Downtown Campus Faculty Assembly
Minutes
November 2, 2010
12:30pm-2:30pm
CU 299
Lunch served at 12 noon

Attending: John Wykcoff, David Bondelevitch, Maria Buszek, Bruce Neumann, Peter Schneider, Pam Laird, Kevin Rens, Michelle Engel, Allison Bashe, Ellen Metter, Laura Argys, Steve Billups, Candan Duran-Aydintug, Stephanie Santorico, Philip Joseph, Gabriel Finkelstein, Chris Agee, Bill Cherowitzo

12:30 PM John Wyckoff, Introductions and Announcements
October minutes: change in BPC report wording.
Change reflected; minutes approved

12:35 PM Provost Nairn
• Any mention of hiring staff to help with ISIS?
To the extent that they can—doing everything we can budget-wise to get the help we need in Registrar’s office.
• Accreditation discussion. Things are moving along nicely. Will be distributing more information as the April 4-6 site visit approaches. Website is up and running. http://www.ucdenver.edu/about/WhoWeAre/Chancellor/ViceChancellors/Provost/Accreditation/Pages/default.aspx
Question: If the accrediting team asks, what is your response to little state funding? What would your response be?
• Like a lot of public state universities we have declining state funding and we’ve had to shift the burden to students and tuition. We haven’t priced ourselves out of the market yet—we raise money for scholarships, etc. We’re one of the least generously supported in the country and we’ve been able to do a lot. Despite adversity, and largely due to entrepreneurial faculty and staff, we’ve been able to do remarkable things. I think we’ve cut operational/administrative support to the point it really is a concern because things get missed, people get burned out. The positive side is look at all the things we’ve been able to do. How many other campuses have a new science building? New business building? New programs have been started. We’re doing great at getting things done, attracting better students and faculty than ever before. Institution of first-choice, despite our difficulties.
• No further information on branding or budget to report at this time

12:45 PM John Wyckoff, Chair’s Report
• Going by the Constitution—we end up with a total of 42 possible members. In the Bylaws and Constitution, quorum would constitute 21 members. Problem with interpreting our bylaws and constitution. If we have 42, then we need 21 but seldom have 21. If it’s agreeable to this group, I’ll get a list of the active members of the committee and determine quorum as a roaming number depending on active members to give us a better handle on what we need to have a legitimate vote. Should be a provision in the bylaws/constitution for the chair of a committee to delegate another member to come to these meetings to reduce the strain on committee chairs.

12:50 PM Frank Sanchez, Associate Vice Chancellor for Student Affairs
• Over the last 3 years UCD has engaged in conversations in how to create stronger emergency response systems. Threat assessments, policies, protocols, etc. How can we communicate to our students in an emergency immediately, effectively, etc? RAVE system. You receive text messages

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and emails during an emergency. Whether or not students should be allowed to have cell phones in the classroom. AD/ASG said students should NOT be allowed to have cell phones on. This raises some serious issues since we’ve created these systems. Wanted to have some discussions why/or why not it is a good practice or not to have students cells on/off. Is it reasonable for students to have cell phones on in an event of an emergency, but not to use them? What language can you provide that can help us create a policy that we can send to schools/colleges?

- Think it’s a bad idea to set precedent. Some vague threat driving out classroom culture. On case-by-case basis—if people have the potential to be contacted by school, dependent, etc. it’s not an issue, we deal with that personally. Whether or not the phone is ON or OFF—not ringer on or off. Slippery slope…
- There are clearly some steps you can take if you are AWARE there is a crisis.
- Also a big issue that many classrooms are not equipped with land line telephones in case of an emergency.

1:00 PM Committee Reports
APC: Kevin is working on post-tenure grievance issue.
BPC: We did not meet yesterday-waiting until after election, will meet next Monday.
MAC: Working on global cities speaker series for spring. 3 speakers coming: filmmaker, child rights advocate, scholar working in New Orleans. Planning activities for Montbello HS students. Task force (campus climate survey out of Dr. Camacho’s office) is targeting entire student body. Working on idea for a conference to bring in graduate students from underrepresented groups. Bring them in before they go out into the workforce.
UCDALI: Fall event 15 and 16 of November. Conversation among NTT faculty, Laura Goodwin will be attending each day’s meeting, discussing new Provost Award, etc.
FACAB: Much of the discussion dealt with new buildings on Auraria campus. Most planned is the new building Metro is putting up near the tennis courts. Marriot hospitality center is a big project. Groundbreaking is not in too distant future. CCD is talking about new building in current location of L parking lot.

