University of Colorado Anschutz Medical Campus
Faculty Assembly
Skaff Conf. Room – V20-4000
September 25, 2012
11:30 am – 1:30 pm

Minutes

**Attending:** David Port, Lee Shockley, Judy Igoe, Pallavi Parashan, Ron Brown, Colleen Dingmann, Rob MacLaren, Jerry Perry, Todd Larabee, Jacqueline Jones, Neil Krauss, Regina Kilkenny, Gina Moore, Henri Jupille, Brian Brada, and Paula Meek

**Guests:** Michel Dahlin, Melissa Connell, Mary Chavez, Barry Rumack, Peter Bryant, and Lisa Neil

11:30 am

**Dr. David Port, AMC FA Chair**

- Meeting called to order
- Approval of August Minutes - unanimously approved.

11:40 am

**Dr. Rod Nairn, Provost and Vice Chancellor for Academic and Student Affairs**

**Updates – Office of the Provost:**

- **Master Planning:** Planning for the project is still underway. The consultants will be returning next week. All staff and faculty are encouraged to give their feedback on the project. Drafts of the plans will begin soon. Please look for more upcoming open forums. The open house will be tentatively during October 29 – 31.
- **OMBUDS:** Provost Nairn thanked everyone for their support in getting the OMBUDS office fully staffed.
- **New Faculty Dinner:** The Chancellor and Provost hosted a new faculty dinner at the home of Don Elliman. The event was well-attended (200+) and leadership looks forward to working with the new talent at the UCD.
- **AMC Updates:**
  - The Office of Grants and Contracts continues to be a focus of review with changes, including new leadership, being in process. With the departures of Pam Jones from OGC and David Allen from TTO, a study initiated by the president’s office will review the structures of these departments. This will presumably enable the University to review the processes and create a foundation for a better relationship of learning, teaching, research, compliance, and funding.
- **Regents Update:**
  - Masters of Health Services in School of Public Health and Masters of Anesthesiology Assistant Program in the School of Medicine. They will both be voted on in the next Regents meeting.
  - Discussion around the possibility regarding condensing existing programs. This is an area for discussion and like programs is currently being reviewed.
  - The Bioengineering Undergraduate Program was approved which is an important program on the AMC.

11:58 pm

**Neil Krauss, Director of Administration - Executive Vice Chancellors Office**
• **AMC Master Plan Update**: The timeframe has been extended. There will be more time for initial discussion on the project. The next set of meetings will occur in October with an open house during October 29 – 31. The Final draft is tentatively scheduled for late December 2012 – January 2013.

Current discussion on contracts between RTD and Construction Company on light rail locations, access and shifting of Montview will continue to occur. The federal and state regulations differ of the current gas lines and construction of Montview. It is estimated to cost $10M for the fix. The City of Aurora will be taking a bond vote that would be able to help pay a small portion of the design. At this time, discussion on how this will be paid and whose responsibility it is for the updates will continue.

  o Faculty has shown concern about the large-scale construction on campus and how that could affect research, imaging, vibrations, electromagnetic field concerns, parking issues, and campus access that would impede life on campus. Closures and any affects to campus will be announced.

• President Benson has begun a comprehensive organizational overview of The CU Foundation and its fundraising efforts that support the campuses of the University. A consultant has been hired to review a system wide inventory with everyone involved in fundraising. Areas under review; determination of priorities and program development. Issues to address are; competition of other area prospects with Children’s Hospital of Colorado, etc. Concerns include the competition of funding opportunities on campus between common research entities and making sure that monies that are donated are used for the intended purposes. Please look for upcoming surveys and opportunities to express your opinions.

12:09 pm

**Dr. Regina Kilkenny, Associate Vice-Chancellor for Academic Resources & Services:**

• **Learning Management Systems**: Concerns from faculty in the previous AMC FA meeting regarding imaging were forwarded to the appropriate group and will continue to work with the imaging group to address concerns with large scale data transfer / access. The group is in the final stages of determining who of the 4 vendors will be chosen. Dr. Kilkenny also is working with the SOM Task Force and continues to compile excellent questions to address during this transition. One idea is having a Department of Education within the School of Medicine or a campus wide initiative. If these areas become available it would be a helpful resource for training new faculty and staff. Dr. Kilkenny could address the training need in areas like; the library, CU Online, Educational Support Services, and all academic technology. Processes are currently being reviewed to help streamline communication to all faculties, even if the educational department is not put in place.

• **Technology Review Committee**: Dr. Kilkenny (Co-Chair) and Russell Poole are in the beginning stages of compiling a final draft and taking to senior leadership. They will be sharing the proposed shared governance structure in this draft. Updates to follow at the next AMC FA meeting. Dr. Kilkenny will work with campus and University level committees to be sure that the hard work from the committees doesn’t overlap with the newly created committee from President’s Office.

• **AMC Deans Update**: Deans on the AMC have reviewed through their budgeting process and have approved support to address Education Support Services for after hour courses. Job descriptions are currently being created and will be posted soon.

