University of Colorado Anschutz Medical Campus
Faculty Assembly
Academic Office 1, 7th Floor Board Room, L15-7000
Anschutz Medical Campus (AMC)
November 29, 2011
11:30A - 1:30P

Minutes

Attending: Sheana Bull, Jim Davidson, Ron Gill, Lilian Hoffecker, Gina Moore, David Port, and David Thompson.

Guests: Leslie Jameson, Regina Kilkenny, Karen King, and Rod Nairn

11:40A David Thompson, Chair
• Minutes of October meeting approval deferred (no quorum).
• Welcome new SOM member, Jim Davidson.

11:45A Provost's report (Dr. Nairn)
• Pay raises: were passed and will be implemented in each School or College.
• Master planning process: This needs to be submitted to CCHE every 10 years. Phase 1 involves taking inventory of everything. Phase 2 (to be completed between December 2011 and June 2012). There is 3 million square feet of space on AMC. We have already used half of the available footprint here. The university will be bringing other campus stakeholder, e.g., University Hospital, Children’s Hospital and Aurora, into the discussions on planning. This is a time to see what we have and what will need in the future in relation to the number of students, clinical programs, research needs, hospital needs, etc.
• Search updates:
  - CON dean: It has a search committee with broad representation. Denise Kassebaum will chair this search. The committee is getting a lot of input from CON faculty.
  - CSPH dean: Two candidates have been visiting.
  - Chief Planning Officer: Provost Nairn meeting with David Turnquist to find Jerry Scezney’s replacement.
• Health & Wellness Center: Expect on-time opening in the New Year.

12:05P Associate Vice-Chancellor for Academic Resources & Services (Regina Kilkenny):
• Ms. Kilkenny is replacing Marguerite Childs. She has a 20 year association with CU, working 16 years as Dean Krugman’s chief of staff.
• Ms. Kilkenny will serve as the face of the Provost at AMC and assist Dr. Cardenas (AVC Student Affairs).
• Libraries (AMC and downtown), academic services and education technology are included in Ms. Kilkenny’s responsibilities. She is getting up to speed on ISIS, Cedar-Crestone, space issues etc.
• When asked about the administrative structure of UCD/AMC, Ms. Kilkenny responded that Chancellor Wartgow was responsible for everything, EVC Marks for AMC, Provost Nairn for everything academic, Jeff Parker for finance and Dean Krugman for SOM.
12:30P Chair’s report (David Thompson, Chair):

- **IT issues:** The Chancellor, Provost, VC Finance met with the campus IT group. The impression was that the UCD website appeared to be designed for the external user rather than internal user. Further, the expectation was that each unit would be responsible for its own area. However, some schools don’t have the resources to maintain their area. As AMC FA chair, I made a commitment to get representatives from AMC schools/college to identify issues with these systems and to potentially find problems common to the schools/college. Once this is done, we will provide a summary to Provost, VC Finance and EVC’s assistant, Neil Krauss. Then a meeting will be organized between school/college representatives and administration (Provost, VC Finance, University Information Services, EVC representative) to try to clarify and prioritize issues. Significant discussion ensued regarding the impending end to Cedar-Crestone (the program used for graduate applications) and the need to purchase a program to replace it. It was suggested that graduate faculty and the deans of AMC schools identify (and list) their requirements of such a program. A document for our campus could then be created from this feedback. The other CU campuses could follow an identical process. A document unifying the needs of all campuses could be created which would then serve as the basis for establishing the criteria needed for any replacement program that goes out to bid by vendors.

- **Independent counsel for Faculty Council:** There are many instances when Faculty Council relies on University-supplied legal counsel to help make decisions. However, when the issue involves the Regents or the university administration, a potential conflict of interest may occur on the part of the legal counsel. Consequently, a suggestion was made to examine the possibility of Faculty Council obtaining an independent legal opinion when issues involve university administration. It was unclear how Faculty Counsel would pay for such professional help. A one-time surcharge on all full-time faculty members was suggested to establish an account that would only be used by the Faculty Council for Faculty Council issues that may cause a conflict of interest for university counsel. Questions arose regarding how such funds would be obtained from all faculty members.

12:36P School reports:

**College of Nursing:**
- No report

**Library (Lilian Hoffecker):**
- Budget continues to be an issue. Currently reviewing most expensive databases with the thought of possible cancellations. Dr. Port suggested that the library conduct a Zoomerang survey to get faculty feedback on cancellations.

**School of Dental Medicine:**
- No report

**School of Medicine (Ron Gill):**
- SOM continues to struggle with faculty promotion criteria. A taskforce committee developed a report. However, the faculty is not accepting its recommendations. The sticking point is the requirement for scholarship. This is a problem for some clinical faculty.
- Discussions are continuing with Poudre Valley and Memorial Hospitals.
- Grand Junction branch campus has been put on hold due to lack of funds.

**School of Pharmacy (Gina Moore):**
- Nothing to report
School of Public Health (Sheana Bull):
  • Dean search is continuing. Two semi-finalist candidates are coming to interview because the original finalist pulled out.

Retired Faculty Association (RFA) (Judy Igoe):
  • No report

Graduate School (David Port):
  • This is the recruiting season. Applications will be coming in over the next few weeks. This is important because no grad students = no research = no labs = no indirect costs.

12:50P New business:
  • Meeting time: SOM has 11 Faculty Assembly representatives. The time of the meeting is a problem. Early morning or later in the day would be more desirable and may improve participation by SOM members. It was decided that members would be polled for a 4:30 – 6:00 time for meetings on the last Tuesday of the month.

12:57P Adjournment