



Administrative Policy

Title:	Faculty Emeritus/Emerita Designation
Source:	Provost and Vice Chancellor for Academic and Student Affairs
Prepared by:	Associate Vice Chancellor for Academic Affairs
Approved by:	Roderick Nairn Provost and Vice Chancellor for Academic and Student Affairs
Effective Date:	July 1, 2011
Replaces:	November 9, 2004
Applies:	All Campuses

A. Introduction

Regent Law 9.B.2 provides that "Any faculty member may be allowed, upon retirement and in accordance with the campus-defined process and approval by the chancellor, to retain his or her title with the description 'emeritus/emerita.'" This policy defines that process.

B. Policy Statement

The "emeritus/emerita" title may be awarded to retired faculty after nomination by the primary unit and review and recommendation by the school/college dean or library director and the vice chancellor for academic and student affairs and approval by the chancellor.

C. Eligibility Criteria

1. Retired and retiring faculty shall be eligible to be considered to retain their academic title with the designation emeritus or emerita.
2. Retired faculty members may be nominated and considered at any time following the date of their retirement. Retiring faculty members may be nominated and considered during the year prior to the date of retirement.

D. Procedures

1. At the CU Denver Campus, the retired or retiring faculty member, or any member of the faculty on behalf of the retired or retiring faculty member, may submit a written request for emeritus or emerita designation, along with a short vita, to the chair of the primary unit. The faculty of the primary unit shall assess the contributions of the retiree and forward the short vita and a positive or negative recommendation in writing to the chair of the primary unit. The chair of the primary unit shall forward the short vita and a positive or negative recommendation in writing to the school/college dean or library director. The dean/director shall forward the short vita and a positive or negative recommendation in writing to the vice chancellor for academic

and student affairs. The vice chancellor for academic and student affairs shall forward the short vita and a positive or negative recommendation in writing to the chancellor. The chancellor shall notify the faculty member in writing of the chancellor's decision. The chancellor's decision is final. If the chancellor approves the designation of emerita or emeritus, the effective date may be no earlier than the day following the faculty member's retirement date.

2. At the Anschutz Medical Campus, the head of the primary unit may nominate a retired or retiring faculty member for emeritus/emerita designation to the school/college dean or library director. A short vita must accompany the nomination. The dean/director, assisted by the dean's review committee, reviews the recommendation and may forward a positive recommendation and the vita to the vice chancellor for academic and student affairs. Upon a positive evaluation, the vice chancellor forwards the recommendation and vita to the chancellor. The chancellor shall notify the faculty member in writing of the chancellor's decision. The chancellor's decision is final. If the chancellor approves the designation of emeritus or emerita, the effective date may be no earlier than the day following the faculty member's retirement date.

3. A retired or retiring faculty member who is not awarded the title of emeritus or emerita shall continue to be eligible to receive any and all other benefits provided to retired faculty.