

UC Denver SIS Replacement Project Hot Topics Archive

Academic Administrators (AASIG) (UPDATED 12/03/08)

Recent discussions related the project include:

- **03/21/08 – Review of DARS and an examination of pre-requisite checking within Campus Solutions (CS)**

Faculty on all campuses has expressed a strong interest in real-time pre-requisite checking since the inception of the SIS replacement project. DARS/Campus Solutions can handle the technical side of pre-requisite checking, but the checking is all ON or all OFF, meaning that there is no intermediate warning when a student fails to meet course pre-requisites. Additionally, pre-requisite checking is carried out only at the time of registration, rather than at the shopping cart stage. There was continuing concern from the Academic Administrators about the crucial need for accurate, up-to-date transfer tables to make pre-requisite checking work. All campuses agreed that a pilot scale initiation of pre-requisite checking is advisable. UC Denver will focus on a small number CLAS and BUS courses where pre-requisite checking is currently a manual process.

- Link to the [Business Case \(doc\)](#).
- All campuses also will need to have discussions on the business processes and staffing required to maintain data accuracy in the course and transfer tables in Campus Solutions.

- **08/11/08 –On-line grade submission in CS**

The result of the meeting is that CS is more flexible than faculty were led to believe. Web-based grade submission happens in three steps, each with its own security; input, approval, post. There will be two major grade input options: drop-down box (default) or electronic 'bubble' sheet similar to the manual sheet currently being used at CU. Faculty will also have the option of uploading grades from Excel or a course management system like Blackboard (under development). Faculty who plan to upload grades will first need to download the CS compatible file to ensure the official grade roster agrees with the faculty file.

- **12/03/08 - On-line grade changes and graduation processing**

On-line grade changes will follow an optional practice in that faculty (system wide) will have the option of using a (1) check-off box available from a pull-down menu, or (2) a text field, to explain the reasoning behind the grade change request. Campus choice (Registrar) will determine which of the two options will be allowed on that campus. As before, a completed grade change request will be administratively reviewed before approved for posting. The work flow steps for a grade change will be available to students through their portal.

At UCCS, it appears that an additional step of Change of Record forms passing through the department (chair?) occurs, before being passed on to the student's home college associate dean. The issue of adding a departmental review to the process was not discussed at the Campus Solutions/Academic Administrators/Records and Registration meeting on grade changes.

[John Lanning](#) is the point of contact for the Academic Administrators SIG

Admissions (UPDATED 11/13/09)

- UCD Admissions is now using Campus Solutions for undergraduate application processing.
- As of 10/28/09, all Denver down town undergraduate and AMC Nursing prospective students have been moved from SIS into ISIS. This allows us to use ISIS for communicating with students.
- The prospective student portal is now live for UCD. We are now using NelNet e-commerce to accept application fees for programs at AMC.
- We are still working through the AMCAS load into ISIS. School of Medicine staff are involved in testing and data validation. Once ready for production, files will be loaded from AMCAS into ISIS on a schedule determined by SOM - either nightly or weekly.

Contact: [Barbara Edwards](#) for Downtown Campus and [Mary Diaz](#) for AMC .

Advising (UPDATED 09/29/08)

- An issue paper has been created by the project office to help address this issue. The goal was to see what advising functionality can/will be delivered in Campus Solutions, and to eliminate the need to interface large volumes of confidential student data to the campus advising system. UIS acknowledges that data will be required to maintain the advising system, and that the data will be interfaced to the advising on a timely basis (I-SR-10). Frequency of the updates still needs to be determined.
- Issue paper number is 222 "Advising Ancillary Systems," date 7/17/2008. Author: Sharon Bychowski. Functions listed as delivered or configurable in Campus Solutions: Advisor Roster; Advisor Lookup; Student Academic Data; term by term academic record; alphabetic academic record; GPA calculator.
- Those items listed as to be maintained in **the advising system or other external system**: appointment system; student contacts and comments; orientation lists; advisor feedback re the advising system; request a data list; administrative reports (many appear to be able to be generated from CS). There is discussion/concern about Campus Solution's ability to handle advising notes to the extent needed. UCD CLAS currently uses SAN; College of Business currently maintains these data in FileMaker Pro.

[John Lanning](#) is the main point of contact, with [Peggy Lore](#) for SAN and [Shelly Townley](#) for the Business School.

Classroom Scheduling/EMS interface (UPDATED 09/29/08)

- Issues regarding UMS support of EMS and R25 and the development of an interface with Oracle have been resolved. AMC and the downtown campus will be using EMS (because of the Auraria campus common classroom scheduling).

For DC, [Daniel Parks](#) is the contact. For AMC, [Larry Abbott](#) is the contact.

Common Transcript/Common Academic Statistics (UPDATED 09/29/08)

- The decision to continue with a common university-wide transcript was made by the president. A SIS project decision has been made to allow students the option to create career-level transcripts through student self-service.
- The issues of each campus having separate diplomas and each individual campus's roles and missions are still to be determined. At one point this was referred to the Chancellor's cabinet level. Current status is unknown.

[John Lanning](#), [Roxanne Byrne](#), and [Cliff Young](#) are the points of contact.

Customer Relations Management (CRM) (UPDATED 09/29/08)

- CRM is "up" for Downtown Denver undergraduate admissions and for AMC Nursing. That said, it hasn't been used yet by either campus as there are some more processes that need to take place to use it, and those things are being worked on now. Boulder undergraduate admissions, Colorado Springs undergraduate AND graduate admissions are to go live Fall 2009.


