Members Attending: John Wyckoff, Roxanne Byrne, Bruce Neumann, David Bondelevitch, Pamela Baird, Allison Bashe, Kevin Rens, Mike Harper, Michael Jensen, Michel Engle, Bob Flanagan, Allan Wallis, Tanner McDonald, Michelle Comstock, Joy Berrenberg, Ellen Metter, Danielle Varda, Elaine Jurries, Loren Cobb

Guests:
Laura Goodwin, Associate Vice Chancellor for Academic Affairs
Tanner MacDonald, Student Government
Aaron Wishon, Assistant Vice Chancellor for IT Services
Danielle Zieg, University Communications

12:30 PM John Wyckoff, Chair
Announcements:
Presentation of award for Roxanne Byrne’s outstanding service to Faculty Assembly as previous Chair and to Faculty Governance as a whole.

Calendar Items:
5th Annual Undergraduate Symposium, Friday October 2nd 8-5pm in St. Cajetans
Fall Open House October 25th 11:30-2:30pm Auraria Events Center

12:35 PM Aaron Wishon, Assistant Vice Chancellor for IT Services
Discussion of Laptop Encryption
University attempting to do something about IT security, with respect to data loss. In 2007, CU instituted first Chief Information Security Officer enacting security across all campuses.

Encrypting data requires installing software on every laptop which scrambles data on the hard drive; anytime the device is lost or stolen we don’t have to notify the media, notify the individuals whose information was lost, and no forensics questions regarding what you had on that device.

600 laptops have been encrypted so far out of 2000. IT Services has experienced significant support from departments, schools & colleges. Deadlines are in place—today
was the deadline to have departmental IT personnel trained on how to use the tool and schedule the department’s laptops to be encrypted. December is the projected end date.

Questions:
Is there support on weekends for encryption related login issues? Yes, there is.
We must encrypt personal laptops if you access the UC system remotely.

**Please see attached handout from Aaron Wishon explaining encryption process.**

1:05 PM    Danielle Zieg, Director Internal Communications
Flu Preparedness
Emergency Notification system—tools we use include public address system in buildings, emails, partnerships with other Auraria schools & management team. Website is current; attend meetings such as FA, etc.

The seasonal type-A flu, already in our environment, as well as the H1N1 virus. Vaccinations may be available in late October, but still unclear how many will be available. We are monitoring and working with healthcare partners to provide H1N1 vaccines when it is available. We feel optimistic that we will get the vaccine to the most vulnerable populations, but time table is unclear. We are encouraging people to get seasonal flu vaccine and when available, H1N1 vaccine. Auraria Health Clinic has ordered 1000 vaccines to accommodate the entire campus, so we suggest also going to Walgreens, your personal doctor, etc.

Help spread the word about this, we’re talking to groups like you, and as part we are asking you to also represent this information back to your colleagues. Website is available with information: www.ucdenver.edu/flualert

Danielle is offering to be the clearinghouse for suggestions, tactics & ideas from faculty to deal with H1N1, so if you have any suggestions regarding class protocols, ideas to continue class if students/professors are out sick, or any other strategies to help combat this potential crisis, please contact Danielle Zieg. Danielle.Zieg@ucdenver.edu or 303.315.5808.

1:30 PM    John Wyckoff, Chair Report
Discussion of budget report from President Benson

Current plan is to backfill with stimulus money the most recent $30 million. As we all know, backfilling is only a temporary solution. We have to look forward to the potential for exigency in 2 years, meaning that we’re looking very seriously at a problem in the budget that may mean cutting programs, and other things that would be very unfortunate.
Committee Reports:

→ **BPC**- will be working on these questions and problems; this will be a future agenda item. We’d like more input from the assembly to get a clearer idea of what our priorities are and will be.

→ **FACAB**- needs another UC Denver member—the FACAB chair position rotates between the 3 institutions yearly; this position also sits on the Auraria Board. We need another member willing to take on the chairship next year.

**More information on FACAB: FACAB**

Faculty Advisory Committee to the Auraria Board (FACAB). The purpose of FACAB is to represent the faculty at the Community College of Denver, Metropolitan State College of Denver, and the University of Colorado Denver and to advise the Board about policies and issues affecting the faculty. FACAB will be a primary conduit of communication between the Board, the Executive Vice President for Administration and the faculty. One member of FACAB will be a regular, non-voting member of the Board with membership to rotate between CCD, Metro State and UC Denver. FACAB will be governed by bylaws which shall be submitted to and approved by the Board.

→ **UCDALI**- it is time for elections, although the executive committee only needs one more member

**Other news: Fall & Spring awards, Mike Harper came up with new award for best practices regarding NTT faculty- any school or college can apply for this; monetary award involved.

1:30 PM Motion to approve April minutes. April minutes approved.

Motion to Adjourn.

1:35PM Meeting adjourned.