# Petition for In-State Tuition Classification

**Denver Campus Only**

## Residency Petition Submission Dates and Deadlines

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<tr>
<th>Applicable Term</th>
<th>First Day to Submit a Petition</th>
<th>Priority Review Deadline*</th>
<th>Final Petition Submission Deadline</th>
<th>“Must Move By” Qualifying Date</th>
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<tr>
<td>Spring 2020</td>
<td>October 7, 2019</td>
<td>Dec. 6, 2019, 5:00 p.m. MST</td>
<td>January 13, 2020, 5:00 p.m. MST</td>
<td>January 21, 2019</td>
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<tr>
<td>Summer 2020</td>
<td>March 2, 2020</td>
<td>May 8, 2020, 5:00 p.m. MST</td>
<td>June 1, 2020, 5:00 p.m. MST</td>
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<td>Fall 2020</td>
<td>April 6, 2020</td>
<td>July 17, 2020, 5:00 p.m. MST</td>
<td>August 10, 2020, 5:00 p.m. MST</td>
<td>August 17, 2019</td>
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<tr>
<td>Spring 2021</td>
<td>October 5, 2020</td>
<td>December 4, 2020, 5:00 p.m. MST</td>
<td>January 11, 2021, 5:00 p.m. MST</td>
<td>January 19, 2020</td>
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<tr>
<td>Summer 2021</td>
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<td>May 7, 2021, 5:00 p.m. MST</td>
<td>May 30, 2021, 5:00 p.m. MST</td>
<td>June 7, 2020</td>
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<tr>
<td>Fall 2021</td>
<td>April 5, 2021</td>
<td>July 23, 2021, 5:00 p.m. MST</td>
<td>August 16, 2021, 5:00 p.m. MST</td>
<td>August 23, 2020</td>
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*Priority Review guarantees the petitioner will be notified of a decision before the first day of the term*

* University email is our official means of communication—you will only be contacted through your ucdenver.edu email account*

## Purpose of Petition

For current and former University of Colorado Denver students to apply for a change from out-of-state residency to in-state residency. Students new to the University of Colorado system should request in-state classification by completing the appropriate section of the application for admission and should complete this petition only if requested to do so.

## Resident Classification

You must establish your intent to make Colorado your permanent home. If you are physically present in Colorado solely for educational purposes, you will not be eligible for resident classification. No person may establish domicile in Colorado solely for the purpose of obtaining in-state tuition benefits, and an individual who seeks to establish domicile while registered as a student is presumed to establish Colorado domicile solely for tuition purposes unless there is clear and convincing evidence to the contrary.

## Petitioner Determination

Student completes petition if:

- Student is 23 years old on or before the first day of class, or married, or in Graduate level study or is financially and residentially emancipated.

Parent or Court-appointed Legal Guardian completes petition if:

- Student is not yet 23 years old, unmarried, in undergraduate level study and is not financially and residentially emancipated.

## Legal Guardian

If the petitioner is your court-appointed legal guardian, enclose: (1) a copy of the court decree or letters of guardianship, as appropriate; (2) a statement from the court affirming that your parents, if living, do not provide substantial aid support to you as a minor child; and (3) a statement from the court certifying that the primary purpose of such appointment is not to qualify you as a Colorado resident for tuition purposes.

## Tuition Classification Regulations

In-state status requires domicile, or legal residence, in Colorado for at least one year before the first day of class for the term for which you are petitioning. “Tuition Classification Regulations” are available on our website at [www.ucdenver.edu/residency](http://www.ucdenver.edu/residency)
Indicate the term for which you are petitioning: Term ____________ Year ____________

Student Name__________________________________________________Student Number ________________

Address _____________________________________________________________________________________

City _________________________________State______________________Zip Code______________________

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Telephone____________________ Age   ________Birth date ___________________

Marital Status __________________Date of Marriage________________(provide marriage certificate)

Petitioner (if not the student, see above for definition) _____________________________________________

Relationship to Student_________________________

Address_______________________________________________________________________________

City________________________________State______________________Zip Code________________

1. Are you a citizen of the United States?            Yes                No _______

   a. Date visa was issued _________________ Type of visa status (F1, L2, etc.) _________________

   • Include a copy of your resident alien card or nonimmigrant visa.
   • If your immigrant visa was issued after the beginning of the 12-month domicile period, include evidence indicating the date on which the Immigration and Naturalization Service certified your eligibility to reside permanently in the United States.

2. List all specific periods in which you have maintained a residence in Colorado (mm/dd/yy):

   From ____________ To ________________ From ____________ To ________________

   From ____________ To ________________ From ____________ To ________________

   List all specific location(s) in which you have ownership of a residence in another state (mm/dd/yy) :

   From ____________ To ________________ Location: ____________________________

   From ____________ To ________________ Location: ____________________________

   From ____________ To ________________ Location: ____________________________

Include evidence of your place of residence in Colorado during the 12-month domicile period as indicated below. The enclosed qualifying deadline sheet indicates the necessary dates for documentation. Submit evidence documenting your place of residence beginning no later than the Domicile Qualifying Date for the term for which you are applying through the date you submit the petition.

Renters should provide one of the following: copies of leases, rent receipts, or letters from landlords. Evidence submitted must include the address of the property and the landlord's signature and address and the amount of rent paid. If you resided with a friend or relative, that person is considered your landlord.

Homeowners should submit a copy of the deed for their primary residence.

