University Curriculum Committee Agenda  
April 10, 2018

1. **Review and vote on minutes from March 13**

2. **Updates**
   a. Regarding bylaws, including Faculty Assembly response
   b. Reports still coming in from schools and colleges about courses and procedures
      i. They are useful, but totally inconsistent
      ii. Resource for now and a project for next year

3. **Review of procedures draft documents**
   a. Notice of Intent
   b. Clarity of steps for proposing courses? Should there be more or less?
   c. Working with the Registrar’s Office
      i. Questions for Carrie John, Registrar, include:
         1. Timing throughout cycle?
         2. Where and how to post Notice of Intent?
         3. Where and how to post decisions?
         4. Who should send applications to Registrar? Curriculum Managers?
         5. Etc.
      ii. Preferences?

4. **Questions and remaining tasks include**
   a. Where should some items go to be available to the campus?
      i. A third document posted on UCC website and elsewhere
      ii. For instance, guests, specifically deans and their representatives? For advocacy or observation?
   b. Can we work with Registrar’s Office to build formats for standardized listings of unit information for both our work and for cross-university clarity?

5. **Criteria for evaluation**
   a. Suggestions?
   b. Both about processes internal to units, between units, and substance
   c. Another ad hoc subcommittee for next week?

6. **Communications with CU Denver community**
   a. Contacts with schools and colleges for information sharing and updates
   b. What of University administration, campus media? Others?
   c. Secretary and staff roles in this?

7. **Moving forward**
   a. Membership and officers for 2018-2019?
   b. Suggestions?