ACADEMIC CALENDAR
Dates and Deadlines
Summer 2009

- Students are responsible to abide by these deadlines.
- If your name is not on the official class roster, you are not officially registered in the course.
-Students must use their official **e-mail address** on record; communication regarding registration will be sent via e-mail to students during the registration period.

March 9	- Registration begins. **Before registration, all students must pay a $200 registration advance payment**. This $200 will be applied to your tuition and fees. Students can register on or after their assigned time. **- Apply for summer graduation**. See your advisor.
May 25	- Memorial Day Holiday (campus closed)
June 7 **By 5:00pm**	**- Last day to withdraw from all classes and receive refund of $200 advance payment.**
June 8	- First day of Summer semester classes. - Faculty/staff using waiver may register. - Last day to petition residency.
June 12	- **Last day to drop a course without a $100 drop charge.**
June 14	- **LAST DAY TO:** **- Add courses and waitlist using S.M.A.R.T** - NOTE: If your name is not on the official class roster, you are not officially registered in the course.
June 15	**- No adds permitted today.**
June 16 CENSUS DATE **By 5:00 PM**	**- LAST DAY TO:** - **DROP** full-term courses with tuition adjustment. - After this date, dropped courses **require instructor's approval** and *will appear* on your transcript. **- ADD** full term courses (except thesis, independent study and internships) and receive COF. **After this date**, student will be charged the **full tuition amount** for additional course(s) added - College Opportunity Fund hours will not be deducted from eligible student's lifetime hours. - First day instructor may approve a request to add a student to a closed course using a Schedule Adjustment Form; dean's signature required. - Full term courses may be added using a Schedule Adjustment Form with instructor's approval; dean's signature required. - Late starting module or intensive courses may be added up until the first day of the class. After that, those courses may be **added with instructor's permission**. - Independent study, internship, thesis, and dissertation credit may be added with required signature approvals. - **Withdraw from the term.** After this date, complete withdrawal (all courses dropped) requires the signature of your dean (no tuition adjustment). Signature of financial aid required if student has financial aid (loans, grants, or scholarships). - Request a No Credit or pass/fail grade for a course. - Register as candidate for degree. - **Last day to apply for summer graduation**. - Petition for reduction in dissertation hours. **- Submit faculty/staff waiver forms.**
July 3	- Observation of Independence Day Holiday - campus closed.
July 4	- Independence Day Holiday - campus closed.
July 7	- First day Registrar's Office requires dean's signature to drop or withdraw. NOTE: your college may require dean's approval prior to this date; please see your advisor.
July 10	- Last day to authorize for College Opportunity Fund (COF) via S.M.A.R.T. Students may continue to authorize through finals at the Registrar's Office.
August 1	- End of semester.
August 11	- Summer Final grades available on S.M.A.R.T.

INTENSIVE AND MODULE COURSES:

Adds after 1st class to start of 3rd class **require** instructor signature. Drops after 2nd class to start of 3rd class **require** instructor signature. **Drop charges apply the first day of class or later.** Drops or withdrawal after 3rd class meeting require special approval from student's dean. No tuition adjustment.

Intensive courses are short format (less than five weeks). They require the same number of classroom hours, and the same amount of work as a full-term class.

Module courses are classes lasting five or more weeks but less than the full term. They require the same number of classroom hours, and the same amount of work as full-term courses. Module courses meet:

First five weeks: June 16-July11

ACADEMIC CALENDAR 2009

Fall 2009 (tentative)

Classes begin..... August 17
Labor Day Holiday – No classes; campus closed..... Sept 7
Fall Break – No classes; campus open..... Nov 23-29
Thanksgiving Day Holiday – No classes; campus closed..... Nov 26
End of term..... Dec 12

Spring 2010 (tentative)

Martin Luther King Day – No classes, campus open..... January 18
Classes begin..... January 19
Spring Break – No classes; campus open..... March 22-28
End of term..... May 15

BILLING INFORMATION

(Check S.M.A.R.T. or CU Access portal for your current account balance)

- **Please be aware there is a required registration advance payment of $200.00.** This payment must be made before you can register. The ONLY exception to this requirement is if the Financial Aid Office has received your FAFSA data and you have completed the University Application for Financial Aid.
- 1st day of the term through the following Monday – If the student withdraws from all classes for the term, he/she will forfeit $200, which corresponds to the $200 registration advance payment.
- Beginning the second Tuesday of the fall and spring terms until census date. If a student drops a course, a $100 drop charge will be assessed. If a student withdraws during this time frame (therefore dropping all classes), all tuition and other fees will be removed, but a drop charge of $100 will be assessed for each course.

STUDENTS ARE RESPONSIBLE FOR COMPLYING WITH TUITION/FEES DEADLINES. UNPAID TUITION WILL BE SUBJECT TO 1.75% SERVICE CHARGE. ADDITIONALLY, PAST DUE ACCOUNTS MAY BE ASSESSED A 20% INTERNAL COLLECTION FEE ON THE UNPAID BALANCE FOR DETAILED INFORMATION ON PAYMENT DATES AND POLICIES, CALL 303-556-2710 or visit Student Billing Policy .

The University of Colorado Denver has implemented an official **E-Bill** (electronic billing) program. Beginning with the Fall 2008 Term, UC Denver no longer mails paper billing statements to students. All registered students must access their student account bill through the CU Access portal .