CU Denver Faculty Assembly Meeting

April 5, 2016
12:00 pm - 2:00 pm
LSC, Chancellors Conf. Room

Attendees: Joanne Addison, Farah Ibrahim, Rebecca Hunt, Diane Turner, Mike Radenkovic, Lonnie Schaible, Bruce Neumann, Tammy Stone, Carol Dee, Brent Wilson, Lucy McGuffey, Sherry Taylor, Sarah Hagelin, Pamela Laird, Hans Rosenwinkel, Yufeng Han, Edward Dill, Jody Beck, L. Rafael Sanchez, David Bondelevitch, Eric Baker, Laura Goodwin, Sam Walker, David Heisler, Provost Nairn, Margaret Wood, Christine Stroup-Benham, Omar Swartz, Michael Lightner, and Eric Baker

12:00 PM  Joanne Addison - CU Denver Faculty Assembly Chair

- Meeting brought to order
- Denise Pan has taken a new position at the University of Washington. We thank her for all her dedicated work with the Auraria Library as well as with the CU Denver Faculty Assembly and its supported committees. The Vice-Chair position is now open. Please submit nominees to Karin Rees at Karin.Rees@ucdenver.edu. If you have any questions about the position, please contact Joanne Addison. Elections will be held in May.
- Chancellor Horrell will be attending the next meeting. We will also be having Regents Linda Shoemaker and Stephen Ludwig.

12:02 PM  Provost Nairn – Office of the Provost

- Provost Nairn, Terri Carrothers, and Lori Mettler met with BPC and the CU Denver FA Exec. Committee prior to the meeting to discuss budgets. Currently the budget is allowing a pay raise of 2% on the other campuses and the CU Denver campus will be receiving a 2% non-base building provided by the system and the President’s Office.
- The preferred candidate for the CU Denver Business School Dean is meeting with faculty and staff at the end of the week for more interviews.
- Terri Carrothers announce the new VC for Budget, Jennifer Sobanet. She comes to us from the Governor’s office and will begin at CU on July 5th.
- Regina Kilkenny is still working on the Faculty Mediator position. More updates to follow.
- The Dean for CEAS, Marc Engberg is stepping down. He will continue through June 2017 then return to a faculty position. The search committee for the Dean position will begin in the fall.
- Discussion continues on the Digital Dean position. The Chancellors are discussing how best to proceed. Recent discussion regarding a marketing campaign for CU Connect will help highlight a website where it will drill down to specific campuses where courses and degrees are being offered. A complete description of a grant proposal with funds are currently available for faculty that complete full online course degrees, to be potentially completed in 3 years. Deans of the schools and colleges have been notified, and will be reminded again soon of this opportunity. The requirement is to have faculty from at least 2 other campuses and it needs a host campus.
• The Wellness Center is currently undergoing design options. Groundbreaking should be in October. The North Classroom renovation project will begin while classes are going on over the summer.

12:17 PM  Margaret Wood – Director, Center for Faculty Development
Margaret Wood introduced herself and gave her background. She has been visiting around campus to determine the needs for faculty. She recently sent out a CFD Needs Survey to all faculty (both tenure and non-tenure track) to get a better sense of what will best support faculty. A handout was provided on the revised CFD mission, opportunities, grants, workshops and short course opportunities. She reminded the assembly of the available grants through the Center for Faculty Development; The YUMPS Grants and the CFD Grants. More information on this can be found at the CFD Website - [http://www.ucdenver.edu/faculty_staff/faculty/center-for-faculty-development/grants/Pages/default.aspx](http://www.ucdenver.edu/faculty_staff/faculty/center-for-faculty-development/grants/Pages/default.aspx). Margaret has also been working with Bob Damrauer to be sure not to overlap on grant opportunities. There is also a meeting with UCDALI to further discuss needs of the non-tenure track faculty. She will be looking at updating workshops and formats to offer the best support and service of faculty.

One upcoming opportunity for faculty will be to join a Learning Circle Book Groups. Look for future announcements.

Margaret is hoping to expand the roll of Faculty Fellows. There will be a call for applications that are interested in applying for this position. This would be a 3 year appointment with a little monetary supplement. Joanne Addison suggested she reach out to Student Government to discuss needs. A recent resolution was sent to Joanne Addison on a diversity training requirement for faculty.

A copy of the handout can be found on the CU Denver FA website under meeting materials. If you have any questions or suggestion, please email Margaret at Margaret.C.Woods@ucdenver.edu.

12:34 PM  Christine Stroup-Benham – AVC, Office of Institutional Research & Effectiveness
Christine Stroup-Benham came to provide an update on the latest NSSE Survey that was handed out to freshman and seniors on February 16th and will close on June 1st. Handouts of the current responses summary was provided. This year has been a lower response rate. Please help encourage students to fill out the survey. The survey takes around 20 mins. to complete. The survey is available to be viewed on mobile platforms. Data will be shared at New Faculty Orientations and to the Schools and College with area specific reports. Questions are slated to help with strategic planning. If you have any questions or suggestions please contact Christine at Christine.Stroup-Benham@ucdenver.edu.