Points of contact are [Jim Morfeld](#) for Downtown Campus and [Mary Diaz](#) for AMC

DARS/CS Interface (UPDATED 04/10/09)

- The DARS part of the project is on track. They are working on extracting the SIS transfer tables and loading them into DARS.
- They continue to refine the requirements for the development of the transfer credit interface, which will post transfer work to CS after the evaluation is completed in DARS.
- We are still concerned with the interface between DARS and Campus Solutions. How will all exceptions made to individual student records in SIS be moved into DARS?



[Martina Juarez-Lopez](#) is the point of contact.

Data Conversion & Validation (UPDATED 11/13/09)

- Admissions currently is very involved in resolving duplicate student records.
- Records/registration staff will begin validation of student program plan data on November 12, 2009. All data must be validated and all necessary clean-up completed prior to 2/1/2010, in preparation for pre-registration activities. Student Financials and Financial Aid also are dependent on the accuracy of this data.
- Staff are still working on validating data conversion for instructor/advisor information.
-  [DRAFT excerpt](#) of the Project Office Data Conversion Strategy document. The project has acquired a Master Data Management (MDM) product, which will be used as part of the conversion process.

[Teri Burleson](#) is the point of contact for Records and Registration, [Evan Icolari](#) for Bursar, and [Pat McTee](#) for Financial Aid.

Data Warehousing/Reporting (UPDATED 11/11/09)

- The Project Office has provided a decision matrix as part of the  [Reporting Strategy](#) document.
- A Cognos query tool, Report Studio, can be used to build custom queries, including those that join across CSW "stars" (sets of related data). This was a major perceived limitation of Cognos that could impact both functional and analytical reporting.
- The primary reporting strategy continues to emphasize using the Campus Solutions Warehouse (CSW, or "warehouse" hereafter) wherever possible, with Cognos the tool of choice. UIS indicates increasing the update frequency for selected tables in the warehouse is possible, if this facilitates reporting from the warehouse instead of the transactional system. Details of this have not been worked out. Transactional system reporting will certainly be required in many cases, with PSQuery and XML Publisher the suggested primary tools.
- Five PS Query two-hour workshops were conducted from March to April--two in Boulder and one each at Denver DC, Denver AMC, and UCCS. An online, self-paced, version of the training is available. Employees can use it to augment the face-to-face training workshop.
- The functional project teams need to define the necessary reports for their areas so that gaps in the data available in the CSW can be identified. There are an unknown number of modifications needed to support reporting requirements for each functional area prior to their respective go live dates. Focus is heavily on the Admissions area.
- If you currently have an interface with SIS data feeds, please notify [Vaughn Larsen](#).
- Two ISIS Town Meetings focusing on reporting were held in November: one Downtown and one at AMC.  [Download the presentation here](#).

[Christine Stroup-Benham](#) is the point of contact for this issue.

Document Management/Imaging System (UPDATED 04/10/09)

- The document imaging contract has been signed. Hershey Systems is the vendor.
- Project staff and campus offices are working on data conversion for Financial Aid and Admissions data.
- Departments will be purchasing hardware where current equipment either does not meet the minimum specifications or does not exist.
- The document imaging process is a key component for go-live for Admissions (July 2009) and Financial Aid (January 2010). Admissions applications are particularly dependent on the imaging system for part 2 graduate application processing, as well as any additional information that is not on the general admissions application that is being delivered by Oracle.
- Admissions units who want to use supplemental questions and/or part 2 applications need to be developing PDF formats for these documents during early april 2009

Contacts: Admissions— [Barb Edwards](#); AMC Records and Registration— [Michael Gerth](#); DC Records and Registration— [Daniel Parks](#); Student Financials— [Jeff Cummins](#); Financial Aid— [Pat McTee](#)

Interfaces & Databases Dependent on Student Data (UPDATED 11/13/09)

- Significant effort is still going into identifying interfaces that exist within academic units. A request has gone out from IT Services to units who have identified data bases dependent on student data from SIS/ISIS. We need to know what data fields are being used by those units to assure that there is some way for them to continue business once we switch over to ISIS fall 2010 term. If you have not received a request from ITS, please contact [Vaughn Larsen](#) or [Larry MacNeill](#) and provide that information.

Contact: [Vaughn Larsen](#).

Portal and Portal Authentication (UPDATED 11/13/09)

- The prospective student portal is now live for UCD. Content focuses on Downtown undergraduate programs and undergraduate Nursing. By the end of November 2009, we will have completed the business owner assignment for each component of the Student Center within the portal. These individuals will be responsible for working with developers on functional testing, as well as moving text/content into the portal.

Contact: [Kaye Orten](#)

System Integrated Testing (SIT) (UPDATED 11/13/09)

- System integrated testing (SIT) continues. The current version of SIT does not include student self-service. It does include an expanded number of students so that we can more thoroughly test financial aid and student billing across various academic programs. We are beginning to test the interaction between student data and the PS Financials General Ledger.

Point of contact to be determined.

Training and Documentation (UPDATED 11/13/09)

- Training has taken place for department course coordinators in preparation for building fall 2010 courses. This training was conducted by the Registrar's office.
- Training on the scholarship application has been conducted in preparation for bringing up the on-line scholarship application for UC Denver students in early spring 2010. This involved mostly staff within the financial aid office.
- The [Introduction to ISIS Training](#) class is available online through the systemwide project office site, and is required for all users of the new system.
- FERPA training is available through SkillPort on the [myCU portal](#). To access the course, log in to myCU, click the My.Training tab, and click the link that says "Click here for SkillPort." From there you can search for FERPA to find the course. This course is also required for all users of ISIS.

Point of contact to be determined.