



University of Colorado Denver

Administrative Policy

Title:	Distinguished Professorships
Source:	Chancellor's Office
Prepared by:	Anschutz Medical Campus Associate Vice Chancellor of Academic Affairs Downtown Campus Associate Vice Chancellor for Faculty Affairs Downtown Campus Assistant Vice Chancellor for Academic Affairs
Approved by:	Gregory V. Stiegmann, M.D, Interim Chancellor
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Applies:	All campuses

A. Introduction

The designation "Distinguished Professor" is bestowed upon a select group of faculty members to recognize their outstanding contributions to their academic disciplines. This policy sets forth procedures for nominating candidates at University of Colorado Denver (UCD) for consideration for designation as distinguished professors.

Authority for this policy is found in:

1. The Laws of the Regents, Article 9, Section B.1, *Distinguished Professor*, <http://www.cu.edu/regents/Laws/Article9B.htm>, which states:
 - (A) By specific action of the Board of Regents the designation of "distinguished professor" is bestowed on university faculty members who have distinguished themselves as exemplary teachers, scholars, and public servants, and who have extraordinary international importance and recognition.
 - (B) Further, such designations shall be awarded only on the recommendation of the appropriate campus chancellor and the president of the university following departmental nomination and justification; review by the office of the concerned dean(s); screening by a committee of senior faculty peers who will advise the chancellor about the merit of each proposal; and screening by a university-wide faculty committee who will advise the president.
2. University of Colorado System, Administrative Policy Statement (APS), *Procedures for Implementing Regent Actions on Distinguished Professorships*; <https://www.cu.edu/policies/Academic/Distinguished-Professors.pdf>

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C. Policy Statement

1. Faculty members must be recommended by colleagues to be considered by the campus for nomination to a Distinguished Professorship.
2. Proposals for nominations to a Distinguished Professorship must be made in accordance with this policy.

D. Definitions

1. "Distinguished Professor" is a university-wide designation and the highest honor that the University bestows on its own faculty members in recognition of their outstanding contributions to their academic disciplines.
2. The "Chancellor's Review Committee" (CRC) shall be Co-Chaired by the Anschutz Medical Campus Associate Vice Chancellor for Academic Affairs and the Downtown Campus Associate Vice Chancellor for Faculty Affairs. The CRC will be convened when a nomination(s) is/are received by the chancellor.
3. The Chancellor's Review Committee shall be composed of four faculty members from the Downtown Campus; four members from the Anschutz Medical Campus; and other members selected by the Co-Chairs. Members should be senior faculty peers and nominations will be from faculty and deans. Selection of members will be at the discretion of the Chancellor, in consultation with the co-chairs.

E. Eligibility

To be eligible for nomination for a Distinguished Professorship, a faculty member must meet all of the following criteria:

1. Must have served at least three years at UCD and/or an affiliate institution;
2. Must have a record of excellence in both classroom teaching and supervision of individual learning. The latter may include undergraduate research and independent study, graduate research, theses, dissertations, clinical education, and mentoring;
3. Must have a record of distinguished performance in research or creative work; and
4. Must have extraordinary international importance and recognition; and

5. Must have a record of outstanding service to the profession and to CU and/or affiliate institutions.

F. Materials Submitted

The nominator must prepare a dossier demonstrating evidence of excellence in teaching and learning; evidence concerning the faculty member's distinguished accomplishments in research or creative work; and, evidence of outstanding service to the profession and to CU and/or affiliate institutions. A detailed description of the requirements for the dossier may be found in the Administrative Policy Statement, "Procedures for Implementing Regent Actions on Distinguished Professorships." (<https://www.cu.edu/policies/Academic/Distinguished-Professors.pdf>)

G. Process

1. The Chancellor will solicit annually nominations for Distinguished Professorships on September 15.
2. The nominator(s) may propose to the Dean at any time that the faculty member be considered for nomination to a Distinguished Professorship.
3. The nominator(s) solicits external and internal letters regarding the candidate's teaching, research, and service accomplishments.
4. The nominator(s) prepares a dossier as specified above in F, and submits it to the Dean by March 1.
5. The Dean reviews the dossier and prepares a letter of transmittal to the Chancellor. S/he shall send the dossier and supporting documentation to the Chancellor's Office by April 1.
6. The Chancellor will refer nomination(s) to the Co-Chairs of the Chancellor's Review Committee, who will convene the committee.
7. The primary nominator and/or the Dean of the school/college or library shall present the nomination to the Chancellor's Review Committee.
8. The Chancellor's Review Committee shall review the nomination(s) and make a recommendation to the Chancellor by June 1.
9. The Chancellor will review the Committee's recommendation(s). If the Chancellor supports the nomination of a faculty member for a Distinguished Professorship, the Chancellor will forward the faculty member's dossier, supporting documentation, and a letter of recommendation to the President's Office by July 1.