University of Colorado Denver AMC Faculty Assembly
Academic Office 1, 7th Floor Board Room, L15-7000
Anschutz Medical Campus (AMC)
August 25, 2009
11:30AM-1:30PM
Minutes

Members Present: Leslie Jameson, David Thompson, Dennis Lezotte, Karen King, Jill Norris, Lorri Ogden, LaToya Braun, Marguerite Childs, Jerry Perry, Lillian Hoffecker, Rob Low, Judy Igoe, Mike Glode, Evalina Burger

Guests Present:
Lisa Neale, Associate Ombuds
Glenda Tate, Assistant to the Dean, School of Pharmacy
Aaron Wishon, Assistant Vice Chancellor for IT Services
John Wyckoff, Downtown Faculty Assembly Chair
Steve Zweck-Bronner, University Counsel

11:34AM Announcement of the election of David Thompson (Pharmacy) & Lillian Hoffecker (Library) as Vice President and Secretary

- June meeting minutes moved and seconded for approval.
  Unanimous, minutes approved.

11:40 AM Steve Zweck-Bronner, University Counsel

Discussion of AEDs on campus

UCD Colleague was saved by a defibrillator at Denver International Airport, which brings AED issue back to forefront.

Statute states if AMC acquires AEDs, we must follow several steps:
Train expected users of AEDs; those working closest to AED locations. Maintain AEDs according to standards. Must have licensed physician involved in the decision-making regarding location and training. Previous cost analysis shows the installation of 25 AEDs on campus, including maintenance and training, would cost less than 100k. Still investigating how other similar institutions provide AED; many include defibrillators in patrol vehicles, not in public areas. **For training and location simplification, we should be building-oriented instead of school oriented. There are building proctors to contact for more information on likely trainees & location.

Mike Glode: Motion to implement previous report to enact a plan to place defibrillators in each of the buildings on campus. Unanimous vote, motion passes.
12:00 PM Aaron Wishon, Assistant Vice Chancellor for IT Services

**Discussion of upcoming IT encryption**

Must encrypt personal devices if you access sensitive materials, and have made great progress encrypting devices on the UCD campuses; need to encrypt 30 laptops/day to be cost efficient. HIPAA is changing policy for online medical records; when we transmit unprotected data onto the internet it’s a security breach. State’s attorney general will now be able to sue an individual for security breach.

Leslie Jameson: operationally—depending on application; if it caches to use hard drive to temp store, there’s a possibility it may store it for awhile. Secondly, any transmissions that take place on network says you’re protected under the umbrella—no HIPAA violations for accessing data under our umbrella, until accessed from home without encryption it may possibly trigger HIPAA example.

Aaron Wishon: Main two areas—transmitting data (especially patient interaction via email) 90% of where we see the issues today. Data at rest: rules stipulate that if data is stored on the laptop and you lose an unencrypted laptop, you have to notify all local media outlets, protect patient data, and must ASSUME it was stolen and someone will use it for negative reasons.

Email encryption— Laptop software differs depending on how old the laptop is—older than 3 years we recommend you get a new laptop. Should not slow down your pc.

Many of us on the AMC campus have purchased our own laptops and do not wish to have everything on our personal laptops encrypted—what happens if I leave UCD who will uninstall the encryption? ➔ UCD IT can uninstall no problem.

12:50 PM Lisa Neale, Associate Ombuds

**Discussion of training opportunities through Ombuds Office**

We offer free training through our office: 6 training opportunities for free—great way to increase skill set, tools in managing conflict.

Training for managers: do people want you to adjudicate, mediate, etc? Effective tools to bring back to the workplace through one-on-one workshops, facilitated group conversations and possible tailor-made workshops to best suit you.

Are you a resource for complaints for unprofessionalism? (investigation, etc)— ➔ NO. We are informal, and do not investigate. The formal avenue is the Ethics Line.

1:15 PM Jerry Perry, Library Update

ASAC group subsidies to grant students free access to articles
Auraria library—will not charge each other for the exchange of documents; consolidation process being more single mind for exchange of article requests

Pilot: experimenting with extending library hours; accreditation process—S-TH to 1am then assess how it’s going.

**Robert Low, School of Medicine Update**

First Faculty Senate meeting after summer break is in a few weeks. SoM should be OK with LCME accreditation; a few issues remain—one is that the school doesn’t have enough financial support to recruit and retain underrepresented minorities. President has pledged funds to do this.

**Mike Glode, School of Medicine**

Cancer center submitted a grant on behalf of the hospital-expand space by 30%; 3 finalists for director have been chosen, this position will prove incredibly important for the future of AMC.

**Glenda Tate, on behalf of David Thompson, School of Pharmacy Update**

School of Pharmacy endorsed the Conflict of Interest for the campus; accreditation visit coming up in September 15-18

**Jill Norris & Lorri Ogden, School of Public Health:**

School has a newly formed faculty council, members from CSU, UNC & UCD-initial meeting in June; Jill Norris President, Lorri Ogden President-Elect. Working on bylaws and getting faculty council underway.

**Dennis Lezotte, School of Public Health:**

Working on accreditation which site visit is in April 2010—Jill worked hard on bylaws for Public Health—one issue is professional degree credits and graduate degree credits; courses are not transferring between MD/MPH problem.

UBAB President Election coming up; Stuart Schneck’s limited term is up in 2 years.

Suggestions welcome.

1:47 PM Childcare Announcement made by Leslie Jameson on behalf of Teresa Berryman

According to Teresa Berryman & Chancellor Wilson, this Thursday they were supposed to sign the agreement for the land where the childcare facility will be built. AMC will have a proportionately larger portion of places within childcare facility as Chancellor Wilson came up with additional money to buy us more places; ground breaking this Fall, and estimated year completion date. *Would not have been possible without the support and dedication to this project by Chancellor Wilson. Let’s please share this information within our departments and schools.

1:52PM Adjournment