MINUTES
UCD Faculty Assembly Meeting
August 29, 2000

Present: Richard Bakemeier, Judith Barton, Carter Ballinger, Rob Berg, JoAnn Congdon, Anna Drews, Marybeth Hutchins, Judith Igoe, Catherine Jarvis, Robert Lasher, Dennis Lezotte, John McDowell, James Murphy, Sandi Parker, Lewis Pizer.

Guests: Dr. James Shore, UCD Chancellor, Kim Glasscock, Wayne Henderson

The meeting was called to order by Chairperson Judith Igoe at 11:30 a.m.

JoAnn Congdon introduced Dr. Judith Barton to the Assembly. Dr. Barton is the chair of the Faculty Executive Committee for the School of Nursing and the chair-elect for the past year. She will now become a part of the Assembly.

Chairperson Judith Igoe informed the Assembly that she had the opportunity to speak with Chancellor Shore about putting together a budget for the Faculty Assembly. Chancellor Shore wondered if there is a body of people that meet, who represent faculty for the Association of Academic Health Sciences Centers, or are all the groups that meet for administration only? Chairperson Igoe hopes to have more information on this subject by the next Faculty Assembly Meeting.

The minutes of the July 25, 2000 meeting were approved as written.

Chairperson Igoe mentioned that she had an earlier conversation with John McDowell in regards to the effective management of Faculty Assembly Meetings. From this discussion came a recommendation that each member will be asked to speak no more than twice on any one topic. The members will also be asked to hold their discussions to no longer than five minutes, each time that they speak. The intention of this recommendation is to ensure that the meetings are productive and timely.

COMMITTEE REPORTS

Faculty Council: Dr. Richard Bakemeier informed the assembly that the meetings to discuss priorities for the Faculty Assembly groups have taken place on all four campuses. It was found that the primary concerns of the faculty members were budget-related items such as salaries, unit merit increases and salary distribution. The Budget Committee will ask that the Vice President for Academic Affairs delay any discussion with the Regents on the principals governing salary distributions until the Regents November meeting. Dr. Bakemeier asked that the Faculty Assembly set aside time at the next meeting to discuss these same issues.

Budget Committee: In Henry Sondheimer’s absence there was no update for this committee.

EPUS: EPUS does not meet during the summer, therefore there was no update for this committee.

Dr. James Murphy announced that he would be retiring from the University of Colorado Denver on October 1, 2000, and taking a position at National Jewish Hospital. Dr. Murphy informed the Assembly that a new representative will need to be elected to fill the vacancy that his departure will create.

Chairperson Igoe turned the meeting over to Chancellor Shore. Chancellor Shore informed the Assembly that the NORED draft should be available on the web by the middle of September. He also stated that the time given to respond to the draft will only be about one week.

ACTION ITEM: Chairperson Igoe requested that Secretary Parker post the web address for the NORED draft on the Faculty Assembly web site.

Chancellor Shore then turned the meeting over to Wayne Henderson Vice Chancellor, Administration and Finance. Mr. Henderson was asked to give an update on the Master Plan. Mr. Henderson explained that the overview he was presenting was a very brief version of the three to four month review that took place earlier in the year. Mr. Henderson gave out handouts that covered the overview in greater detail. He encouraged assembly members to contact himself or Teresa Berryman Associate Vice Chancellor, with any questions that might arise after the meeting. The Master Plan handout displayed in detail the dollar figures for the original Master Plan of 1998 and the differences in the reviews that took place in 1999 and 2000. In addition to the dollar figures, the handout displayed the original square footage estimates of 1998 with the revised estimates of 1999 and 2000. Additional copies are available by contacting Marybeth Hutchins in the Faculty Assembly Office.

Chairperson Igoe then turned the meeting over to Cheryl Gibson President of Staff Council. Ms. Gibson gave the assembly members an overview of who and what Staff Council is. Ms. Gibson explained how Staff Council works to be involved in the community around the University of Colorado Denver, by volunteering time and donations of such items as school supplies to needy children. Career Development Awards brochures were also distributed. Ms. Gibson asked that faculty members give the brochures to any classified staff member who is interested in receiving an award to assist them with the cost of higher education. Ms. Gibson then asked for feedback from faculty members regarding the ASP program. The following questions were raised.

A) How is the ASP program affecting your department?
B) Are your staff members working considerable overtime to ensure that everyone in your department gets paid?
C) If your staff is working considerable overtime, are we really recognizing the cost savings that we were promised?
D) Are you experiencing ongoing difficulties in your dealings with the Procurement Service Center.

Chairperson Igoe asked Dennis Lezotte for an update on the Faculty Research Infrastructure Committee Report. Dr. Lezotte informed the assembly that the search for the new Vice Chancellor of Research is going forward. Chairperson Igoe suggested that the FRIC Committee be formalized as a sub committee of Faculty Assembly, to serve as a review and advice committee to the Vice Chancellor of Research. It was also established that the changes Dr. Lewis Pizer had requested be made to the FRIC Report in June, were not completed. Dr. Lezotte will make sure that those changes are made.

Chairperson Igoe stated that she would have the topic ideas for the Faculty Assembly Retreat posted on the web page. Chairperson Igoe stated that the September Retreat will be held at the General’s House on the Fitzsimmons Campus from 9:30 a.m. to 1:30 p.m. on September 26, 2000.

The meeting was adjourned at 1:00 p.m.

Submitted by,
Marybeth Hutchins
Administrative Assistant