HSC FACULTY ASSEMBLY
University of Colorado at Denver and Health Sciences Center
Minutes – October 25, 2005

Attendees 9th Avenue: David Port (Acting Chair), Elizabeth D’Antonio-Gan, Victoria Erickson, Marilyn Krajicek, Lewis Pizer, John Sbarbaro, Clyde Tucker, Sheryl Vondracek, John Sladek (Vice Chancellor), and Laurie Shroyer.

Attendees Fitzsimons: Claire Collins, Mike Glode, Deborah Melendez-Wilson, and Donna Stach

Excused Absences: James Shore, Jay Gershen, Dennis Lezotte, Carlos Catalano, Colleen Conry, Leslie Jameson, Kathleen Stringer, Sue Hagedorn, Jeff Holt, Daniel Wilson

Guests: Mark Heckler, Laura Goodwin, and Pam Jones. Kim Glasscock attended on behalf of the Silver and Gold.

I. Call to Order
Dr. Port called the meeting to order at 11:38 a.m., as well as thanked all participants for coming. He noted that he was covering for Dr. Lezotte who was unable to be present. The minutes from the September 28, 2005 meeting were approved.

II. Faculty Council Budget Committee Nominations
Dr. Port requested that the possible nominations for the CU Faculty Council Budget Committee be reviewed. Currently, Dr. Shroyer serves as the Secretary for this group. Dr. Pizer noted that he was not planning to serve. Dr. Shroyer clarified that there were likely, therefore, 2 additional slots available. Dr. Sbarbaro noted that Dr. Joe A. Melendez would be outstanding (as he was working on his MBA). Dr. Krajicek noted that Dr. Igoe would be terrific, as well as experienced to provide support. Pending two slots being available, the Faculty Assembly members voted to nominate: 1) Jose Melendez, MD and 2) Judy Igoe, RN, MS.

III. HSC Faculty Assembly Motion to Require TIAA/CREF Representatives to Develop and to Promote a More Social Choice Investment Options to Faculty Members of the CU System.
Dr. Port introduced the motion related to the proposal by Dr. Shroyer. Dr. Shroyer referred to the motion on the agenda by Dr. Lezotte, as well as the background provided on a prior pink sheet motion and yellow sheet set for clarification. She noted that the purpose of this motion was to broaden the social choice options available to CU faculty members to consider for their own choices related to their retirement investment options. A copy of the motion is enclosed:

The HSC Faculty Assembly members move that the President of the Faculty Assembly (Dennis Lezotte) develop and present a resolution to the Faculty Council that is subsequently presented to the President of the University upon approval by the Faculty council, that the President require TIAA/CREF representatives to develop and promote more Social Choice Investment Options to faculty members of the CU system.

After introducing the motion (with attachments provided), it was seconded. The vote taken was 10 for: 2 against the motion vote, with the motion overall passing. The Faculty Assembly members will recommend the Chancellor work with the President’s office team to implement this motion.

IV. System-wide P&T Committee
Dr. Heckler provided a review of the “Advisory Committee on the Tenure-Related Processes” (ACTRP). He noted that there were representatives from each campus, including (but not limited to HSC support) from Drs. Steve Lowenstein, Carlos Catalano, Larry Meskin, and Gene Marsh. He noted that part of the process includes the development of an “independent report” prepared by a combination of experienced faculty from CU as well as an external group of auditors with benchmarking expertise provided by PricewaterhouseCoopers. He noted that post-tenure review and annual review processes, as well as effective faculty mentoring are among the extensive areas under analysis. Finally, he noted that the independent report is expected to be released in March 2006 and April 2006 to the shared administrative/faculty governance groups, as well as the public. Based on feedback from internal and external constituents, a set of recommendations will be crafted for the Board of Regents by the ACTRP.

He described the work of the internal group and external groups will be confidential as a process. The advisory committee, however, will be entirely public. Dr. Pizer questioned as to why an external consulting company was being used, as well as what comparisons are being planned particularly in selecting peer facilities. Responses to the RFP will be distributed to all the HSC Faculty Assembly members. The minutes will emphasize that the process that this is an EVALUATION PROCESS – not a re-inventing the wheel process. Dr. Port thanked Mr. Heckler for his presentation. He requested a copy of the presentation materials and the RFP response be attached to these minutes.

