For Exempt Studies:
If you would like to close an open Exempt study, please email your request to COMIRB@ucdenver.edu. Please make sure to include in your email the name of the Principal Investigator and the COMIRB protocol number.

For Full Board and Expedited Studies:
To close an open protocol, please submit a Study Closure submission and outline in your cover letter the reasons you would like to close/re-open the protocol. If the protocol has been closed or expired for a significant amount of time, please contact COMIRB at 303-724-1055.

1. Complete the Continuing Review Form, which can be downloaded by clicking here.
2. Compile all supporting documents relevant to your study - A list of possible supporting documents is provided HERE.
3. Submit the materials to COMIRB via the eRA(InfoEd)