3. List all specific periods you have been absent from the State of Colorado for periods longer than 30 days:

   Periods of Absence (mm/dd/yy) (if any absence exceeds one full year then you must provide supporting evidence)

   From ____________ To ________________ Location: ____________________________

   From ____________ To ________________ Location: ____________________________

   From ____________ To ________________ Location: ____________________________
4. Income tax information:
   a. List all years for which you have filed Colorado state income tax returns: ________ , ________ , ________

   b. For which years did you file in another state? ________ , ________ , ________ , ________

   Which state? __________________________________

   c. If you did not file a Colorado state return in the past two years, please state the reason:

   _____________________________________________________________

   Include copies of all federal and state income tax returns; including returns for states other than Colorado, for the past year (include copies of W-2 forms if you did not file tax returns). Include tax forms 104 and 104PN (if applicable) for years during which you resided in Colorado for only part of the year. Personal copies are acceptable.

5. List all employment for the past two years, including both Colorado and non-Colorado positions. Be sure to list the month, day, and year of employment and address.

   a. Employer_____________________________________From_____________To_____________

   Address ______________________________________

   b. Employer_____________________________________From_____________To_____________

   Address ______________________________________

   c. Employer_____________________________________From_____________To_____________

   Address ______________________________________

   d. Employer_____________________________________From_____________To_____________

   Address ______________________________________

   Include verification from each Colorado employer regarding dates of employment. Letters from the employer or copies of payroll statements for each month of employment is acceptable documentation. Do not submit a W2 as proof of employment.

6. Do you have a Colorado issued driver’s license or identification card?

   Yes_____ No_____ Date of issue: ___________ (mm/dd/yy) If you answered no, then please provide the following information:

   Current or most recent state of issue: ___________ Date of issue: ___________ (mm/dd/yy)

   • Include a copy of your active state issued driver license or identification card.
   • If you have a Colorado license that was renewed or reissued during the 12-month domicile period, also include a Driver’s History, available from any Colorado Driver’s License Office, documenting the original date of issue.
   • If you have a Colorado identification card rather than a driver's license, provide a copy of the identification card. If this card was renewed or reissued during the 12-month domicile period, also provide evidence of the date of issue of any previous Colorado identification.

7. Are you a registered voter?  Yes ________ No _________

   a. In what state is your current voter registration: ________

   b. Date of most recent registration: ____ (mm/dd/yy)

   If registered in Colorado, include a copy of your certificate of registration from your county clerk documenting the date of registration. If your voter registration is noted on your Colorado driver’s license, that license will be sufficient documentation.
8. Have you owned or been the primary user of a motor vehicle? Yes ________No ________
   a. Name of registered owner ________________________
   b. Relationship of registered owner to you ________________________
   c. List the state and dates of vehicle registration during the past two years:

   State __________________________ Dates ________________ (mm/dd/yy)
   State __________________________ Dates ________________ (mm/dd/yy)

Include a copy of your current vehicle registration regardless of the issuing state. If your Colorado registration was renewed during the 12-month domicile period, include a copy of your previous Colorado registration, if any.

9. Did you graduate from a Colorado high school? Yes ________No ________
   If no, list the high school name, location, and graduation date. ________________________

10. List all colleges and universities you have attended, including the University of Colorado. If no such attendance, please indicate "none":

   Institution  Dates Attended (month, year)
   ____________________________________________________________ From______ To ________
   ____________________________________________________________ From______ To ________
   ____________________________________________________________ From______ To ________

   At which schools were you assessed non-resident tuition (including the University of Colorado)?

   ___________________________________________________________________________________

For any school you attended outside Colorado since you began living in Colorado, include documentation verifying your non-resident tuition classification.

11. Attach a type-written statement explaining why you regard Colorado as your permanent home. If you are the student, indicate your plans for residence and employment after you leave the University. Supply any and all additional information you feel can help show your intent to make Colorado your permanent home. Include any relevant documentation. If you are the student's parent or guardian, please indicate the expected duration of your residency and employment (if employed) in Colorado.

Any false information or falsified supporting document included in this petition may subject you to criminal charges and University disciplinary proceedings, and out-of-state tuition may be retroactively assessed. I hereby swear or affirm that the answers given in this petition are accurate and complete and that all documents included hereto are true and unaltered copies of the original documents. If my circumstances change, affecting the tuition status requested by this petition, I agree to notify the tuition classification officer in writing within 15 days after such change. I understand it is my obligation to have in my possession a copy of this petition and all of its supporting documents, as reproductions will not be provided by the University at any future date.

Printed Name _____________________________________________________________________________

Signature of Petitioner____________________________________________ Date_____________________
**Documentation Checklist:**

1. Copy of *any* active state driver license or state issued identification card.
2. Copy of *any* active voter registration.
3. Copy of *any* active vehicle registration.
4. Copy of *any* state taxes submitted (if you did not file state taxes, please include a copy of your federal taxes)
5. Copy of lease agreement(s) spanning 12+ months.
6. Employment verification of all jobs held within the past 12+ months.
7. Other documentation to demonstrate you are establishing yourself as a Colorado resident.
8. Emancipation petitions **must** include financial statements for all accounts under petitioner's name. This includes but is not limited to: checking account(s), savings account(s), credit card(s) account(s), etc. See 'Emancipation Addendum' for more information.

**DO NOT SUBMIT YOUR PETITION IF YOU HAVE NOT INCLUDED ALL DOCUMENTATION APPLICABLE TO YOUR PETITION**

**DO NOT SUBMIT ORIGINAL COPIES OF YOUR DOCUMENTATION AS THEY WILL NOT BE RETURNED**