V. Program Discontinuance
Dr. Laura Goodwin (the Associate Vice Chancellor for DDC Faculty Affairs) provided an overview of the “Program Discontinuance” draft policy, which was developed by a faculty committee co-chaired by Laura and by Marguerite Childs (who was unable to be present today). The first draft policy was distributed (attached). She mentioned that the
policy calls for a faculty committee to evaluate requests for program discontinuance, described the proposed structure of the committee, and described the criteria for program discontinuance that are listed in the draft policy. Feedback, comments, and suggestions for improvement were welcomed. She solicited these comments be sent to marguerite.childs@uchsc.edu or Laura.Goodwin@cudenver.edu on or before November 4, 2005. Dr. Port thanked Dr. Goodwin for her presentation.

VI. HSC Office of Grants and Contracts Update Report: Dr. Pam Jones, Director of Grants and Contracts
Dr. Jones provided an overview of her activities for the periods since she took on the administration of Office of Grants and Contracts. She described the organization, the ongoing activities, and core services provided (PowerPoint presentation attached). She noted that the online grant and contracts are imminent, such that they are working on pilot testing an online electronic application process. NIH is using an IBM platform, but may or may not support Macintosh. Dr. Jones noted that electronic grants routing is also in progress. The SPINS (sponsored project income software) will be going away, but a new PeopleSoft post-award module will be implemented in Fall 2005. She noted the goal of OGC to provide a climate of customer services. She discussed online education. Dr. Shroyer strongly suggested that the online education endeavors be considered to be expanded to be offered to not only new PIs and/or junior faculty, as this was one of the most highly rated educational tool in the existing CLSC grant-writing course sections she taught. Dr. Jones noted that faculty advisory input was highly sought after. Dr. Pizer noted that there were be great input to have this presentation at the Faculty Senate meeting. Dr. Shroyer noted that she would be happy to present this recommendation at the next SOM Faculty Senate meeting.

VII. Vice Chancellor, John Sladek
Dr. Sladek extended his congratulations to Dr. Jones, as well as the HSC campus investigators. He noted a 15.2% increase (averaging 11% increase in grant awards over the past five years). The major institute funding was noted from 5 institutes – NIDDK, NHLBI, NCI, NIAIA, and NCCR. He noted that the annual report showcased the successes of the HSC-campus team (annual report attached). He noted that foundation and non-government support had increased also. Top 50 contributors were noted, with congratulations. Dr. Port congratulated Vice Chancellor Sladek and his team for their hard work and support.

VIII. School Reports:
Library: Liz D’Antonio-Gan noted the change to 1 year renewals from 5 year renewals for all faculty and the use of employee IDs instead of SSNs for library access.
School of Medicine: Dr. Shroyer provided an update reviewing the SOM meeting minutes. She noted that there would likely be a motion forthcoming related to the 7-year/10-year promotion clock discussion.
Graduate School: Dr. Port noted that there was not report at this time.
SON: Dr. Erickson noted that a celebration on November 15th (from 2 pm to 4 pm) will be marking the founding of the Nurse Practitioner program. Dr. Krajicek noted a variety of ……
Retired Faculty: Dr. Tucker noted that there was no report.
School of Dentistry: No representative was present at this late hour to coordinate a report.

Adjournment:
Dr. Port adjourned the meeting at 1:30pm and reminded members the next meeting was set for the retreat on November 29th. He noted that Dr. Ed Abraham had served many years. On behalf of Faculty Assembly, Dr. Lezotte will write Dr. Abraham a letter of thanks for his strong and enduring support (mailed 10/28/05).

Moreover, Dr. Port noted a retreat for Faculty Assembly is scheduled on November 29th with continental breakfast available at 8:30 am and call to order at 8:45 am with adjournment at 1:30 pm in the Shivers conference room (teleconferenced to Fitzsimons). The purpose of the retreat is to facilitate communication between administration and faculty and to develop a working agenda for the HSC Faculty Assembly for the next two years. If FA members and Faculty Council members attending the retreat have questions of Deans and other administrators they can either ask in person or forward their questions to Dr. Lezotte who will ask them anonymously. Dr. Lezotte’s goal is to identify barriers at the HSC that inhibit our abilities to improve our stature in-light of all the new leadership coming to the campus and try to stop (or remove) what’s stopping us from moving forward in a collegial and efficient manner. Thus, all suggestions for topics were to be sent to Dr. Lezotte before November 1st if possible.

Respectfully submitted,

A. Laurie W. Shroyer, PhD.
Professor of Medicine, Surgery, and Pathology, School of Medicine