1. Approval of Minutes:

Leo Bruederle moved to approve the minutes from the October 6, 2014, regular meeting of the Faculty Advisory Committee to the Auraria Board. Joy Berrenberg seconded.

The motion carried unanimously.

2. Guest: Katy Brown:

Katy Brown was present at the FACAB meeting to present ideas about highlighting events on campus by sending an email teaser out to some faculty and staff. Katy talked about creating a “snapshot calendar” that faculty and staff could distribute to their departments as they wish. Currently, she is sending these announcements to the public information officers at each institution, but they aren’t getting distributed much as the Marketing department would like. David Kottenstette asked if this is something that faculty can subscribe to, because they often complain of too many emails as it is. Joy Berrenberg agreed, saying that she gets nearly 50 emails every day. Katy suggested that the flyer instead be posted somewhere visible in the department. Joy thought that posting it near or inside elevators would be a good spot; possibly thinking about live/digital signage for the future. David suggested a link on departmental websites. Barb Weiske stated that something as simple as sandwich board signage with upcoming events might raise awareness. David brought up the current monitors that are in the buildings, and asked if the events list could be flashed up there every 10 minutes or so.
Barb Weiske mentioned that the sign on the PE/Events Center is in need of replacement, and if it was done with an LED screen, that would be an ideal place for the events list as well. Joy agreed, saying that she looks at that board to find out what is going on already. She also brought up that Auraria might be working with the 14th Street District on sidewalk displays. Lincoln Phillips stated that most of the current LED boards were already programmed and wouldn’t have space/time for any new ads. Leo Brue derle asked how much it could cost to put up monitors specifically for things like this—especially in the food court area. Barb suggested that as a way to cover some of the costs, they could sell advertisements to the three institutions along with outside groups. Barb suggested that Marketing could explore the costs of different options.

David suggested that the committee talk to SACAB as well and see if they have ideas. There are so many free events on campus that students don’t even know about. Leo brought up that there are more events going on here than anywhere else, because of the three institutions each putting on events all the time. Katy said that she would be willing to find prices/costs to get up a new LED board on the PE building. The group agreed that there were lots of things happening on campus that aren’t happening anywhere else, and for a great price. David suggested an app that students could use to inform them about events, parking and snow closures. Joy suggested that they could challenge some students and classes to come up with some sort of an app for this use. Lincoln agreed that it would be a great idea to incorporate and involve students. Barb thought that this could be something included in new student orientations. Katy thanked everyone for their time and ideas.

3. Criteria/ name for FACAB new award:

Acting chair, Lincoln Phillips brought up the award that this group had previously been working on, and opened it up for discussion. The group agreed on a few basic things like: the person who won the award would have to impact the campus as a whole. This award would happen on a yearly basis, and the winner would be decided by FACAB, with help and nominations from students, faculty and staff. Barb suggested that the name of the award be something that conveys what the award is all about. David suggested a name that had been tossed around in the last couple meetings, “Friends of Auraria”. Everyone agreed that name was great for the new award. Barb added that this award should go to someone who has had an impact on the community of the campus. Joy mentioned that the winner should sit on a committee or board that serves the campus. Lincoln said that bringing together the campus with the community would also be a great quality of the winner. David said that the person should work towards tri-institutional engagement and collaboration— they should work to bridge the schools together. Joy asked if this award would only go to faculty, and the group agreed that it would. Leo stated that he thinks that nominations should be able to come from anyone, and the committee agreed with that idea as well. The group decided to talk to Eric Hamilton about these ideas and come up with an outline for criteria at an upcoming meeting.
4. **Other:**
   David wanted to thank Joy for her service to FACAB and to the entire campus. He expressed his gratitude for everything that she has done in her time here and he told her that she will be missed. Joy has been on FACAB for about 15 years- she stated that it has been a very positive experience and she expressed that she loved working with Barb and the entire team.

   Leo brought up the FACAB website that is in the works. There will be agendas and minutes on the website, as well as information and bios on all the committee members.

   Lincoln asked a general question about reserving rooms in the Tivoli. He and others have had trouble in the past booking rooms, because people are booking them very far in advance and their departments are not always able to do so. He felt as if they were missing out on some of the larger event spaces because of this issue. Barb requested that he bring specific examples of this so that she can start a conversation about it. She also said that one of the biggest issues is just that we don’t have enough space to fit everyone’s events where they would like to hold them. Barb talked about creating new spaces for events, and possibly re-working the booking process. David brought up renovating/modifying some of the current spaces to create a better and more useful space as well as more accessible rooms. Joy asked if there was a priority system in place now for who is allowed to reserve spaces, and Barb responded that the only priority spaces we have now are the reserved for students until after the first or second week of the semester. Other than that, everything is first come, first serve. Barb requested that they share specifics with her and they can work together to try and find out more about the issue, and how hard it would be to come up with some solutions and find a balance that seems fair to everyone.

5. **Adjournment:**
   Lincoln Phillips made a motion to adjourn the meeting. David Kottenstette seconded.

   **The motion carried unanimously.**

Meeting was adjourned at 9:01