1:30 PM Ellen Metter, Auraria Librarian
- What is the process for deciding to remove books from the library’s collections?: Years ago we needed to have zero growth in the library. We have special circumstances-campus was built for 15k, we now have 3 times as many people, so we have space issues. We needed to start weeding. We bought into Pascal—Harvard built first building to house remotely. If anyone would ever like a tour of the Pascal building, I’m happy to facilitate that. It’s at AMC, temp controlled, etc. Use of Pascal—lesser or unused books are stored there. Auraria has a small percentage in there—it’s very expensive to put books in there. We’re really good with consortia cooperation. UCB and DU try to help us a lot as well. Mary Somerville came and said, you know, library is full and you’re not pulling books. There are students sitting on floor, no room for growth, students who can’t get time at a pc. Start to pull low-hanging fruit like duplicate books. Bound journals were also pulled since we now have things like JSTOR. Move things with 0 check-outs to Pascal. Were books completely withdrawn? Yes. If there were already 2 copies in Pascal, we totally withdrew it. We’re not getting a new building; we will be re-doing our building. I feel it was necessary as we’re running out of space. We want to keep buying new books. In the past few books, we’ve talked about keeping 0% growth; don’t believe it’s sensible to continue this. We did not have the opportunity to evaluate all the stacks that were pulled out. Our complaint is that it happened too fast, but wonderful things are still happening. No more weeding happening for the foreseeable future.
- Some of us have been asking if there’s been a faculty committee that participates in the decisions. Not about the substance of decisions, rather about the process. Engaging faculty from all institutions: 1. November 30 talking about redesign of library. UCD FA member is more than welcome to sit on that committee (redesign). 2. Tri-institutional faculty committee existed with Glenda and David. Mary told me that people weren’t attending meetings. External review committee suggested going to deans and having them appoint folks to tri-institutional committee. Reinstitution of tri-institutional committee at the library would be great. People who have an

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interest in working with the library to deal with problems could refer to committee members; this is a way to open communication.

1:45 PM  **Bill Cherowitzo, Privilege and Tenure Committee**  
- P&T system-wide does not yet have webpage. Information for how to deal with P & T problems is up in the air for now. Anyone with academic freedom issues, tenure issues, NTT or TT on this campus should contact Bill Cherowitzo. 556-8381 Will attempt to mediate at first, trying to get into official rules of the Regents. Changes to permit us to actually move in the direction of mediation first before legal. Talking to the lawyers, I’ve been asked for my input on these issues and wanted feedback from you all.

1. We’d like to have regents laws changed so that P&T not limited to only dealing with procedural issues. Only allowed to look at: was the procedure followed? We want to add to that a concept of fairness. Was procedure followed in a fair way? Problem: how to define fair. Proposed: unfair activity is one where decision-maker abused his/her discretion. Members have objected that it doesn’t go far enough. Many situations in which grievances arise from small incidences, hard to capture in that language. Suggested to add: “or engaged in a pattern of behavior”. Should we go for more expansive view?

2. Include members of the administration on P&T committee. Idea for this comes from the perception that the administration does not take P&T decisions and judgments seriously. If we involved administration in parts of the process then we could get buy-in from the administration. P&T is strictly advisory in terms of its charge for now. Track record for disagreements: except in 1 case out of 20 past cases, has been rejected. Administration is represented by University Counsel.
   - What level of administrator is being suggested? Chancellor makes final review. Maybe someone appointed by the Provost—someone like Laura Goodwin. Someone appointed by the President as well. Member: I don’t think this would solve the problem. It seems that this would put the administrator in an awkward position.

2:00 PM  **Old Business/New Business**  
- ISIS—for those of you who have not attempted to use ISIS, we’ve been encouraged to pass along advice to get on to UCD Access and at least try to log-in to see if it’s possible. Soon grading will be done via Access online, and ONLY online. If you haven’t attempted it and you have a problem you have time now before grading is due.

2:30 PM  **Adjournment**

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