CU Denver Faculty Assembly Meeting
March 1, 2016
12:00 pm - 2:00 pm
LSC, Chancellors Conf. Room

Minutes

Attendees: Diane Turner, Bruce Neumann, David Engelke, Tammy Stone, Terri Carrothers, Omer Sarwana, Mike Radenkovic, Denise Pan, Hands Rosenwinkel, Rebecca Hunt, Lucy Dwight, Lonnie Schaible, Edward Dill, Carol Dee, Eric Baker, Rod Muth, L. Rafael Sanchez, Pamela Laird, Farah Ibrahim, Amy Vidali, Sam Walker, Weldon Lodwick, Laura Goodwin, and Joanne Addison

12:06 PM Joanne Addison - CU Denver Faculty Assembly Chair
Meeting brought to order

12:07 PM Terri Carrothers – Senior Vice Chancellor of Administration and Finance
Terri Carrothers provided her background and updated the assembly on items that she is working on since her position began in January. She also provided an Office of the Provost update.

• A search has begun to fill the CFO position that Lisa Douglas previously held. This person will serve as the CFO for CU Denver. Regina Kilkenny is Chair of the search committee.

• Facilities Updates:
  o Planning of the Wellness Center has begun and is going well. The plan is to break ground near October 1st.
  o Planning of the renovation and backfill of the North Classroom is ongoing.
  o The Tivoli renovation for CAM is almost finished.
  o Planning of renovations in the LSC of the 12th and 13th Floors has been begun. This space currently houses OIT.

• Business School Dean: There are 3 candidates. Once a final list is compiled announcements will be made.

• Budget:
  o The February Board of Regents Meeting went well. CU Denver will have a 1.83% general fund cut. Enrollments have been down this year. International Student Enrollment is down 2.1%. Undergrad students are up a little, but graduate students are down. We are still waiting to hear how the hospital provider fee will work out.
  o CU Denver One-time Pool: Chancellor Horrell lobbied President Benson for some one time dollars for the campus, but it is still waiting Board of Regents approval. If approved as lobbied, it would be a 1.6% one-time bonus, but not base building adjustments.

• CMS Update: Please contact Russ Poole if you have any issues or concerns on this matter. There has been some opinions on the choice of Omni as the new proposed CMS. There is no
calendaring or blogging options. Most felt that Druppal was a better choice, although a bit more expensive now, it is perceived to be a better product overall. It was suggested to invite Russ Poole to an upcoming meeting.

- Elevate / HCM: December books finally closed last Friday. There have been 7 new consultants at systems that have been hired to help address these issues. If you are interested in hearing the latest news, please sign up for the emails / blogs. It is anticipated that we will continue to have bugs worked out over the next few months.

- Q & A: Bruce Neumann asked about budget planning moving forward. Terri Carrothers is open to have discussions on the budget and wants to get feedback from faculty on how to best move forward. She felt that the schools and colleges need real time data on their budget to be able to plan appropriately.

Joanne Addison asked how it would be determined if a new school or college would be added to the CU Denver campus, for example inWorks. Terri Carrothers stated that since inWorks is still in an infancy state, reports would need to be reviewed with data to determine if it could be independently supported.

12:31 PM  
**Dave Engelke - Graduate School Dean**

Dave Engelke provided background and the items he’s been working on since beginning in his role last September. He would like to continue to meet with all program directors on campus and attend as many faculty meetings as he can. He is typically on the CU Denver campus on Monday, Wednesday, and Friday and at the CU Anschutz campus on Tuesdays and Thursdays, but willing to shift days as needed.

He has been working to get the unique feel of each of the campuses. One main focus has been the need to move toward more faculty governance and has implemented the Faculty Graduate Council. They hope to be able to look into faculty shared governance, revising policies as needed; i.e. approving faculty grad appointments, and discussion on new grad courses vs programs. There is also no current grad student organizations or grad student advisory groups on either campus. He’s asked all the schools and colleges for a number of volunteers to provide two-way communication from the grad school to the student body. They hope to begin meeting in September.

