Call for posters

General Information and Eligibility to Submit a Poster Abstract
Professionals and students are eligible to submit abstracts. COAHEC will review all submissions.
- You must submit online through the Webform: https://formstack.io/DFBE9 (emailed submissions will NOT be accepted.)
- There is no fee for abstract submission.
- Limit your abstract to 500 words.
- COAHEC will notify you via email regarding the acceptance status of your submission no later than June 15, 2020.
- Professional presenters of accepted abstracts that are attending the full conference are required to register for the conference by the required deadline.
- Professional presenters are responsible for their registration fee(s) as well as travel and housing costs related to attending the meeting.
- COAHEC does not pay per diem, honoraria, or expenses for abstract presenters.

Conference Areas of Interest for Abstracts
Suggested presentations may describe efforts at the local, regional, or national level.

Presentation topics:
- Patient-centered Care
- Health Equity/equity
- Collaboration and engagement
- Technology, vulnerable populations,
- Community service projects,
- Population health/prevention,
- Special topics,
- Other

Presentation topics that fall outside of these areas but, still align with the conference goals, are welcome.

Poster Presentations
Posters provide the opportunity to display research studies, practicum projects, or outcomes of educational or curriculum projects pertinent to the medically underserved. The poster presentation format facilitates one-on-one and small group discussions with
colleagues during the two-hour Poster Presentation and Welcome Reception on the evening of Friday, September 25th, 6:00-8:00pm.

**Posters Guidelines**
- Posters should be no taller or wider than 4-ft by 4-ft.
- Posters will be presented on 8-ft wide by 4-ft high poster boards (two posters per board).
- Posters should be readable from 3-5 feet.
- All presenters are required to prepare their own handout materials for visitors.

**Oral Lightning Round Presentations**
This format is for a single presenter to briefly share their experience and knowledge on their particular poster subject during the lightning round. Oral Lightning Round is Friday, September 25, 2020, 3:00pm – 4:30pm. Presentations will be 10 minute blocks including Q & A, We encourage presenters to submit their poster for consideration of an oral Lightning Round presentation.

- Indicate on your abstract submission if you wish COAHEC to consider your poster for the lightning round presentations.
- Acceptance of poster does not automatically qualify you for the Lightning Round.
- Posters are selected with the aim of representing the broad portfolio of projects in terms of content area and clear alignment with conference themes.
- COAHEC will notify you via email regarding the acceptance status of your submission no later than June 15, 2020.
- Power point presentations are acceptable for the lightning round.

**Set up and take down**
Poster presenters must be available to set-up, present, and remove their posters during specified timeframes below. Poster presenters are required to be at their poster boards for the entire duration of the poster reception. CU South will discard any posters remaining after noon on Sunday, September 27th.

- **Set-Up:** Friday September 25, 2020 between 1:00 pm and 4:30 pm
- **Lightning Round:** Friday September 25, 2020 2:00-3:30 pm
- **Poster Reception:** Friday September 25, 6:00 -8:00 pm
- **Tear Down:** Saturday September 26, 2020 between 5:00 pm - 7:30 pm, or Sunday September 27, 2020 between 7:00 am -12:00 pm

**Cost of Conference**
If COAHEC accepts your poster for the NEAR conference, poster presentation and / or lightning round and you plan to attend the rest of the conference, you will need to register by the required deadline and are responsible for your registration fee(s)* as well as travel and housing costs related to attending the meeting.

COAHEC does not pay per diem, honoraria, or expenses for poster presenters.

- Student and resident poster presenters (Friday only) **no charge**
- Professional Poster presenters (Friday only) **$30.00**
- Full 3-day conference* **$280.00**

*If not affiliated with a school or program

For more information contact: nearconferenceahec@cuanschutz.edu