Accepting and Declining Financial Aid Award

1. Go to udenuer.edu/ucdaccess and log in.

2. Click on Financial Aid to the left of the page and then, click on Accept/Decline Awards
3. In prompted, click on the correct **Aid Year** link.

![Select Aid Year table]

- **Aid Year** | **Institution**
  - 2017    | CU Denver
  - 2016    | CU Denver

4. Follow the instructions **very carefully** to avoid processing delays.

![CU Denver Financial Aid Award Package]

After checking the Accept box, a field will open to allow you to enter a lesser amount than the offered amount. **(NOTE:** If you are accepting awards for the academic year [e.g., 2014 Fall and 2015 Spring], the amount that you accept is divided between both semesters.)

5. **Once the awards are accepted or declined, you cannot change the award.** Contact the [Financial Aid & Scholarships Office](mailto:financialaid@cu.edu) to change the amount.