Other projects that he is working towards; recruitment of grad students more effectively including regional and national strategies, possible hiring of a lead recruiter with startup funds, review of the current financial model to allow for upgrades to programs vs new programs, incentives for new programs, international English preparation of grad students and alternative resources for them as well as reaching out to alumni, and have faculty send letters/pamphlets talking about Master’s programs. If you have any questions or concerns, please contact Dave Engelke at [David.Engelke@ucdenver.edu](mailto:David.Engelke@ucdenver.edu).

12:55 PM  
**Joann Addison - CU Denver Faculty Assembly, Chair**

*Chairs Report*

Approval of December 2015 Minutes:
Motion to approve: Rebecca Hunt
2\textsuperscript{nd} the Motion: Farah Ibrahim

CU Denver Faculty Assembly voted; unanimously approved.
An announcement was made about the passing of Kathryn Cheever (CLAS – Political Science Department). An announcement was sent prior to the meeting. A service for her colleagues will be held on Thursday March 10th at 5:30 pm in the Terrace Room.

There has been discussion on hiring a new Director of Women’s Resource Center, to be housed under the Office of Diversity and Inclusion with Brenda J. Allen. The Faculty Assembly - Committee on the Status of Women (CSW) will be working with them on this hiring process.

The CU Denver Faculty Assembly Executive Committee met with University Communications to brainstorm ideas on increasing faculty engagement on campus. If you have any ideas or things that you have already been working on in your department, please contact Joanne Addison at Joanne.Addison@ucdenver.edu.

Pam Laird asked if there was an update on the faculty mediator position. The job description is currently on the Provost desk. Joanne Addison will follow up with him.

The Title IX Office will be sending out a survey soon. CU Boulder recently reviewed their results and received negative press regarding those results. CU Anschutz has already completed the survey. Please look for upcoming announcements.

12:58 PM  Lucy Dwight - Faculty Council Personnel and Benefits Committee
The Anthem Breach that occurred last year allowed everyone to be able to sign up for free 2 years of credit monitoring. It has now been decided to have this benefit now be indefinitely. Please visit www.anthemfacts.com for more information and forward this information to your schools and colleges.

Recent Elevate/HCM updates has caused headaches for many people. There were also several concerns with incorrect 1099’s. Revised forms were to be sent out, but with the delay in communication on this matter, many may have already filed their taxes. If you have any questions on this matter, please contact Lucy Dwight at Lucy.Dwight@ucdenver.edu.

1:05 PM  Rebecca Hunt – Board of Regents Laws and Policies Committee
Rebecca Hunt is currently the only faculty representative that attends the Board of Regents Laws and Policies Committee. The system-level Faculty Council has gotten an agreement with the Board of Regents to review all laws and policies over the next 2 years. Discussion included; changes needed, ways to consolidate similar policies, effectiveness with campus level policies, and coordinate effectively. They intend to send information to faculty and others to assure faculty involvement. Review may begin in the Faculty Assembly or FA Educational Policy and Planning Committee (EPPC), then to administration of the faculty throughout campus as it relates to them.

1:13 PM  CU Denver Faculty Assembly Committee & Campus Reports:
- **FA Educational Policy and Planning Committee (Rebecca Hunt):** No report at this time.
- **FA Academic Personnel Committee (Eric Baker):** APC recently met with legal counsel on a faculty salary grievance process. All units are supposed to have a process and the ability to equalize faculty grievance disputes. Many units don’t have the ability or organization or the procedures in place at this time. APC has been working on a template that can be used in all units and importantly a funding mechanism. As APC has been working on the anti-bullying policy, they have learned that Faculty Council (system level) has also been working on a system level policy. They have a meeting on 3/7/16 and Eric hopes to attend.
- **Auraria Library:** No update at this time.
- **Budget Priorities Committee (Carol Dee):** BPC recently met with Provost and Lisa Douglas
about the budget, prior to her departure. The BPC was concerned about the funding for inWorks. Chancellor Horrell decided inWorks will be funded for another year out of one time funds. The BPC will be meeting with Terri Carrothers at their next meeting. BPC had concerns about learning about the non-base building salary incentive.

