Downtown Denver Campus - Faculty Assembly

April 1, 2014
12:00 - 2:00pm
LSC – 14th Floor Chancellors Conf. Room

Minutes

Attendees: Jessica Sowa, Michael Gruber, Bruce Neumann, John Brett, David Bondelevitch, Judith Coe, Farah Ibrahim, Amanda Charlesworth, Eric Baker, Pamela Laird, Sarah Hagelin, Rebecca Hunt, Kathryn Cheever, Tom Beck, Joanne Addison, Craig Sisneros, Carol Dee, Travis Vermilye, Mark Pogrebin, Sam Walker, Robert Flanagan, Rodney Herring, and Leo Bruederle

12:15 PM Joanne Addison, DDC FA Chair
- Meeting brought to order
- Chair’s Report:
  - FCQ’s - With support from Laura Goodwin, the FCQs will be changed. Most of the suggestions were integrated and should be put into place by the fall. Joanne continues to speak with Meg Rowland (FCQ Office) on creating a survey of response rates for strictly online courses. They have done a study for faculty that are teaching on campus and if they use online or in class FCQs, and there isn’t a significant difference.
  - Student Retention - There is a student retention summit that will include members of the faculty assembly and the student success office. We hope to have Raul Cardenas at the annual meeting to update.

12:24 PM Provost Nairn
Office of the Provost Update
- Technology Task Force - There is an early draft report that is currently being reviewed.
- AB1 Building - Currently the building in on time and budget. Soon people will be packing to move into their new spaces. There will also be additional work in the Tivoli for CAM over the next year.
- Bio-Science Building - The groundbreaking for the new building will be April 2nd. The project is projected to be completed by next summer.
- Deans / Leadership Searches:
  - Currently there is discussion with Jeff Franklin to take over for John Lanning in the Office of Undergraduate Experiences. John Lanning will stay and work part-time to help with the transition.
  - CAM – There have been 4 finalists that have been brought to campus. Provost Nairn continues to follow up on references and background checks to determine the next round of finalists.
  - Last week the 3 finalists for the CLAS Dean were announced. They will be having visits with students, faculty, and staff.
  - The Office of International Affairs – The finalists have been announced to take the previous position held by Carolyn North. There are 4 candidates that will be coming back for final interviews. Regina Kilkenny is the hiring authority for this position.
Barry Shur, Dean for the Graduate School announced his retirement, to be effective on June 30th. Nominations will be going out to the Deans to find an interim with the official search to begin in the fall.

Innovations School (nSchool) – John Bennett will be accepting an appointment in CEAS. BPC supported the budget outline for the project.

RTP is moving along. The Denver VCAC has been busy with many tenure cases this year.

Program Prioritization – Data continues to be collected and reviewed to determine faculty costs and how to score. CU Boulder and UCCS are tentatively presenting their findings at the April board meeting. The CU Denver campus will submit their report in November.

The Board of Regents approved tuition and fees.

Microbiology and Immunology are now being combined within the School of Medicine on the AMC.

The freshman class was the biggest ever this year. Although student retention is seeing increases, students are leaving elsewhere. International Affairs continues to working on retention. A recruiting company (Royal) had been used to help with recruiting incoming students. This strategic management process has been used to find more freshmen and transfer students. An international agent will be used to find more international students. Over the last few years, preliminary data shows that we are not keeping students past the junior year. Student Affairs is attempting to get survey’s from students to find out why they leave. Most of the budget difference comes down to a few hundred students. If every tenure / tenure track faculty were able to retain 1 student, we would be okay.

CU South Denver location – This will now be a system-wide initiative. The President’s Office will be assisting with the renovation. There is about 12,000 sq. ft. in The Wildlife Experience in the Tech Center that has been found. Programs to begin include; RN to BSN program that will start at AMC in June to be moved to the new location in August; this includes a new simulation room for nursing students. CEAS, SEHD, Business and CSPH will also have either certificates, courses or specialties to this location. Other demands will be reviewed after the first year (phase I). There will be an open house on April 3rd.

12:38 PM  **DDC Faculty Assembly – Committee / Campus Reports**

**Auraria Library:** The strategic plan that is completed every six years was handed out. Rodney Herring suggested us having Mary to a meeting to review. Periodicals are reviewed yearly to avoid duplication. The library has also been reviewing media streaming opportunities to help faculty. If you have questions on how to access this media; please contact Rodney Herring or Ellen Greenblatt. Ellen is also interested in finding solutions on the availability of textbooks and less expensive alternatives for students. If you are interested in becoming involved in this discussion, please contact Rodney Herring at Rodney.Herring@ucdenver.edu or Ellen Greenblatt at Ellen.Greenblatt@ucdenver.edu.

The library is very excited about the new Discovery Wall. Please stop in if you are near the library to experience. If you are interested in using this space for meetings or classroom time, please contact Niraj Chaudhary at Niraj.Chaudhary@ucdenver.edu. More information on the Discovery Wall can be found at http://library.auraria.edu/info/about-discovery-wall.

**Budget Priorities Committee (BPC)** – The Innovation Initiatives (nSchool) has reviewed and voted to support. A letter was sent to the Chancellor and Provost supporting the initiative, but had concerns including; cost, defining enrollments, continued faculty involvement through development, and clarification that the school will be housed near the downtown campus.
Heather Fields, Associate Director of State Regulations, Government Relations Office
Jack Waldorf, Associate Director of Federal Regulations, Government Relations Office

**Government Relations Updates**

Heather Fields updated the group on the current state session and the state budget; including the Long Bill. Jack Waldorf updated the group on current federal budget projections as well as budget appropriations, immigration reform, patent legislation, and tax reform. The Government Relations Department continues to work with grant opportunities.

