom hours, and the same amount of work as a full-term class, per credit.

Module classes are classes lasting five or more weeks but less than the full term. They require the same number of classroom hours, and the same amount of work as full-term class. Module classes meet:

First five weeks:	August 22 - September 24
Second five weeks:	September 26 - October 29
Third five weeks:	October 31 - December 10

Instructor approval required to add a class after the first day of class.
Instructor approval required to drop the class after the first 15% of class meetings.

ACADEMIC CALENDAR 2012

Spring 2012 (tentative)

Martin Luther King Day - No classes; campus open.....Jan 16
Classes BeginJan 17
Spring Break - No classes; campus open March 19-25
End of Term May 12

Summer 2012 (tentative)

Maymester Classes Begin.....May 14
Memorial Day Holiday-Campus closed..... May 28
Maymester Classes End.....May 31
Summer Classes Begin.....June 4
Independence Day Holiday - No classes; campus closed July 4
End of term..... July 28

BILLING INFORMATION

(Check UCD Access for your current account balance)

- **Please be aware there is a required registration advance payment of \$200.00.** This payment must be made before you can register. The ONLY exception to this requirement is if the Financial Aid Office has received your FAFSA data.
- 1st day of the term through the following Monday - If the student withdraws from all classes for the term, he/she will forfeit \$200, which corresponds to the \$200 registration advance payment.
- Beginning the second Tuesday of the fall and spring terms until census date. If a student drops a class, a \$100 drop charge will be assessed. If a student withdraws during this time frame (therefore dropping all classes), all tuition and other fees will be removed, but a drop charge of \$100 will be assessed for each class.

STUDENTS ARE RESPONSIBLE FOR COMPLYING WITH TUITION/FEE DEADLINES.
UNPAID TUITION WILL BE SUBJECT TO 1.75% SERVICE CHARGE.
ADDITIONALLY, PAST DUE ACCOUNTS MAY BE ASSESSED A 20% INTERNAL COLLECTION FEE ON THE UNPAID BALANCE FOR DETAILED INFORMATION ON PAYMENT DATES AND POLICIES, CALL 303-556-2710 or visit **Student Billing**.

The University of Colorado Denver has implemented an official **E-Bill** (electronic billing) program. Beginning with the Fall 2008 Term, UC Denver no longer mails paper billing statements to students. All registered students must access their student account bill through the UCD Access Portal.