Class permissions are numbers or authorizations that you can associate with a class and assign to students to use at enrollment.

**General Permission** numbers are distributed to students by instructors or departments but are not linked in CU-SIS to specific students until a student uses one of the general permission numbers to register for the class.

A general permission number can only be used once. If departments wish to track which students have been given the permission numbers, they must do this manually each time a permission number is handed out.

You cannot use **General Permission Numbers** and **Student Specific Permissions** for a class.

**Navigation:** Records and Enrollment>Term Processing>Class Permissions

1. This box is grayed out. Also this is not checked when using General Permission.

2. General Permission will only override the fields that are checked.

   **Note:** Use these check boxes to specify which conditions a class permission overrides.

   For example, if you select **Requisites Not Met**, and do not select **Closed Class**, the class permission will allow students to enroll in the class if they do not meet the prerequisites, but not if the class is full.

   For this example, leave all fields checked.

3. Enter an amount of permission numbers to create.
4. Once the numbers are generated, they will appear here.

5. The **ID** field is populated with the student's ID when the student successfully uses the add permission.

   When the permission is used, the field is display only.

   For this example, this field remains blank.

6. Click the **Save** button.