12:30 pm

**Michel Dahlin**

**Draft Policy Review – Courses Taught at Home**

• Michel Dahlin spoke to the group about recent revisions to the Draft Policy regarding Courses Taught at Home. She reviewed the changes regarding access for disabled
students in the home opposed to campus access. It is the faculty’s responsibility to assure that if there is a class held off campus that it is accessible by all. Please review the draft and send any suggestions to Michel Dahlin at Michel.Dahlin@ucdenver.edu.

**OMBUDS Team**

**Introductions and Resources**

- The OMBUDS Department (Melissa Connell, Mary Chavez, Barry Rumack, Peter Bryant, and Lisa Neil) spoke to the group about resources available to faculty and background on the recent hiring of Peter Bryant and Barry Rumack. The OMBDUS Office is available for conflict resolution, training, mediation and group facilitation, and working conditions for faculty, staff, and students. The group may also provide resources for people seeking guidance for personal issues. Please see the OMBUDS website for more information.

http://www.ucdenver.edu/about/departments/OmbudsOffice/Pages/OmbudsOffice.aspx

If people have suggestions on how the OMBUDS office could better get connected with faculty at school and college levels, please contact their department for department presentation opportunities.

The group handed out OMBUDS water bottles and globe stress relievers to the AMC FA members that answered questions on what the OMBUDS Department can assist with. Handouts were given on how to contact the OMBUDS Department. Copies can also be found on the AMC FA Website.

**Dr. David Port, AMC FA Chair - Chair’s Report**

- As regards new technologies and information management systems, Dr. Port expressed concern that the work of already existing committees, sub-committees, task forces, etc., might be duplicated by newer initiatives from the president’s office. Concerns that all the hard work that has been done at the campus levels will not be considered with the University committee levels. These concerns were in part diffused by Dr. Kilkenny explaining that she serves on many of the campus level committees and will also be working with the new University level committees and will be sure to address the concerns and issues that arouse in previous meetings. The upcoming changes will affect each school and college on the campus. It was suggested to have discussion with your Dean with any concerns you may have.

- Dr. Steve Lowenstein has been invited to speak with the FA group regarding recent P & T changes in the SOM.

- In a recent meeting with Chancellor Don Elliman, administrators are currently reviewing: Technology Transfer (TTO), OGC and a general review of COI. All of these will be reviewed at the Presidential level. Decisions will be rendered on a campus level basis.

- Dr. Port discussed the BETA Team handouts on Do’s and Don’ts of how to deal with students and how to address different scenarios. We hope to have the BETA Team visit the AMC Faculty Assembly soon.

- Jeff Parker and Dr. Port discussed that the State of Colorado tax revenue has been better than anticipated. The additional funding may be used for education in Colorado. It may not mean more money for higher education, but it could at least mean that higher education will not be cut.

- Lauren Borgelt requested to be added to the University level to be added to the Salary and Equity Committee. The AMC Faculty Assembly unanimously approved her participation.

- The Faculty Council Women’s Issues committee has a call for Proposals for this Fall. The deadline for the proposal is October 26th, 2012. Please forward this information onto faculty.

1:05 pm

**College / School Reports:**
**College of Nursing (Paula Meek):**
- Everyone is getting to know the new Dean, Sara Thompson. An invitation to Sara Thompson has been extended to attend the AMC FA Meetings.
- Currently in the process of revising their ABT Criteria.

**Library: (Jerry Perry):**
- Currently the library is going through their Strategic Planning process. Updates to follow.
- The Library is displaying new messaging banners throughout campus. To celebrate National Library Month (October).
- The Library will be celebrating its 5 Year Anniversary. Please join in the celebration, October 18th. This event will be in conjunction with the presentation, Crisis, What Crisis? And the 200 year Anniversary of the New England Journal of Medicine. Refreshments will be served.

**School of Dental Medicine (Ron Brown):**
- Ron introduced himself as the new SODM Faculty Senate President and passed on a message from Dr. Woolum that he enjoyed working with the AMC Faculty Assembly.
- The school is currently looking for quality faculty to be hired.

**School of Medicine (Todd Larabee):**
- Todd introduced himself as a new SOM representative.
- The SOM continues to work on the Strategic Plan.

**School of Pharmacy (Gina Moore):**
- Gina announced the Skaggs Symposium to happen on Thursday and Friday of this week.
- The School of Pharmacy is currently working with the Health Trust for clinics for staff and faculty to get their flu shots.

**Colorado School of Public Health (Sheanna Bull):**
- No Report at this time

**Graduate School (David Port):**
- No Report at this time

**Retired Faculty Association (Judy Igoe):**
- The September Retired Faculty meeting went well. The next meeting the group hopes to speak with the University of Colorado Health. A presentation will be given to faculty

**Student Government (Henri Jupille):**
- Student Government has been discussing the promotion of good health and would like to be more involved in community support. The student government would like a letter of effort from the AMC Faculty Assembly to take before the Administration to begin a Community Garden on the AMC.

1:32 pm  **New Business**

1:37 pm  **Adjournment**