CU Denver Faculty Assembly Meeting

December 3rd, 2019
12:00 pm - 2:00 pm
LSC, Chancellors Conf. Room

DRAFT Minutes

Attendees: Tammy Stone, Bruce Neumann, Sharon Coggan, Shea Swauger, Rebecca Hunt, Eric Baker, Jeffrey Schrader, Vivian Shyu, Lucy Dwight, Lonnie Schaible, Linda Fried, Steffen Borgwardt, Colleen Donnelly, Thomas Beck, Sondra Bland, Brent Wilson, Diana Tomback, Marta Maron, Angela Gover, David Bondelevitch, Cristina Gillanders, Provost Nairn, Michael Zinser, Lee Potter

12:00 PM Michael Zinser - CU Denver Faculty Assembly Chair
• Meeting brought to order.
• Motion to approve September 2019 minutes with amendments.
  o Rebecca Hunt Motion, Colleen Donnelly Seconded
  o Unanimously approved
• Motion to approve December 2019 minutes with amendments.
  o Lucy Dwight motion, Rebecca Hunt Seconded
  o Unanimously approved.

12:10 PM Roderick Nairn, Provost and Executive Vice Chancellor
• The business school dean search is underway; Greenwood-Asher search firm has been hired. Gary Colbert is effectively managing the school as the interim dean.
• The VCDI search is underway and the same search firm is working on that search. An interim candidate has interviewed, they would serve as a point person in the interim. That is Sonia Flores.
• Bobbi Ortega is a new staff member in Dr. Nairn’s Office who is in charge of his schedule.
• The VA FA search is about to start up again. Joanne Brennan has been named as the interim, and will be joining the assembly as a liaison.
  o Betsy Metzger is the initial point person for that area, so please bring questions to her first.
  o One main goal is getting a director of the CFD in place.
• As many know there are some budget challenges but they are being addressed and worked on by our budget team. We are also working on planning for the future as part of those efforts.

12:30 PM Russ Poole, Associate Vice Chancellor and Chief Information Technology Officer
• They are in the process of developing a new IT Governance structure that focuses on engagement, efficient governance, and heavy use of existing governance structures.
• In regards to shared governance, this structure will be very similar to the previous.
• The structure is topped by the IT Cabinet which is made up of both chancellors, both chief business officers, and the provost.
• There was a comment from a member of the assembly that faculty should be involved in choosing the faculty who will be on the IT Governance Committees.
• The hope of this new structure is that committees would come to a consensus prior to needing to a topic being elevated to the level of governance.
• Under this new structure, they are planning to host an all OIT staff event every 6 months. The goal is to increase engagement.
• ODE is involved with the IT Engagement and Service Engagement points, they will also be involved with two campus committees.
• In 2015 10 faculty members got their paychecks stolen through phishing.
  - This led to multi-factor authentication being adopted.
• Currently MFA is being utilized on our VPN and remote client services.
• They are looking at implementing MFA for Office 365 Apps. While off campus, a browser will save credentials for a session until the browser is closed. For desktop applications credentials will save for 90 days. While on campus you will not need to use MFA.

1:00 PM Jamie Sutliff, Student Government Association President
• There is an initiative to put compost in all CU Denver buildings. They have come seeking Faculty assembly support for their initiative.
  - The Faculty responded with support for the initiative.

1:20 PM Leonard Dinegar, University of Colorado Senior Vice President and Chief of Staff
• The announcement went out yesterday. The search committee is a group of 14 people.
• Process and Timeline
  - First meeting is this coming Monday. They are going to use December and January to identify candidates. They are hoping to hold airport interviews Feb. 24th. Finalists will come to the campus for 2 days each.
  - Finalists by law will become public after they are identified.
• There is a meeting this Friday with Venkat Reddy and the search firm.
  - The role of the search firm is to help us build a strong diverse candidate pool.
  - The role of the search committee is to guide the search firm.
• There are four faculty members including a dean on the search committee.
• In addition to what is in Regent Law and Policy 3a, they added a second student, as well as a couple community members who are alums. The president felt like it was important to have community engagement with the search.

1:40 PM CU Denver Faculty Assembly Committee & Campus Reports:
• Academic Personnel Comm (APC): Reviewed policy 11B. They are concerned regarding some issues that remain unresolved. A few important things have been removed, including faculty salary grievances, and salary increases. Recommendation to forward this policy to your colleagues and encourage them to comment on the policy page.
• Budget Priorities Comm (BPC): No Significant News
• Committee on the Status of Women (CSW): exploring providing childcare for faculty, preparing for their symposium in March.
• Disabilities Committee (DisC): The AHEAD executive report is now available. AHEAD looks at student services and not employee services. There is a student services strategic plan that is being worked on by Linda Bowman. There is a software that has been chosen to help
process students and get them the services they need faster. They are trying to set up a DREAM Chapter on our campus. They have a survey that will be coming out in Feb.

- **Ethnic Diversity Committee (EDC):** completed a survey of our peer institutions undocumented student policies. They are working through the data, and hoping to make concrete proposals. Concern will shift to recommendations to the VCDI Search and Chancellor Search.

- **Educational Policy & Planning Comm (EPPC):** EPPC recently reviewed two new Campus Administrative Policies and a set of Guidelines. The two new CAPs were for 1) Awarding Graduate Credit from Prior Learning Experiences and 2) Creating or Renaming Existing Academic Departments. The Guidelines were for Approval for New Degree and New Certificate Programs. EPPC had input from its membership including that of the Graduate School. The general feeling regarding the CAPs and Guidelines is that they needed work in respect to verbiage as in places they were somewhat obtuse. Those recommendations were sent via Faculty Assembly Chair, Michael Zinser, to the Provost’s Office. EPPC will shortly review additional CAPs regarding Final Exam Week and the Four Year Graduation Guarantee. These are all available via the Provost’s Office for comments by members of the CU Denver community. Our comments and recommendations will go to the Provost’s Office in the finals week of semester. EPPC still seeks membership from the College of Arts and Media if anyone has interest or knows of someone who is interested. Please pass names to, or contact, Tod Duncan, Chair of EPPC (tod.duncan@ucdenver.edu). EPPC has no other business to report.

- **Lesbian, Gay, Bisexual, Transgender, Queer, Plus (LGBTQ+):** Most of their members attended the first sessions of their diversity dialogues. The dialogue went well and there many things that came to the surface regarding different individual’s experiences on our campus. There is a proctoring software that they have some problems with, it doesn’t feel like there is much engagement from OIT in regards to new technology and Diversity and Inclusion. They will be meeting with Sheana Bull and Russ Poole.

- **Learning, Educational Technology, Teaching, and Scholarship Committee (LETTS):** They are focusing on the MFA plan.

- **UCD Assoc. of Lecturers & Instructors (UCDALI):** Met with the Chancellor last month. They pushed out their lecturers report, which looked at best practices nationwide as well as what was going on our campus. Big areas from that report are having administrative support in place for them.

- **Student Government:** Working on the compost initiative.

- **Chancellor’s Search Committee:** If you have priorities from your committees please send them to Vivian Shyu as she will be on the search committee.

2:00 PM Meeting Adjourned