Article I
Election and Replacement
A. Senators shall be popularly elected at-large by the student body of the University of Colorado Denver (CU Denver) in the General Election of the University of Colorado Denver Student Government Association (CU Denver SGA) each spring. Senator terms are from June 1\textsuperscript{st} to May 31\textsuperscript{st} each year.
B. Vacancies in the Senate may be filled by appointment by the President or the President Pro-Tempore should the President fail to act, and approved by a two-thirds (2/3) majority of the Senate. Appointed Senators have the same duties, responsibilities, and voting privileges as popularly elected Senators.
   i. The President Pro-Tempore may only appoint Chairs if the President fails to act after three (3) weeks into the fall semester at the request of the Senate.

Article II
Senator Duties
A. The primary duty of each Senator shall be to represent the student voice effectively in the shared governance of the campus, to promote an enriching and fulfilling university experience, and to support the general welfare of the student body.
B. Senators shall be assigned to committees of the Senate as prescribed by Article III, Section H of the CU Denver SGA Constitution.
C. The President shall recommend and the Senate shall confirm Senators to sit on external committees.
D. Senators are expected to attend and represent the CU Denver SGA at events as well as university and administrative functions.
E. Senators shall attend all Senate meetings, appointed standing committee meetings, and external committee meetings. The CU Denver SGA recognizes that all Senators are at the university primarily as students and thus allotted one (1) unexcused absence and three (3) excused absences per semester.
   i. Excused absences for Senate meetings must be approved by an executive.
   ii. Excused absences for committee meetings must be approved by the respective chairperson.
   iii. Appeals regarding excused and unexcused absences may be filed with the Judicial Branch. The senate may adopt such guidelines by a simple majority.
   iv. Senators who are unable to fulfill the time commitment due to external obligations are strongly encouraged to resign.
   v. All Senators who exceed the allotted number of absences are subject to disciplinary action by the Senate; in the case of impeachment the Senate shall follow Article VIII, Section B of the CU Denver SGA Constitution.

Article III
Senate Leadership
A. The Senate shall nominate one (1) Senator from the sitting membership of the Senate as the President Pro-Tempore. If more than one (1) Senator is nominated, the Senator who receives the most votes shall be elected. The appointed President Pro-Tempore shall preside over the Senate in the absence of the President or in cases in which the President should refuse to act, as defined in Article III of the CU Denver SGA Constitution.
B. The President and Vice-President shall represent the CU Denver SGA on the Inter-Campus Student Forum (ICSF) unless otherwise delegated by the President. Senators may attend ICSF meetings as non-voting members.

C. Three (3) Senators shall be nominated by the President and confirmed by the Senate as Chairs of the standing committees of the Senate as prescribed by Article III, Section I of the CU Denver SGA Constitution.

Article IV
Senate Meetings
A. Meetings shall be held at the discretion of the President. The President Pro-Tempore shall chair the meeting only in the case that the president shall refuse to act, is unable, or at the request of the Senate, as prescribed by Article III of the CU Denver SGA Constitution.
B. The President, or President Pro-Tempore, if the President refuses to act, shall be the Chair of the Senate.
C. Senate Meetings shall follow Parliamentary Procedure.
D. A quorum shall consist of a simple majority of the sitting membership of the Senate.
E. A Justice shall be the Parliamentarian of the Senate. In the absence of a Justice, the President may delegate the role of Parliamentarian.
   i. Senators may challenge the qualification of the Parliamentarian should they feel that he/she lacks sufficient knowledge to guide the proceedings, and shall affirmatively vote to replace the Parliamentarian with another Justice or Senator.
   ii. The President, or President Pro-Tempore if the President should refuse to act, may delegate the responsibility of Parliamentarian to another Justice or Senator should the Senate challenge and affirmatively vote to replace the Parliamentarian.
F. There shall be one or more secretaries who will be an at-will staff employees of the CU Denver SGA and will serve as the Secretaries of the Senate. In the absence of a secretary, the president may delegate the position.
G. The President may call emergency meetings in accordance with Colorado Revised Statute 24-6-402.
H. Legislation must be introduced no later than forty-eight (48) hours prior to scheduled meetings. This rule may be relaxed if the President and President Pro-Tempore reach consensus that there is an emergency issue that the Senate must address immediately.
I. In addition to meetings, each Senator will be required to hold office hours each week:
   i. Working on a task designated by their Chair(s) for their Committee(s).
   ii. Working at a CU Denver SGA event, working at a CU Denver SGA sponsored event, or attending administrative functions.
   iii. Working on legislation or projects relevant to the CU Denver SGA or the CU Denver Student Body.
   iv. Sitting on committees external to the CU Denver SGA that are recognized and confirmed by the Senate.

Article V
Agenda Structure
A. The President shall send the finalized agenda no later than forty-eight (48) hours prior to the meeting. Changes to the finalized agenda must be made through amendment at the Senate meeting.
Article VI
Budget Process
A. The Senate shall approve all monies spent out of the operating account of the CU Denver SGA.
   i. Proposed budgets of monies spent out of the operating account must be sent out to the Senate no later than forty-eight (48) hours prior to the expected vote of the given budget.
B. The Senate shall approve the following aspects of the CU Denver SGA budget annually:
   i. Funding Guidelines as proposed by the Finance and Funding Committee.
   ii. Number of hours and pay rate of Senators and non-elected staff positions as proposed by the executives and in accordance with the budget approved by the previous CU Denver SGA, Student Fee Review Committee, and the University of Colorado Regents.
   iii. In case of emergency, chairs of standing committees and executives may spend up to $250.
C. Pursuant to Article III, Paragraph H, Section ii of the CU Denver SGA constitution, and subject to approval of funding guidelines herein described, the Senate delegates the task of funding student organizations, and the allotted monies in the student organization account, to the Finance and Funding Committee.
D. Pursuant to Article III, Paragraph M of the CU Denver SGA constitution, the Senate recognizes the Student Fee Review Committee as the committee responsible for reporting student fee recommendations to the University of Colorado Denver Administration.

Article VII
Senate Committees
A. The Senate shall approve bylaws proposed by the standing committees annually.
B. The Legislation and Drafting Committee shall review proposed bylaws prior to approval of the Senate to retain consistency throughout.

Article VIII
Review and Ratification
A. The Senate must approve the Senate bylaws by the third week of the fall semester.
B. A majority of the Senate must approve amendments to ratify the Senate By-laws.

Adopted by the University of Colorado Denver Student Government Association on Friday, August 9, 2013.