
Guests:
OMBUDS Team: Melissa Connell, Peter Bryant, Lisa Neil, and Mary Chavez
BETA Team: Raul Cardenas, Larry Loften, Kristin Kushmider, and Sam Ortiz.

12:10 PM Robert Flanagan, Chair

- September Meeting Minutes:
  - Motion to Approve: Pam Laird - Seconded: Peter Schneider
  - Unanimously Approved
- Introductions: Robert introduced the newly elected Chair for EPPC – Doris Kimbrough.
- Jeff Franklin requested a nomination for the Faculty Council Educational Policy University Standards Committee (EPUS). It was suggested that a member of the DDC FA Educational Policy and Planning Committee (EPPC) would be a good liaison between campus and university level committees. Doris Kimbrough will suggest this to the members of EPPC and update the group in a future meeting.
- Intranet (handout): Robert reviewed a summary of a recent meeting that discussed the proposed Intranet.

12:20 PM Guest Speaker(s):
Melissa Connell, Peter Bryant, Mary Chavez, and Lisa Neil

OMBUDS Department
The OMBUDS Group introduced the new hired Faculty OMBUDS Officer, Peter Bryant. Mary Chavez asked to the group if they knew what the OMBUDS resources were. Some of their major focuses include; confidentiality, independence, and informality. They are also available for departmental training sessions.
Peter Bryant discussed his teaching background and previous committees he has served on throughout his career. Water bottles and stress globes were handed out to the Faculty Assembly group. Please see more details at the OMBUDS website at: http://www.ucdenver.edu/about/departments/OmbudsOffice/Pages/OmbudsOffice.aspx

1:21 PM Dr. Nairn – Office of the Provost Updates
• **Dean Search:** The College of Arts and Media (CAM) Dean search is well underway. Laura Goodwin is serving as interim until the position is filled. The college will also be going through an external review.

• **Regent’s Meeting:**
  The Undergraduate Program in Architecture has been approved. This means that all the degrees in the Architecture Programs will now be on the DDC. Boulder will still continue to run the Environmental Design and work in a different direction. The hope is to have a transfer class in the Spring.
  The Undergraduate Program in Bio-Engineering has also been approved. The focus will be a 2 + 2 program with the first two years at DDC and the following 2 years at AMC. Space and faculty are needed and will continue to be discussed.

• **New Programs:** The Masters in Health Services Research and Masters of Anesthesiology on AMC will be voted on at the next Regents meeting in November.

• **Academic 1 Building:** The Regents approved more money for the project. A review of how to configure the lecture halls and overall construction concerns will be reviewed. There will need to be an environmental analysis of the area before project can begin. Ground breaking is hoped to happen early in the New Year.

• **Intranet:** Discussion at BPC discussed the budget proposal on the Intranet. There currently is private information that needs to be addressed, especially on AMC. The Faculty Assembly has had discussion to have an oversight committee to review the budget and faculty concerns. Updates in future meetings will follow.

• **Q & A’s:**
  o Joy Berrenberg asked Provost Nairn to discuss the early retirement package options. The Regents have recently approved a new opportunity for retirement. Please see all early retirement options on the Regents website or the following Policy and Efficiency Website. [https://www.cu.edu/policies/aps/hr/5016.pdf](https://www.cu.edu/policies/aps/hr/5016.pdf)
  The new option has been sent back to the Deans at the Schools and colleges. In essence, it is a lump sum payment option in order of up to two years of base salary. This would require taxes to be paid. This would allow faculty to be hired back in a Non-Tenured positions up to 49% appointment immediately. Each Dean has been asked to evaluate to determine if they are willing to offer in their school or college.

12:50 PM **Guest Speaker(s):**
Raul Cardenas, Sam Ortiz, Larry Loften, and Kristin Kushmider

**Behavioral Evaluation & Threat Assessment Team - BETA Team**
Larry Loften introduced the BETA team and discussed roles and campus resources for students, faculty, and staff. The BETA Team is a care team that is available for behavioral issues, life issues, and mediation, training workshops, consultation and guidance for faculty, resource center for counseling and other areas that faculty can help students. The nature and severity of the concerns will determine how the team will move forward. If the concerns are immediate, please contact campus security (x65000) or call the police at 911. The BETA team has connections to the police departments, detectives, and campus police. There are also BETA equivalent teams on both the Metro campus and the Colorado College of Denver Campus. If needed, a student can be removed from the environment until the issues are resolved. If a student is threatening themselves or anyone else, contact the police. BETA Team Contacts: call (see pamphlet handout) or complete the online form to alert the BETA Team about a student concern at: [https://cudenver-jams.symplicity.com/care_report/](https://cudenver-jams.symplicity.com/care_report/). Please be thorough as possible when completing this form. If you would like the BETA Team to present at your school or college, please contact the BETA Team.

1:15 PM **Chair’s Report:**
Robert Flanagan
- Robert announced the newest member of the DDC Faculty Assembly. Rod Muth will be representing Retired Faculty on the DDC.
- Robert discussed the overview and structure of the DDC Faculty Assembly Executive Committee. The role of the group is to be sure that there is proper representation from the faculty on the Downtown Denver Campus.

