



University of Colorado Denver

Campus Administrative Policy

Title:	Dean's List Criteria for Undergraduate Students
Source:	Provost's Office
Prepared by:	Chair, Undergraduate Working Group
Approved by:	Roderick Nairn Provost and Vice Chancellor for Academic and Student Affairs
Effective Date:	Fall 2010, in conjunction with new Campus Solutions
Replaces:	New
Applies:	University of Colorado Denver Downtown Campus – Undergraduate Programs

A. Introduction

The University of Colorado Denver has a long-standing practice of designating undergraduate students as being on the Dean's List, based on their performance in the previous semester. Criteria for determining Dean's List students, however, have been independently determined by the individual schools and colleges of the university, resulting in excessive programming for the Registrar's Office and confusion among students as to what constitutes requirements for the Dean's List. The following policy provides a uniform system for determining student requirements for the Dean's List across colleges.

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C. Policy Statement

The downtown campus of UC Denver will use a fixed criterion across all schools and colleges for determining eligibility for the Dean's List. This policy applies to undergraduate students.

For fall and spring semesters, students must successfully complete 9 hours in the semester upon which to determine grade point. These courses can be both within and outside of the college. Pooled courses will not be included in the calculation nor will they count towards the 9 hours required for consideration. The GPA set for inclusion in the Dean's List is 3.75.

In the summer semesters, students must complete 6 hours as a basis for inclusion in the Dean's List. Course inclusion will be the same as in the fall and spring semesters. The GPA for Dean's List in the summer will also be 3.75

Colleges will collect data each semester on the number of students on the Dean's List and report the number and percentage of total students in the college.

Scholarships tied to Dean's Lists in individual colleges may have additional requirements.

D. Procedures

The Registrar's Office will calculate the semester GPAs for all students two weeks prior to the due date for semester grades. Those GPAs will be the basis for determining the Dean's List. "Incompletes" will not be considered in the calculation of minimum number of hours. The Dean's List will not be recalculated after "incompletes" are replaced with letter grades on the transcript.