Minutes - Minority Affairs Meeting  
Tuesday September 10, 2013. 9:00 a.m. – 10:00 a.m.  
Auraria Library Friends Conference Room

**Attendees:** Akihiko Hirose, Chen Ji, Philip Joseph, Denise Pan, Craig Sisneros (joining by phone), Stephanie Santorico, Omar Swartz

**Announcement:** EMAC is hosting a speaker on the Boulder campus on November 8 with a focus on retention of under-represented minority students.

**Minutes:**

- Committee members introduced themselves.
  - To do: Correct/confirm member list on the Faculty Assembly website, e.g., Philip Joseph is missing. There appears to be a new member, Benom Plumb; on the FA page he is affiliated with CLAS but should be listed as CAM.
- Minutes for the April 2013 meeting were approved.
- The Equity in Excellence Project and implementation of the Center for Urban Education’s Equity Scorecard was discussed. This is a collaboration with the Office of Diversity and Inclusion.
  - The update was given by Craig along with Omar.
  - Focus in on advising of under-represented minorities.
  - May look to provide assistance to the student learning center.
  - Major drop off for URM students is seen in English Comp 1 and Math for Liberal Arts classes.
- MAC Committee Status
  - An update was given from Craig and Denise as to conversations with FA Chair and Executive Council.
  - Faculty Assembly budget needs to be worked out prior to forming MAC as a standing committee within FA. This appears to be the only hold up.
- Began review of MAC Operating Procedures
  - Document was drafted by Rodney Muth
  - Changes that were discussed included making the mission inclusive of students rather than having a focus only on faculty. This should be consistent throughout the document.
  - Denise offered to take a first stab at editing the document.
  - All are encouraged to read through. Suggested changes should be sent to Denise and Craig

Next meeting: Oct 8, 2013 at 9am (Denise will check to see if 10 am is possible) in the Auraria Library Friends Conference Room