12:42 PM  Omar Swartz – Privilege & Tenure Committee CU Denver Chair
Omar Swartz provided an overview of the P & T Committee and his role as Chair for the CU Denver Campus since 2013. The P & T committee is a mechanism to assure due process to assure fairness and integrity of the system. Omar discussed the overall process, successes/failures, and his general impressions. A handout can be found on the CU Denver Faculty Assembly website under meeting materials. If you have any further questions or concerns, please contact Omar at Omar.Swartz@ucdenver.edu or visit the P & T website at: [http://www.cu.edu/privilegeandtenure](http://www.cu.edu/privilegeandtenure).

1:03 PM  Michael Lightner – Associate Vice President for Academic Affairs Officer
Michael Lightner discussed his role in the President’s Office, previously held by Kathleen Bollard. His current focuses are; New degree proposals, tenure cases approved by the Board of
Regents / 3rd level reviews, System level Executive MBA Program, attend State meetings, Awards from the President’s Office, Faculty Council meetings, Faculty Assembly (meetings as requested), separating the current CU Denver and CU Anschutz MOU’s, review of Gen Ed Testing, and upcoming review of Board of Regent Laws and Policies. The assembly can expect to become involved in the policy review in the fall. If you have any questions or concerns, contact Michael Lightner at michael.lightner@Colorado.edu.

1:29 PM  Joann Addison - CU Denver Faculty Assembly, Chair

Chairs Report

- Joanne Addison reminded the assembly to nominate their colleagues that have gone above and beyond to receive the Faculty Recognition Award. Information and process can be found at the following website: http://www.ucdenver.edu/faculty_staff/faculty/assembly/downtown/Faculty-Recognition-Program/Pages/default.aspx.

- Approval of March 2016 Minutes:
  Motion to approve March 2016: Rebecca Hunt, 2nd Motion: Tammy Stone
  CU Denver Faculty Assembly voted; unanimously approved with revisions.

- OIT will be holding a final CMS Retreat on April 13th until a consensus on the new content management system can be determined. Russ Poole has asked for one representative from several areas to spend the day to allow them the opportunity to give their last suggestions before a decision is made. A light breakfast and lunch will be provided. Updates to follow.

- FCQ’s: CU Denver is currently using the same system as CU Boulder. Laura Goodwin will be keeping tabs on this process as discussion continues of potential changes. Future discussion will include to stay with CU Boulder, called IDEA, or look at other options. There will be demo in April with a tentative pilot opportunity in the fall. Please look for future announcements.

1:36 PM  CU Denver Faculty Assembly Committee & Campus Reports:

- Student Government Association (David Heisler): Student Government has been working on a survey regarding student advising, with 1200 responses received. SGA is working with advisors to disseminate results and discuss ways to make the process more effective and efficient for all.
  Other discussion topics for students is the trans-version of Campus Village Apartments that is occurring and to make sure it is in line with Student Life and the needs of students. David polled the faculty on the feasibility to provide the syllabus prior to the first day of class. SGA is encouraging faculty to have the syllabus available to students a week prior to class starting to allow needed items to be purchased and be prepared to begin class. David collected the feedback on their thoughts, barriers, and suggestions. The bookstore has recently updated their organization by last name of author which makes it more difficult. It was suggested to have this process looked at again.

- FA Educational Policy and Planning Committee: No report at this time.
- FA Academic Personnel Committee: No report at this time
- Auraria Library: No report at this time.
- Budget Priorities Committee: No report at this time.
- Committee on the Status of Women: No report at this time.
- Disabilities Committee: No report at this time.
- Ethnic Diversity Committee: No report at this time
- Faculty Advisory Committee to the Auraria Board: No report at this time.
- Gay, Lesbian, Bi-sexual, Transgender, & Intersex Committee: No report at this time.
Learning, Educational Technology, Teaching & Scholarship Committee: No report at this time.
Retired Faculty: No report at this time.
University of CO Denver Association of Lecturers and Instructors: No report at this time.

1:46 PM   **Budget Update – Joanne Addison**
Joanne Addison provided an update on the budget as discussed in the CU Denver Faculty Assembly Executive Committee. Currently CU Denver is $6.9M in the red. This is largely due to enrollment projection issues. The CFO’s from each of the campuses had discussion on allocations for each campus. Chancellor Horrell worked with the President’s Office for funds to allow for a one-time, 2% merit based non-base building salary increase for the campus. Future discussion includes; having a VC for Budget and Finance (primarily focused on the CU Denver campus) and the possibility of hiring a short-term consultant to help with projections.

Discussion items included; revising the motion to be a base-building raise if not able to be given the same as the other campuses. This focus could help with morale and drive a common vision for faculty to work on recruitment and retention.
Brent Wilson motioned to table the discussion until quorum could be met and continued discussion on the implications of this motion toward relationships with administration. Rebecca Hunt noted the Regent mandate that occurs when Professional Development funds aren’t used, that they then are reabsorbed. It was suggested to have this renegotiated.
Since quorum was not met, the motion is still under discussion. Updates to follow.

2:05 PM   **Meeting Adjourned**