CAMPUS ADMINISTRATIVE POLICY JUSTIFICATION

Policy Title:  Academic Program Discontinuance
Policy Number:  1025  Policy Functional Area:  Academic and Faculty Affairs

Date Submitted:  November 1, 2018
Proposed Action:  Update
Brief Description:  This policy defines the process that each campus, in collaboration with its faculty assembly, specifies grounds for program discontinuance and the makeup and responsibilities of the faculty review committee.

Desired Effective Date:  January 1, 2019
Responsible University Officer:  Provost and Executive Vice Chancellor for Academic and Student Affairs
Responsible Office:  Provost and Executive Vice Chancellor for Academic and Student Affairs
Policy Contact:  Associate Vice Chancellor for Academic Planning
Last Reviewed/Updated:  September 21, 2018
Applies to:  University of Colorado Anschutz Medical Campus
University of Colorado Denver
University of Colorado south Denver Location

Reason for Policy:

This policy is required by the Administrative Policy Statement (APS) 1015 “Implementing Program Discontinuance” which states in relevant part: “Program discontinuance” is the formal termination of a program by the Board of Regents for educational, strategic realignment, resource reallocation, budget constraint, or combinations of educational, strategic, and/or financial reasons. APS #1015, referenced above, requires that each campus in collaboration with its faculty assembly, develop a policy and process that shall specify grounds for program discontinuance and the makeup and responsibilities of the faculty review committee. This policy defines that process and makeup of the faculty review committee.
I. REASON FOR PROPOSED ACTION

This update was generated by the CU Denver | CU Anschutz Fall 2018 semi-annual policy review process. The policy was streamlined while ensuring consistency with APS 1015. Processes were transferred to an appendix in accordance with CAP 3000, Establishing Campus Administration Policies.

Current policy can be found at: http://www.ucdenver.edu/faculty_staff/employees/policies/Pages/default.aspx. Search on “1025”

II. STAKEHOLDER ENGAGEMENT IN THE POLICY REVIEW

- Provost (TBD)
- Legal (TBD)
- T. Potter (AVCAP)
- N. Viveiros (AVCAO)
- B. Metzger (Senior Coordinator, Faculty Affairs)
- M. Heredia (Academic Planning Coordinator)
- CU Denver Faculty Assembly (TBD)
- CU Anschutz Faculty Assembly (TBD)
- Academic Personnel Committee (TBD)

III. LEGAL REVIEW

A. Do you think legal review would be required for these proposed changes?

Yes

1. If no, please explain. Policy is not being reviewed—N/A.

2. If yes, what is your plan to get the legal review? Legal EA (S. Shafto) will distribute to appropriate counsel for review

3. Date legal review completed: TBD

4. Person completing legal review: TBD

IV. FISCAL REVIEW: Are there any financial (human resources, technology, operations, training, etc.) or other resource impacts of implementing this policy (e.g., cost savings, start-up costs, additional time for faculty or staff, new systems, or software)? No

If yes, please explain: