AWARD DOCUMENT WAIVER REQUEST

**Instructions:** Departments are to use this form when monies (in the form of a check) are received for deposit from a sponsoring agency and no award document(s) will be received. Attach this form along with the check from the sponsoring agency to the completed Approval of Application for Grant or Contract (Routing Form). Additional approvals may be required, see Fiscal Policy 4-5, Application/Proposal Approval Process on Sponsored Projects. Forward all documents to Grants and Contracts, F428 after obtaining appropriate approvals.

Do not use this form if monies are from a sponsor for payment of COMIRB fee(s) charged for protocol review or for activities/services to be accomplished under an anticipated award to the UCD. Instead, complete the Approval of Application for Grant or Contract (Routing Form) and Program/Project Award Pre-Activation Authorization form and route for approval (Fiscal Policy 4-5, Exhibit A, and Fiscal Policy 4-10, Exhibit A).

**General Information:**

Principal Investigator (PI): ___________________________ Date: ________________

Department Contact: ___________________________ Phone: ________________

Check Payer/Sponsor: ___________________________

Amount: ___________________________ Check No.: ________________ Check Date: ________________

**PI's Certification:**

TO THE BEST OF MY KNOWLEDGE, I AM NOT AWARE OF ANY EXPECTATIONS BY THE PAYER/SPONSOR WITH RESPECT TO INTELLECTUAL PROPERTY RIGHTS OR OTHER TERMS THAT MIGHT BE COMPROMISED BY THE ACCEPTANCE AND DEPOSIT OF THE ATTACHED CHECK.

The following documents were used or have been received that directly relate to the attached check:

- [ ] Copy of Grant Application or Contract Proposal
- [ ] Budget and/or Payment Schedule
- [ ] Confidentiality Agreement
- [ ] Material Transfer Agreement
- [ ] Sponsor Policy/Guidelines
- [ ] Other (specify): ___________________________

Attach copies of any documents listed above (even documents supplied to Technology Transfer)

PI signature: ___________________________ Date: ________________

FP 4-10c, 2/2011 Grants and Contracts