Quality academic advising is a commitment that the College of Liberal Arts and Sciences makes for all students. We have established a partnership with the Academic Success and Advising Center (ASAC) to support our students who are still deciding their majors. The ASAC advisors will provide you with a comprehensive advising approach that will assist you through your academic and career decision-making process. To demonstrate our commitment to you, we have established this statement of expectations that will serve as a guide through your first semesters at UCD and your declaration of a major.

### Student Responsibilities
- Meet with advisor at least twice during each semester, more often if needed.
- Be prepared for each advising session.
- Follow through on actions identified during each advising session.
- Clarify and update advisor on personal values, abilities, interests and goals.
- Utilize campus resources as tools to help answer general questions about possible majors & careers.
- Become knowledgeable about all graduation requirements and adhere to institutional policies, procedures, and deadlines.
- Work with advisor to create an academic plan.
- Set goals with advisor and talk about what he/she needs to do to achieve them.
- Attend department activities and other related opportunities to further understanding of academic programs and career opportunities in chosen field. (Examples: How to Choose a Major, Workshop, Career Expo, etc.)

### Academic Success & Advising Center Advisor Responsibilities
- Explain college Core Curriculum and graduation requirements.
- Review transfer credit as it relates to Core Curriculum.
- Assist student in learning about available majors and related career opportunities.
- Help students establish an academic plan and support students in accomplishing goals.
- Help students review and evaluate progress toward a degree.
- Explain academic policies and procedures.
- Introduce students to campus resources that will help students make decisions and feel connected with the University.
- Assist students in connecting with the College of Liberal Arts and Science Advising Office to declare major.
- Help students ask the right questions.

### Major & Career Decision Making Timeline

<table>
<thead>
<tr>
<th>EXPLORATION</th>
<th>DECISION-MAKING</th>
<th>TRANSITION</th>
</tr>
</thead>
<tbody>
<tr>
<td>First 30 Credit Hours</td>
<td>31-45 Credit Hours</td>
<td>46-60 Credit Hours</td>
</tr>
</tbody>
</table>

**EXPLORATION**
- Complete remediation if required in Reading, English and/or Math
- Complete Intellectual Competencies (see CLAS Core list)
- English Composition
- Mathematics

**DECISION-MAKING**
- Begin Foreign Language requirement if needed
- Begin major exploration process. Talk to your advisor about why you are undecided and start “Exploring Major Choices” program.
- Begin career discovery process with the Career Center
  - Meet with a Career Advisor
  - Complete on-line assessments
  - Attend a Workshop
- Take exploratory course(s)
  - Choose from Core courses
- Start taking major requirements and/or ancillary courses for majors that you may be interested in.

**TRANSITION**
- Declare major in the CLAS Advising Office: North Classroom 4001
- Meet with assigned CLAS Advisor
- Meet with faculty advisor in declared major
- Participate in academic department activities and other on-campus opportunities.
- Continue to work with the Career Center to set career goals and explore internship opportunities.

**Academic Goals:**
- Complete remediation if required
- Complete Intellectual Competencies courses
- Continue with Core Curriculum
- Complete Foreign Language requirement
- Work with your advisor to establish an academic plan
- Continue “Exploring Major Choices” program and talk to your advisor about what you’ve learned.

**Career Exploration Goals:**
- Develop a resume and/or reflective paper
- Interview a faculty member
- Continue with career discovery process
- Meet with a Career Advisor

**Major Decisions:**
- Declare major in the CLAS Advising Office: North Classroom 4001
- Meet with assigned CLAS Advisor
- Meet with faculty advisor in your declared major
- Begin taking major requirements and/or ancillary courses

**Academic Goals**
- Core Curriculum
- Graduation requirements
- Complete remediation if required
- Complete Intellectual Competencies courses

**Career Exploration Goals**
- Develop a resume and/or reflective paper
- Interview a faculty mentor
- Continue with career discovery process
- Meet with a Career Advisor

**Major Decisions**
- Declare major in the CLAS Advising Office: North Classroom 4001
- Meet with assigned CLAS Advisor
- Meet with faculty advisor in your declared major
- Begin taking major requirements and/or ancillary courses

**Student Responsibilities**
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CAMPUS RESOURCES FOR
MAJOR & CAREER EXPLORATION

The Career Center
Tivoli 260
(303) 556-2250
• Meet with a Career Advisor
• Take skills assessments and interest inventories
• Attend a workshop
• Visit the Career Center’s website
  www.ucdenver.edu/careercenter
• Attend a job fair

Faculty Advisors (in each academic department)
• Meet with faculty advisors in areas you are interested in to get more information about the major and related career possibilities.

Academic Success and Advising Center
North Classroom 2024
(303) 352-3520
• Meet with an advisor to discuss general education requirements for different majors
• Learn which majors are available at UC Denver
• Complete “Exploring Major Choices” program

“The best way to predict the future is to create it.” ~ Alan Kay

ONLINE RESOURCES

Information About Majors
http://www.udel.edu/CSC/mrk.html (University of Delaware, Career Services Center) Excellent links related to each major

http://www.mymajors.com General information about different majors

http://www.collegeboard.com/csearch/majors_careers/profiles/ Information about majors and how to choose one

Information About Careers

http://www.careerpath.com/ Career information and job opportunities across the country

http://www.wetfeet.com General information about careers

Free Online Assessment Tools
http://www.typelogic.com/ (and link to MBTI)

http://typefocus.com

www.careerkey.org A short career exploration test and information about careers