Article I. Title

The name of this standing committee within the CU Denver Student Government Association (UCDSGA) will be the Legislation and Drafting Committee and hereto referred to as LegCo.

Article II. Purpose

The purpose of the Legislation and Drafting committee is to serve as an overseeing committee within the structure of the UCDSGA. LegCo will upon request, assist in all matters relating to legislation and drafting, including committee bylaws. LegCo is also responsible for assisting and drafting in UCDSGA legislation as well as creating legislative policy that is under compliance with University policies, as well as local, state, and federal laws and guidelines. The Legislation and Drafting Committee shall investigate research and draft proposed legislation upon referral by the Senate or Senate Pro Tempore, as provided herein or upon request by elected officer of the UCDSGA, and shall timely forward any legislation so referred or requested with recommendations to the senate.

Article III. Members

The membership of LegCo shall consist of no less than three (3) but no more than seven (7) voting members on the Senate.

   A. A minimum of three (3) but no more than seven (7) committee members shall be nominated by the President, being confirmed by consensus from two out of three standing committee chairs and approval by the Senate.

   B. The UCDSGA Vice President will serve in a Vice Chair capacity on LegCo

   C. Should a vacancy occur, the position may be filled in accordance with the UCDSGA Constitution and the UCDSGA Senate Bylaws.

   D. Ex-officio members are acceptable; however they hold no voting rights within LegCo or the Senate.

Article IV. Officers

The officers of the Legislation and Drafting Committee shall include a Chairperson, and a Vice Chair. No member of LegCo shall hold more than one officer position at a time. Ex-officio members may not hold officer positions.

   A. Chair
1. The Legislation and Drafting Chair position will be filled in an internal confirming process by the Senate after a nomination by the President. This will be conducted in accordance to the guidelines set forth within the Senate Bylaws as well as the UCDSGA Constitution.

B. Vice Chair:
1. The Vice Chair position shall be filled by the UCDSGA Vice President.
2. The Vice Chair shall serve as Chair in the absence of the Chairperson, maintaining all responsibilities of the Chair in their absence.

Article V. Duties and Responsibilities

LegCo is required to fulfill all duties and responsibilities outlined in the UCDSGA Constitution, UCDSGA Senate Bylaws, and the UCDSGA Job descriptions.
A. LegCo shall also provide the Executives with an oral or written report in applicable manner prior to all UCDSGA Senate Meetings.
B. Shall provide an oral report as a committee update for the UCDSGA Senate.

Article VI. Meetings
A. The Legislation and Drafting Committee shall meet a minimum of two (2) times per month, but maybe increased at the discretion of the Chair.
B. All LegCo meetings shall be open to the public.
C. All regular meeting times must be posted in the Student Government Office. All members shall receive notice via email at minimum of 48 hours prior to changing a meeting time.
D. Quorum shall consist of a simple majority of the voting membership of LegCo. Quorum must be established to conduct official business.
E. If needed, an emergency meeting may be called. LegCo members must receive written notice via email within 24 hours of the newly implemented meeting.

Article VII. Attendance
A. Committee members are expected to attend every LegCo committee meeting, however circumstances do arise that may force an individual to miss certain meetings.
B. Committee members with more than one unexcused and three excused absences per semester are in violation of the Senate Bylaws and maybe subject to removal from standing committee as well as the membership within the Senate body.
C. All excused absences must be documented and provided to the Chair.
D. Failure to attend an emergency meeting shall not be considered an absence.

Article VIII. Amendments and Adoption of these Bylaws

Adoption of new bylaws and any amendments to these bylaws must be passed by a two-thirds (2/3) majority vote of both the Legislation and Drafting Committee as well as by the UCDSGA Senate.