



INSTRUCTIONS IN CASE OF INJURY (FOR UNPAID INTERNSHIPS ONLY)

**** In case of a life or limb threatening emergency, call 911 ****

Prior to going to your internship site for the first time, please choose the clinic closest to your internship site from the webpage below, and keep the address & phone number with you when you are working at your internship site.

Authorized and Designated Workers' Compensation Medical Providers
http://urm.cusys.edu/insurance/Denver_des_med_provider2.html

In the event of an internship site injury that does not require immediate attention – please schedule an appointment with that clinic. Clinics can usually schedule for the same day. Notify your Internship Advisor AND FAX completed Injury Report form to **303.860.5680** within 4 (four) working days of the injury. *Also FAX a copy of your injury report to the Experiential Learning Center @ 303.556.4728.*

Injury Report Form
https://urm.cusys.edu/docs/forms/incident_report_form.asp

If the injury requires immediate attention (but is not life threatening) – please call your clinic and then go to the clinic on a “walk-in” basis, no appointment is required.

For Unpaid Internships - *University Risk Management, not your health insurance, is responsible for payment of services related to an on-the-job-injury/exposure. Send any bills you may receive from designated medical providers to: University Risk Management; 1800 Grant Street, Suite 700; Denver, CO 80203 or Fax to 303-860-5680. Questions concerning your injury should be referred to: University Risk Management at 303-860-5682. For general information you can contact the Denver Office at 303-315-2730 Fax: 303-315-2757.*

For all Paid Internships and Co-ops: If you are enrolled in a paid internship or co-ops, you are covered under your employer’s Worker’s Compensation policy. Please contact your supervisor for information.

The University of Colorado provides Worker’s Compensation coverage only for students enrolled in in-state academic internships that are unpaid. Students engaged in paid experiences are covered by the internship or co-op organization.