Faculty Advisory Committee to the Auraria Board  
Meeting Minutes  
December 7, 2015  
EVPA Office Conference Room 1068 9th Street Park  
8:00 – 9:00 AM  

Attendees:  
Zsuzsa Balogh  MSU Denver Representative - present  
David Kottenstette  MSU Denver Representative - present  
Lincoln Phillips  CCD Representative – present  
Chris Holcom  CCD Representative – present  
Rafael Sanchez  CU Denver Representative – present  
Timberley Roane  CU Denver Representative – present  
Barb Weiske  CEO, Auraria Higher Education Center – present  
Ariel deGruy  Staff, Auraria Higher Education Center – present  

1. Approval of Minutes:  
David Kottenstette moved to approve the minutes from the November 2, 2015 regular meeting of the Faculty Advisory Committee to the Auraria Board. Chris Holcom seconded the motion. The motion carried unanimously.  

2. Faculty Friends of Auraria Award:  
Zsuzsa asked the group about the best ways to get the word out about this award, so that it can reach the largest number of people. The group suggested email, but it was brought up that often times, faculty members don’t read mass emails, so it would be nice to have an alternative route of getting the message out. David suggested that the group also include information about the prize and that might also generate some excitement among faculty. While the group doesn’t want folks to apply just for the prize, it is a good incentive to put in the time and effort. Timberley suggested that they give more leeway as far as the time frame goes for next year’s award. Although they were able to get the word out to some of their faculty, it seemed like a lot of folks didn’t have enough time to actually apply for the award. David added that they should set the dates soon, and then promote it throughout the year. The group decided that they wanted to have guidelines put together to be sent out in the spring with all the information about the award, including the deadlines. Everyone agreed that the first week in December is a good deadline for submissions, which, for 2016 would be December 2nd. That way there is plenty of time to go through each person’s submissions and decide on a winner before the March 2017 ABOD meeting, where the award will be formally announced and presented.
Timberley also thought it would be a good idea to include some examples of the types of tri-institutional service they are looking for out of the applicants, so that everyone is clear on what kinds of things that they should include in their submissions. It should be clear to faculty that FACAB is looking for folks that support the campus as a whole and not just one institution. David brought up SACAB, saying that another important aspect of the award should be working with students on campus on projects and initiatives.

Zsuzsa said that she would draft up some criteria and bring it to the next meeting to discuss with the group, making sure to include the focus on tri-institutional accomplishments and the betterment of the campus.

Lincoln mentioned that it is really up to the people in the room (FACAB) to spread the word through their own channels at their own institutions and drum up some excitement about the award. FACAB decided that since there were only two submissions this year, and they were both from MSU Denver, they would not be giving the award to anyone, and instead, they would promote it throughout the year, and try to get a larger pool of applicants in 2016. The group generated letters for the two applicants notifying them that there would be no winner this year, thanking them for their time and effort, and encouraging them to re-apply again next year.

3. Faculty Senate Presentations:
Zsuzsa wanted to confirm that Barb would be willing to do mini presentations at one of the upcoming faculty senate meetings for MSU Denver as well as the other two institutions. She expressed that FACAB gets a lot of great information about campus growth, and she would like to share that knowledge with a larger group of people. Barb said that she would be happy to come to any faculty senate meetings and discuss AHEC and Auraria campus growth and development. She just needs advance notice and to be sure her schedule will accommodate it.

4. Spring Site Visits:
The group decided that they would each bring a list of possible locations they want to visit to the next FACAB meeting. They would then discuss options regarding the best times to go see the new buildings or development sites.

5. Other:
Zsuzsa announced that MSU Denver has a new minor in architecture that they are very excited about. She also brought up the need for partnerships among the institutions, especially with programs like this that would truly benefit from networking and making more connections. David agreed and added that there are lots of resources and possibilities when folks work together and he would like to discuss this further. Timberley mentioned that it is FACAB’s responsibility to share all the information they get through these meetings with their respective institutions and help to build bridges between the schools. The group decided that they would like to talk more about ways to connect and integrate their programs.
6. **Adjournment:**
   Meeting was adjourned at 9:13am