Minutes

Attending: Gina Moore, Brian Brada, Rob McLaren, Hari Koul, Paula Meek, Neil Krauss, James Davidson, David Thompson, Provost Nairn, Regina Kilkenny, Ajay Thomas, Ron Gil, David Port, Jerry Perry, Jacqueline Jones, Lee Shockley, Judy Igoe, and Lilian Hoffecker

11:30 am
David Port, AMC FA Chair
- Meeting called to order
- Approval of August minutes: Motion: Ron Gil, 2nd: David Port - unanimously approved.

11:40 am
Dr. Rod Nairn, Provost and Vice Chancellor for Academic and Student Affairs
Updates – Office of the Provost:
- Provost Nairn thanked Dr. Port for taking on his new role as Chair of the AMC Faculty Assembly and welcomed all new members.
- Please stop and welcome the new College of Nursing, Dean – Sara Thompson.
- Brenda Allen was announced as the new Associate Vice Chancellor of Diversity and Inclusion – effective August 1st, 2012. She will be working at both AMC and the DDC.
- Educational Technologies across the board are being reviewed and revised as needed. Impacts will include both graduate and undergraduate programs. Participants are still being consulted from the schools and colleges to determine needs throughout the University system. Several task forces have been created to help address some of these issues and concerns. – Paula Meek suggested several people in the CON to be added to these committees. – David Port discussed that in the recent Faculty Council meeting that there was discussion that a system wide master technology committee will be developed across the 4 campuses per President Benson. Concerns included that work is not being duplicated and that existing committees be used effectively.
- Concerns regarding the intellectual property rights of lecturers were discussed. There are active discussions on this topic on several CU system campuses.
- The Academic Building I on the DDC located in the Tivoli Union Hall has been approved and is slated to be completed by fall 2014. The new space will be used for: student affairs, student financial services, admissions, registrar and the College of Liberal Arts and Sciences as well as classroom space.
- With recent activity on campus, suggestions for the BETA Team to come and speak with the group would help faculty with questions or concerns. Another suggestion of making a training session requirement, like other annual required training, might better help faculty and staff handle situations on campus. Several areas on campus have participated in “tabletops” to help staff and faculty feel better prepared if a situation may arise.
12:00 pm

Regina Kilkenny, Associate Vice-Chancellor for Academic Resources & Services:

- **BETA:** Dr. Kilkenny discussed the BETA Team and the resources available to faculty and staff. An internal investigation is being done on current processes. There is no deadline for this investigation at this time. It was suggested to have the BETA team come and inform the group on available resources. Raul Cardenas has been invited to the next AMC FA Meeting. If you have immediate questions or concerns, please contact the Dean of your School or College, Student Affairs Dean, Raul Cardenas or Sam Ortiz.

- **Technology Review Committee:** Currently the committee is in the 1st of 2 phases of the project. Recommendations are being reviewed and organizational structure is being put in place. The 1st Phase includes reviewing and recommending IT issues and Governance structure with a goal of mission driven governance groups. The 2nd Phase, the Strategic Planning Phase, is scheduled to begin next year. One area being looked at for better communication is an AMC mobile app.

- **Learning Management Systems:** Currently there are 4 vendors being considered. Concerns include, length of service, number of clients, imaging possibilities and timeline for staff to get up to speed on a new system. There are currently demonstrations for faculty and staff on 9/6/12 and 9/7/12. Faculty and Staff try and make time to visit and review these demos. Please send ideas, concerns, and folder size requirements to Regina Kilkenny to compile this information and take to

12:22 pm

Neil Krauss, Director of Administration - Executive Vice Chancellors Office:

- **AMC Website:** AMC will be having a new website. Currently this process is in the design phase. Please look for upcoming announcements.

- **AMC Master Plan Update:** Neil brought a large map of the Master Plan. Currently one major area for concern is the need for Faculty Offices. Scenarios were noted in orange on the map for areas for future building. Review of entrances to the campus, links to public transportation, and parking. The goal is to look for better connectors for everyone that uses the campus. One suggestion would be for everyone to be aware if ever an emergency situation and how to safely evacuate the campus. A timeline was handed out of key events. Two Open Forums will be held during the week of Sept. 24th and week of October 29th will be held for Faculty and Staff to give input. Please look for upcoming emails regarding this opportunity.

