Campus Administrative Policy

Policy Title: Canvassing

Policy Number: 3016  Functional Area: General Administration

Effective: January 1, 2019
Date Last Amended/Reviewed: January 1, 2019
Date Scheduled for Review: N/A (Rescinded)
Supersedes: Canvassing, September 1, 2012

Rescinded by: Chancellor Donald J. Elliman, Jr., CU Anschutz Medical Campus

Prepared by: Office of University Counsel
Reviewing Office: Provost and Executive Vice Chancellor for Academic and Student Affairs
Responsible Officer: University Council

Applies to: University of Colorado Anschutz Medical Campus
University of Colorado Denver
University of Colorado South Denver Location

A. INTRODUCTION

The University of Colorado Denver | Anschutz Medical Campus is committed to providing a safe, attractive, professional, and well maintained environment for faculty, staff, students and visitors. The purpose of this policy is to set forth the parameters for canvassing on university property.

B. POLICY STATEMENT

Canvassing is not permitted on the campus except for an event scheduled in accordance with university policy or on any sidewalk bordering a street.

Canvassing shall not include tables, displays, signs, banners, or any other temporary structure, permanent structure or framework.

The organizer need not be present for the entirety of the event that involves canvassing as long as he or she is available during the event at a contact number provided to the university.

Canvassing shall not obstruct or disrupt entrance or egress to any university building or facility or outdoor space or obstruct or disrupt the flow of pedestrian or vehicular traffic.
In addition to any other university requirements, the following requirements must be satisfied in order to schedule an event that includes canvassing:

1. An event involving canvassing may only take place between the hours of 8:00 AM and 5:00 PM.

2. An event involving canvassing may not take place inside any University building or facility.

3. An event involving canvassing may not include leaving literature, fliers, samples, promotional items, coupons or any other tangible items or unattended before, during, or after the event.

C. DEFINITIONS

1. “Canvassing” means soliciting a donation (whether money, services, or tangible items), soliciting a signature for a petition; soliciting an email address, phone number or other contact information; offering information about services or sales; and/or distributing any literature, flier, coupon book, sample, promotional item, coupon or any other tangible item. Canvassing does not include leaving or placing any unattended literature, flier, sample, sticker, promotional item, coupon or any other tangible item anywhere on the campus, which is prohibited except as allowed in accordance with University policy.

2. “Event” means use of a University building, facility, or space for a specified period. This includes but is not limited to, demonstrations, parades, marches, or other gatherings.

Notes

1. Dates of official enactment and amendments:

   Adopted/Approved by Chancellor on September 1, 2012
   January 1, 2019: Rescinded

2. History:

   January 1, 2019: Rescinded. This policy should have been rescinded back in August 2017 when campus policy #3018, Expressive Activities was updated. During that update, a section on “canvassing” (new section F) was added to policy 3018 addressing canvassing parameters. This policy was not rescinded at that time due to an administrative oversight.

3. Initial Policy Effective Date: September 1, 2012

4. Cross References/Appendix:
   - Campus Policy 3018, Expressive Activities
   - Auraria Campus Event Services Policy and Procedures