- **Committee on the Status of Women (Diane Turner):** There are now maps on the AHEC webpage for gender neutral restrooms and lactation stations on campus. (http://www.ahec.edu/about-auraria-campus/maps). Discussion continues to be held on more locations as new buildings are being built. They are also discussing the hiring of the Director of Women’s Resource Center.

- **Disabilities Committee (Amy Vidali):** The DisC has been working on a few projects and need suggestions on helping promote them. Recently the DisC has discussed withholding the suggested accessibility statement for syllabi, as there are many top down efforts, both policy and curricular and won’t push to require the statement, but more try to promote more to Chairs and Deans to create excitement. The resource support website is still being worked on that will house resources for faculty. They have also been working on a resource handout that has gone through legal and HR that provides information for faculty accommodations. If you have other suggestions on how they can connect with other Chairs and Deans, please contact Amy Vidali. Amy wanted to express concern on the turnover of the ADA position in HR. They will also be looking into grievance procedures for disability accommodations for faculty.

- **Ethnic Diversity Committee (Farah Ibrahim):** The EDC has been trying to organize a proposal for a survey for ethnically diverse faculty. The InfoEd website wasn’t working correctly, stalling this process. The EDC would like the members of the faculty assembly to remind to their colleagues to take the upcoming survey. Please look for upcoming announcements. The Faculty Council Ethnic and Minority Affairs Committee are willing to work with the EDC.

- **Faculty Advisory Committee to the Auraria Board (L. Rafael Sanchez Vega):** FACAB continues to work on criteria for the Faculty Friends of Auraria Award. There will be only one award given, likely a one year parking spot be awarded. The committee is also scheduling time to visit buildings on campus.

- **Gay, Lesbian, Bi-sexual, Transgender, & Intersex Committee:** No report at this time.

- **Learning, Educational Technology, Teaching & Scholarship Committee:** No report at this time.

- **Retired Faculty:** No report at this time.

- **Student Government Association (Omer Sarwana):**

  Wellness Center: The SGA continues to work with on the new Wellness Center and are almost done with the design and development process and appear to be on budget at this time. The Director of the Wellness Center has been posted and is hoped to be filled by May.

  Advising: The SGA has been administering an academic advising survey. There survey received around 1000 student responses; 70% felt that they should meet with their advisor at least once or twice a year, 40% actually know what the degree audit system is and how it can be used. The College Counsel will now be working with administration in each of the schools and colleges to work on specific issues in regards to advising.

  SGA Elections will be held in April. Since this will be the last few months of Omer’s term he will work on the following topics; the RTD Pass prices are rising and will need to be voted on again, the Tivoli Bond fee needs to be renewed (a fee to keep the Tivoli up and running), and the CU Century (school newspaper) is having to be approved through students if they want to continue to keep. There is currently a $4/student/semester will continue to be
enforced for this to continue to run.
SGA would like the Faculty Assembly to be more involved with student government meetings. There is currently an opening left to attend the April meeting to present on how the faculty assembly works.
The Campus Village Apartments currently is under the process of becoming CU Denver’s. SGA is working on figuring what the students would want.
The Regent Debate Forum was very successful with over 70 attendees.

- **University of CO Denver Association of Lecturers and Instructors (UCDALI, Sam Walker):**
  UCDALI recently met with Chancellor Horrell to discuss NTTF needs which was a successful event.
  UCDALI is now accepting applications for the CLAS NTTF Professional Development Grants. The applications are due by 3/28/2016. Please look at the UCDALI website at: [www.ucdenver.edu/UCDALI](http://www.ucdenver.edu/UCDALI).
  The other important discussion is on the implementation of the multi-year contracts.

- **Privilege and Tenure Committee:** Joanne Addison announced that there are now 2 NTTF that will be on the P & T Committee; Andrea Haar and Lucy McGuffey.

1:42 PM  Old Business / New Business / Announcements:

1:36 PM  Meeting adjourned