12:50 pm

David Port, AMC FA Chair - Chair’s Report

- **P & T Changes in SOM:** Dr. Steve Lowenstein has been invited to speak with the FA group regarding recent P & T changes in the SOM. The changes have been voted on and passed at this time. We hope to have Dr. Lowenstein available for the next meeting to discuss the process.

- **Conflict of Interest:** Dr. Lowenstein is also able to speak to the group regarding COI. From the NIH perspective, new laws have been created regarding reporting of all expenses, including travel, if you receive federal funding. Faculty that has NIH grants should be aware of these changes.

- A request from Faculty Council for Dr. Cathy Bodine to join the Faculty Council Women’s Committee. The AMC Faculty Assembly unanimously is in favor of her membership.

- The AMC is grossly underrepresented at Faculty Council. Currently there are seats open on the Faculty Council as well as the Faculty Council supported Committees. Please contact Dr. Port ([David.Port@ucdenver.edu](mailto:David.Port@ucdenver.edu)) or Melinda Piket-May ([Melinda.Piket-May@ucdenver.edu](mailto:Melinda.Piket-May@ucdenver.edu)) if you are interested in joining.
• The AMC Faculty Assembly will be reviewing the Constitution and By-Laws for any revisions needed. Currently the main topic for discussion would be the # of representatives from the SOM. David Thompson and David Port will work together on the proper wording for Faculty Senate to vote on. Currently the By-laws list 10 available spots from the SOM.

1:05 pm

College / School Reports:

College of Nursing (Paula Meek):
• Announcement of new Dean, Sara Thomson
• A pilot program will begin to assessment courses with the School of Medicine. The goal is to implement interdisciplinary learning.
• Jackie Jones was announced as a new AMC Faculty Assembly Member for the College of Nursing.

Library: (Jerry Perry, Lillian Hoffecker):
• The Library will be holding an open house on Thursday, September 13th for Faculty and Staff. It begins at 8:30 am. Breakfast will be served.
• October 18th there will be an event hosted by the Library in celebration of 100 years of the New England Journal of Medicine. A flyer will be sent out regarding specific information.
• The Library will also be celebrating their 5th Anniversary. Please look for upcoming announcements to join. Refreshments will be served.
• The Library Strategic Planning Committee will be engaging in survey's to determine future needs of the AMC Library. Please look for upcoming announcements.
• A call for art for an exhibit featuring art from faculty, staff and students. The display will be shown in the library from November 6th – January 29th. Please contact the Library for more details.
• The College of Arts and Media will be showing an exhibit on the Human Body. The show will be available in September and October 2012

School of Dental Medicine (Brian Brada):
• Currently searching for more faculty members. Increased classes have required more educators.

School of Medicine (Ron Gil):
• Privilege and Tenure have been a major concern in the School of Medicine.
• The SOM Master plan is creating excitement. The hopes are to better structure and organize the school.
• A vote for an extension of a branch campus of the School of Medicine to the UCCS at 7pm. The focus students would be 3rd and 4th year students. Please look for upcoming announcements.

School of Pharmacy (Gina Moore):
• Currently have 159 students enrolled.
• The Skaggs Symposium will be in the latter part of September – details to be announced.
• Currently involved in helping developing Faculty Lines: P & T's, Tenure, Clinical, Research and 2nd Clinical. Updates to follow.
Colorado School of Public Health (Sheanna Bull):
  • No report at this time

Graduate School (David Port):
  • No updates at this time

Retired Faculty Association (Judy Igoe):
  • Currently the group is not meeting monthly. Judy will forward names and meeting times to Karin. The association is currently working to visit all the schools and campuses.
  • The retired faculty group recently spoke about their concerns with UBAB, the group that oversees health benefits. They would like to see more room at the table for UBAB and would like to see this modified. The AMC Faculty Assembly voted for Stuart Schneck to be added to the Trust as a non-voting member. A concern is that the Faculty Council doesn’t report directly to President Benson or UBAB. A goal to find more representation from the AMC was suggested.

1:25 pm New Business
1:30 pm Adjournment