

## UNIVERSITY OF COLORADO DENVER

### TUITION PAYMENT DISCLOSURE STATEMENT

The payment of all tuition, fees, and charges becomes an obligation of the student upon registration at University of Colorado Denver (CU Denver). Each student authorizes CU Denver to add to his or her account all tuition and fees, as approved by the Board of Regents, incurred by the student as a result of attending CU Denver and any other charges or fees as approved by the Bursar's office. The student understands and agrees that if the student does not officially drop from registered courses during the 100% tuition refund/credit period, the student will be responsible for paying some portion or all of the full tuition amount and fees based on the date that the student officially withdraws.

Tuition and fee e-bills, as well as changes to tuition or fees, for all CU Denver students are available online via UCDAccess student portal; notification of availability of the system will be sent to each student at the official CU Denver e-mail account. CU Denver does not mail paper billing statements to students; it is the student's responsibility to check UCDAccess and to fulfill the student's payment obligations. Tuition and fee e-bills are generally loaded to UCDAccess portal on the first business day of the month in which classes begin (or approximately 3 weeks before the start of class).

#### Payment

Payment for the tuition and fees detailed on a student's e-bill is due on the census date of each semester. Students who do not register for classes until after the e-bills have been loaded to the web will not receive their tuition and fee e-bill until after the census date and payment will be due on the date specified on the student's e-bill.

Payments must be received by the published due date; post marked dates are not honored. Failure to pay by the published due date will render the student account past due and result in assessment of a monthly service charge, equal to 1.75% of the outstanding past due balance, to any account not paid in full by the due date. Each student understands that in order to avoid this service charge, the student must pay his or her account by the published due date. Please see the Bursar's Calendar for specific dates and deadlines each semester.

Past due student accounts are referred to the Student Debt Management. If accounts are not paid in full, a 20% internal collection fee will be assessed on the unpaid balance, this is in addition to the 1.75% service charge per month all past due accounts are subject to. An overdue student account may be referred to a third party collection agency and reported to one or more credit bureau reporting services; the student explicitly authorizes CU Denver to release personal and financial information under those circumstances. To the extent permitted by applicable law, the student agrees to reimburse the University of Colorado Denver the fees of any collection agency, which may be based on a percentage at a maximum of 40% of the debt, and all costs and expenses, including reasonable attorney's fees, we incur in such collection efforts. In addition, while you maintain a past due balance with the University of Colorado Denver, a hold will be placed on your record preventing any future registration and the release of official transcripts.

Pursuant to C.R.S. § 23-5-115, in the event of a default on an amount owed to CU Denver, CU Denver may certify to the Colorado Department of Revenue information regarding persons with past due accounts. The Colorado Department of Revenue may then disburse funds to CU Denver in satisfaction of that debt from tax refund amounts owed to the individual, if any.

#### Payment Plan:

Students have the option of signing up for a payment plan that spreads the cost of tuition and fees over a period of two or three months (depending on when charges are assessed to the student). The payment plan options require a bank account or credit/debit card to be set up for automatic withdrawal. There is a \$35 fee for taking advantage of the payment plan. There is also a 2.75% service fee assessed to all credit/debit card payments. E-check (bank account) transactions are not assessed the 2.75% fee.

Funds will automatically be pulled on the 20<sup>th</sup> of the month, for each month of the plan. For example, in the spring semester:

- 1/3 of the charges will be automatically withdrawn on January 20<sup>th</sup>
- 1/3 of the charges will be automatically withdrawn on February 20<sup>th</sup>
- 1/3 of the charges will be automatically withdrawn on March 20<sup>th</sup>

If the automatic withdrawal fails due to insufficient funds or invalid account information, a second attempt will be made approximately a week later. Notification will be sent in the case of a failed attempt, providing enough time for a student to correct inaccurate information, or to change funding sources. If the second attempt fails, the student will be removed from the payment plan and may be subject to service charges.

**Returned Payment Policy:**

Students will be assessed a \$20 fee for each payment returned (regardless of amount). Finance and late charges will be assessed, as described above, and the student may be required to use certified funds to make payments. Past Due Accounts:

Students who have a past due balance with CU Denver will not be permitted to add classes during the current semester or register for any future semesters until the bill is paid in full. Students enrolled in any term who carry an unpaid institutional debt will be administratively dropped from all future terms if not paid in full by the Friday prior to the first day of classes of the next term.

**Billing Dispute Rights:**

Students can dispute billed charges through the tuition appeals process: <http://www.ucdenver.edu/student-services/resources/registrar/students/Pages/TuitionAppeals.aspx>

Service charges can be appealed by completing the online form at: <http://www.ucdenver.edu/student-services/resources/CostsAndFinancing/billing/serviceChargeCourseDropChargeForfeiturePetition/Pages/form.aspx>

**Agreement:**

Student acknowledges and agrees that he or she has read and understands the Tuition Payment Disclosure Statement. By clicking "I AGREE" below, Student agrees to be bound by the terms herein.