1:20 PM

Committee Reports:
- **Academic Personnel Committee (APC):** *Pam Laird* – Pam announced the administrative support for APC will be Laura Goodwin. Pam will be serving as the Chair, Judy Coe will be the Chair-Elect, and Candan Duran-Aydintug will be the Secretary. APC is currently reviewing; 1/6th Rule (a sub-committee will be reviewing these concerns). A sub-committee is also being organized with Omar Swartz to address compression & inversion. Areas also under discussion include; multi-year contracts for Non-Tenured Track Faculty (on hold till early next year), a request to meet with the Center for Faculty Development (Donna Sobel) to explore needs, Bill Cherowitzo will be invited to discuss the P & T Committee, new discussion on current tuition benefits, Peter Bryant from the OMBUDS office will be invited, as well as Brenda Allen to discuss campus diversity.

- **Budget Priorities Committee (BPC):** *Pam Laird* – Jeff Parker (CFO) was at the last meeting and addressed budget concerns. The Regents always watch tuition, but Jeff is working on how to address Regents concerns and the need for investment in the University. BPC will continue to meet to create proposals to take to the Regents. The Salary process from last year was under review. The proposed new Learning Management Systems budget continues to be discussed. Faculty Compression and budget concerns regarding the proposed faculty intranet are also on the horizon for discussion.

- **Educational Policy and Planning Committee (EPPC):** *Doris Kimbrough* – At the first meeting Doris Kimbrough was elected Chair, Chair-Elect will be Rebecca Hunt and the Secretary will be Lanny Devuono. Rebecca Hunt will also be working with the LETTS committee to report back to EPPC. The group is currently reviewing the draft policy regarding Courses Taught at Home that was initiated from Michel Dahlin. Discussions also include Online Learning and its impacts on the DDC. A set of Operating Procedures and organization structure is being created.

- **Learning, Educational Technology, Teaching & Scholarship Committee (LETTS):** *Randall Tagg* – The first LETTS meeting will be held tomorrow. The group will begin to develop operating procedures. Upcoming topics include; Learning Management Systems – support for faculty that will not be familiar with the chosen system, student creative work spaces, and digital scholarship tools. Randall will also be working with Bob Damrauer on the Chancellor’s Committee that will be reviewing system-wide technology concerns.

- **Regina Kilkenny—Learning Management Systems Updates**
  - ATEL is currently reviewing the final candidates for the upcoming new LMS. After this process is decided, it will be reviewed by Procurement. The budget will be reviewed to provide training for faculty and staff. Regina will continue to update the assembly with any updates.

- **Diversity Committee (DC) - No report at this time**
  - **Disabilities:** No Report at this time
  - **Gay, Lesbian, Bisexual, Transgender, & Intersex (GLBTI):** *Edward Cannon* – No Report at this time – Robert informed the assembly of the upcoming GLBTI system-wide symposium to be held on Friday October 19th. Space is limited so please be sure to register asap.
  - **Minority Affairs (MAC):** *Dorothy Garrison-Wade* – The group has invited Brenda Allen to come to discuss her vision and objectives. The recent Focus groups have worked on Diversity and Inclusion. A summary of the findings noting key points will be handed out to faculty at an upcoming DDC Faculty Assembly Meeting.
Women’s Issues (WIC): - Sondra Bland – Sondra announced an upcoming brown bag on November 14th. Sondra will send Karin the information to forward to the group. The group has also invited Brenda Allen to attend.

Faculty Advisory Committee to the Auraria Board (FACAB): Joy Berrenberg – Last year the group discussed classroom etiquette. Copies will now be hung in all classrooms. Copies will be available for download. The shift to the grid was also a concern that it has hampered undergraduate enrollments. FACAB will need specific proposals and what would be your ideal time blocks. Please send these specific proposals to Karin Rees or Joy Berrenberg. Another area for concern is how faculty is able to address concerns on classroom design. Please feel free to contact Joy Berrenberg with any questions or concerns. Pam Laird had asked about the past discussion on the smoking policy. It was determined that faculty will have to address students smoking to close to campus buildings.

Student Government Association (SGA): - No Report at this time

UCD Assoc. of Lecturers & Instructors (UCDALI): Sam Walker / Pam Laird – The first focus for the group will be discussion regarding multi-year contracts for Non-Tenured Track Faculty.

University Benefits Advisory Board (UBAB): Bruce Neumann – The system-wide group proposed that faculty be appointed to the Health & Welfare Trust to represent faculty and staff from each campus. It has taken since January to get something approved. Bruce is currently working to get recent appointments (Angela Bryant – UCB) to have this be a system-wide representation. A recent email was sent out regarding The Little Clinics that will be offered inside participating King Soopers. Co-pays will cover services offered at these clinics. Fiscal and financial issues being addressed is the ratio reported under Obama Care. Currently states that if there is an overage of funds that it would be refunded back to the plan. The national average is at 80% of the premiums that have to be used as benefits to the enrollees. Bruce ran numbers and our rate of return has been between 93% - 94%. Bruce hopes to continue to have these numbers reported. Recent peer groups / schools were reviewed. At this time UCD is either a cheap plan or we are very efficient! There is a range of $500 - $600 less value than our peers. There will also be an upcoming plan design. Please look for announcements to submit your ideas / proposals.

1:55 PM New Business

2:00PM Adjourn