Article I. Title

The name of this standing committee of the UC Denver Student Government Association (UCDSGA) will be the Freshmen Council.

Article II. Purpose

The purpose of the Freshmen Council is to serve as a direct representation of the UC Denver freshman student body and to serve as the liaison to UCDSGA councils, boards, and standing committees.

Article III. Meetings

A. The Freshmen Council shall meet at least four (4) times a month as stated in the UCDSGA Executive Council Bylaws.

B. All Freshmen Council meetings shall be open to the public and regular meeting times must be posted in the Student Government Office.

C. Members must receive written notice via email and be notified by telephone through either text or voice message at least 72 hours in advance before changing a meeting time.

D. A quorum of three-fourths (3/4) members must be present in order to conduct business.

E. If needed the Chair may call emergency meetings. The Freshmen Council members must receive written notice via email and be notified by telephone through text or voice message at least 24 hours in advance.

Article IV. Members

The membership of Freshmen Council shall consist of three (3) voting members and a non-voting chair and may include as many ad-hoc members as deemed necessary.

A. Freshmen Council members shall be chosen from the eligible freshmen at UC Denver in the month of September.
B. The members shall be appointed by the UCDSGA Executive Branch. The top four applicants will be approved by a two-thirds (2/3) vote of Executive Council in accordance to the UCDSGA Constitution and the UCDSGA Executive Bylaws.

C. The members shall hold the right to vote in Freshmen Council meetings, but not during Executive Council meetings.

D. Should a vacancy occur the position shall be filled in accordance with the UCDSGA Constitution and the UCD Executive Bylaws.

E. Ad-hoc members do not have voting rights within Freshmen Council or Executive Council.

Article V. Officers

The officers of Freshmen Council shall include a Chairperson and a Vice Chairperson. No member of the Freshmen Council shall hold more than one officer position at a time. Ad-hoc members may not hold officer positions.

A. A temporary member of the UCDSGA Executive Council shall serve as the temporary Chair of the Freshmen Council for four (4) weeks following assignment by the Executive Branch.
   a. Assignment will take place no later than two (2) weeks after freshmen appointment.
   b. Following those four (4) weeks, the Freshmen Council shall take an internal vote as to whom from the FreshCo they would recommend to Executive Council to be the Chair.

B. Chair
   a. The Freshman Chair position will be filled in an internal election by the members of the UCDSGA Executive Council. Election procedures will follow guidelines set by the UCDSGA Constitution and the UCDSGA Executive Bylaws.
   b. The Chair forfeits the right to vote within Freshmen Council. However, in case of a tie within the committee, the Chair will serve as the tie-breaking vote.
   c. The Chair must attend all Executive Council meetings.

C. Vice Chair
   a. The Vice Chair position shall be elected through internal election of the Freshman Council to follow the internal election procedures outlined in the Executive Council Bylaws. The Vice Chair position will be elected subject to a two thirds (2/3) approval of the Freshman Council.
   b. The Vice Chair position shall serve as Chair in the absence of the Chairperson, maintaining all the responsibilities of the Chair in their absence.
Article VI.  Duties and Responsibilities

The Freshmen Council is required to fulfill the duties and responsibilities of the UCDSGA Constitution, UCDSGA Executive Bylaws, and the UCDSGA Job Descriptions. The Freshmen Council shall also fulfill these additional responsibilities:

A. Shall attend a mandatory two out of every four (2/4) Executive Council Meetings and have at least two Freshmen Council members at each Executive Council Meeting present.

B. Shall send a written report of council activities as a committee report to the President, Vice President, and Office Assistant during each week prior to Executive Council meetings.

Article VII.  Attendance

A. Council members are expected to attend every meeting of Freshmen Council, but it is understood that circumstances arise in which one may not be able to attend.

B. Council members with more than two unexcused and two excused absences per semester from Freshmen Council meetings may be subject to removal from this council pending a two-thirds (2/3) vote from both Freshmen Council and Executive Council.

C. All requests for excused absences must be filed through Legislative Council and be approved by the Chair of Freshmen Council.

D. Failure to attend an emergency meeting shall not be considered an absence.

Article VIII.  Amendments and Adoption of these Bylaws

A. Adoption of these Bylaws and any amendments to these Bylaws must be passed by a two-thirds (2/3) majority vote of both the Legislative Council and subsequently by the UCDSGA Executive Council.