Michael Delgiudice, Chief Planning Office - Office of Institutional Planning

Downtown Campus 2014 Master Plan

Michael Delgiudice updated the assembly on the background of the 10 year master plan and items that will be reviewed. The first 5 years will be looking at projects that could qualify for funding. Faculty is requested to become involved in the focus groups to look at the different areas and focuses. The initial focus groups will meet over the next year. Most groups will likely meet 3 times for the first 6 months for 2-4 hours. Rebecca Hunt advised Michael Delgiudice that there is an upcoming inner institutional that is developing a history walking tour of the campus and looking at doing history galleries on campus. Rebecca will forward the information. Copies of the presentation can be found on the Downtown Campus Faculty Assembly. If you are interested in being involved in the focus groups, please contact Michael Delgiudice at Michael.Delgiudice@ucdenver.edu.

Sarah Hagelin, Vice-Chair of Faculty Assembly

Approval of March 2014 Faculty Assembly Minutes

Motion to Approve: Judith Coe
2\(^{nd}\): Farah Ibrahim – Unanimously approved.

DDC Faculty Assembly – Committee / Campus Reports (continued):

- **Academic Personnel Committee (APC)** – The APC continues to work on the eFRPA, please send Pam Laird comments by email at Pamela.Laird@ucdenver.edu or Jeff Finch in the Office of Institutional Research at Jeff.Finch@ucdenver.edu. Pam will be meeting with the Office of Institutional Research at the end of May. APC has also been working on grievances. They recently met with Chris Puckett, University Counsel, and will be working with Michel Dahlin, Office of the Provost, to create bylaws and encouraging a way that every primary unit in every school and college has a grievance process in place. An initial grievance was reviewed and went to executive session and a report will be made. Jessica Sowa will also be attending a meeting to help with HR and scholarships.

- **Educational Policy and Planning Committee (EPPC)** – EPPC has been reviewing technology governance committee document and working with the Faculty Council EPUS committee on issues around FCQ’s.

- **Faculty Advisory Committee to the Auraria Board (FACAB)**
  Prepared Chair Leo P Bruederle
  Monday, 3 March 2014, 8:00-9:00am
  Auraria Higher Education EVPA Office Conference Room

  EVPA Weiske reported that the Connect Auraria Coalition draft report is currently in progress of completion; following is a link to the second community meeting for the Connecting Auraria study held on 28 January 2014: [http://www.denvergov.org/infrastructure/PolicyandPlanning/CurrentProjects/ConnectingAuraria/tabid/444507/Default.aspx](http://www.denvergov.org/infrastructure/PolicyandPlanning/CurrentProjects/ConnectingAuraria/tabid/444507/Default.aspx). Weiske reported that the Auraria Library renovation
The project has been identified by the Capital Development Process as #19 on the FY 2014-2015 State Funded Capital request list. Additionally, the tri-institutional Advisory Committee is looking at ideas for the renovation and expansion of the King Center and is also discussing the eventual move of all of the Performing Arts disciplines from the Arts Building to the King Center to make room for the move of Visual Arts into the Arts Building. FACAB next discussed the “General Use Classroom Design Guidelines, compiled by Jill Jennings Golich (AHEC), in collaboration with FACAB. Joy Berrenberg reported the response on the Guidelines from CU Denver Faculty Assembly was mostly positive, with FACAB members expected to share feedback from faculty at their respective institutions at the 7 April 2014 FACAB meeting. Finally, Bruederle reported that he will step down at the end of AY 2013-14 and that Joy Berrenberg will step down at the end of the Fall 2014 Semester; as such, FA will need to identify representatives.

- **Learning, Educational Technology, Teaching & Scholarship Committee (LETTS)** – No report at this time.

- **Student Government Association (SGA)** – Michael Gruber came to represent SGA today. The Student Review Committee donated money to renovate the North Classroom Atrium. Elections will be held April 7th – 11th. The College Counsel is also working on the Research and Creative Activities Symposium.

- **University of CO Denver Association of Lecturers and Instructors (UCDALI)** – The UCDALI Spring event has been cancelled at this time. They group will be working on scheduling an event in fall 2014. They are also working on updating the bylaws. Thirteen applicants applied for the NTTF Faculty Development award in CLAS. Seven awards of $500 grants for professional development were given. This initiative will become campus wide in the future.

- **Diversity Committee (DC):** Not active this year.

  - **Disabilities (DisC):**
    **Faculty Assembly Disabilities Committee (FA DisC) Report**
    Prepared by Co-Chairs Leo P Bruederle and Amy Vidali

    FA DisC continues to struggle identifying representatives from a majority of colleges/schools at CU Denver — only CLAS, SEHD, and the Auraria Library are represented on the Committee. FA DisC worked on a campus syllabus statement on disability, with a goal of completing a draft at the April meeting. A second project involves updating disability information for faculty at a CU Denver website, preferably a FA location being explored by Co-Chair Amy Vidali.

  - **Gay, Lesbian, Bisexual, Transgender, & Intersex (GLBTI):** No report at this time.

  - **Minority Affairs Committee (MAC)** – MAC held the FCQ forum on March 14th with good discussion. A summary of the discussion will be compiled and presented at a future meeting.

  - **Women’s Issues (WIC)** – WIC is working on scheduling its final meeting for the semester.

1:58 PM  New Business / Old Business

Bruce Neumann addressed his concerns on enrollment and suggested if any of the Faculty Assembly Committees could discuss these items and asked the SGA to come up with 5-10 items as to why students aren’t coming to CU Denver or why they aren’t staying.

2:00 PM  Adjourn